

Vimala College (Autonomous)

Thrissur



CONSOLIDATED FEEDBACK REPORT

2017-2018

Conducted by the Internal Quality Assurance Cell (IQAC) and Feedback Committee

This academic year the IQAC facilitated collection of feedback from various stakeholders including the Parents, Students, Alumnae, Staff and Employers.

Parents' Feedback

The Parents' feedback was collected during the annual PTA meeting through forms in which they rated their satisfaction level with regard to various aspects like teaching, syllabus, teacher-student relation, conduct of exams, value-based education and job oriented short courses.

Various suggestions were offered to improve the career possibilities for the students after the programme. Considering the suggestions provided, each Department submitted a report in the respective Department Meeting. Based on the recommendations, the Governing Council approved relevant revisions which were minuted and implemented. The Action Taken Report (ATR) was also meticulously prepared and documented.

Students' Exit Survey Report

The feedback from the student community is collected annually during the final semester of the course as it enables them to provide authentic opinion out of their experiences that would benefit the succeeding batches. The questionnaire includes various components of the campus like coverage of portions, syllabus supplements and availability of study materials, applicability/relevance to real life, lectures by experts from outside, workshops/seminars provided, papers related to environment studies, job opportunities afforded, perspectives on factors like classroom atmosphere, internet access, learning opportunities through digital technology, add on and certificate courses.

Based on the feedback received, feasible modifications were implemented in the concerned papers the succeeding year by the concerned department following the sanction of the Governing Council. The Action Taken Report (ATR) was also meticulously prepared and documented.

Alumnae Feedback

The alumnae, besides acting as a means to traverse the reputation of the institution far and wide, are also a source of its strength and delight. Hence, the institution values the opinion of the alumnae regarding the former's contribution in the latter's progress and suggestions on areas where there is a scope for further improvement. These areas cover academic, research and career augmentation possibilities as discerned from their exposure after completing a specific course.

The suggestions received with regard to the content of the syllabus including complementary subjects, evaluation methods, contemporary relevance, alignment with research aptitude and enhancement of employability. The Feedback Committee forwarded the suggestions pertaining to each department to the concerned departments. Those found relevant were placed for approval in the subsequent Governing Council by the departments. Upon obtaining sanction, they were minuted and steps were taken to incorporate the modifications. The ATR was also duly documented.

Apart from these, Employers' and Teachers' Feedback were also collected and analysed. These were found to be overall satisfactory.



IQAC Coordinator



Principal

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DEPARTMENT OF BOTANY

Considering the suggestions provided, the Department submitted a report in the BoS meeting held on 23-01-2018. Based on the recommendations, the BoS/Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	96	4	-			96
		Tutorial System	87	7	6	Much of the tutorial hours were missed due to lots of programmes	Programmes were organized in hours not affecting the tutorial hours	87
		Value education (ethics & catechism)	98	2	-			98
		Counselling service	86	10	4			86
		Library	98	2	-			98
		Internal assessment (examinations, assignments, presentations)	98	2	-			98
		Lab facility	95	5	-			95

		Parameter	Excellent (%)	Good (%)	Average (%)	Suggestion	Action taken	Excellent (%)
2.	Parents	Provision of career oriented programmes	75	10	15	More career focussed programmes need to be included	Add On and Certificate Courses were implemented to foster industry - academia interface	75
		System of Monitoring Student's Progress	99	1				99
		Competence & Commitment of Faculty	91	9				91
		Learning Resources (Library, Internet, Computer, etc.)	98	2				98
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	90	10				90
		Value Based Education	98	2				98

3.	Alumnae	Content of the syllabus	Suggestions	Action taken	
		Complementary subjects	Excellent		
		Evaluation methods	Excellent		-
		Syllabus covers current topics	Excellent		-
		Inculcate Research aptitude	Good		
		Enhances Employability	Good		To incorporate add courses/certificate courses imparting employability
4.	Teachers	Content of the syllabus	Suggestions	Action taken	
		Complementary subjects	Excellent		-
		Evaluation methods	Excellent		-
		Syllabus covers current topics	Excellent		-
		Inculcate Research aptitude	More programmes need to be included which can evoke research aptitude		Conduct of research activities and seminars
		Enhances Employability	More courses need to be incorporated focusing on employability		Implementation of certificate and add on courses


Head of the Department


Principal

DEPARTMENT OF CHEMISTRY

Considering the suggestions provided, the Department submitted a report in the Department Meeting on 20/4/18. Based on the recommendations, the Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Academic content	32	61	7	-	Nil	
		Usefulness of the teaching materials	29	54	17	-	Nil	
		Appropriateness of practical/field work/internship	20	29	44	7	Nil	
		Placement opportunities	2	34	37	27	Nil	
		Fairness of exam evaluation	15	71	14	-	Nil	
		Availability of reading materials related to your subject in the library	49	29	20	2	Nil	
		Internal evaluation system	22	66	12	-	Nil	
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Teaching	55	40	5	-	Continuous revision is needed for students, Library books have to be issued on holidays, Seminars should	Revision is conducting systematically before both internal and external examination as well as after the completion of each module Students are given

							be given to students on every month.	seminars for each course
		Syllabus	30	50	20	-	Nil	
		Teacher-student relation	50	25	25	-	Nil	
		Conduct of exams	30	45	20	5	Nil	
		Value based education	40	40	20	-	Nil	
		Job oriented short courses	35	55	10	-	Nil	
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Nil					
		Evaluation methods	Nil					
		Syllabus covers current topics	Nil					
		Inculcate Research aptitude	Nil					
		Enhances Employability	Nil					

Teachers' Suggestions on curriculum

1. Give separate classes for complementary course, whenever is possible
2. Practical model exams to be conducted in 1) February; 2) May
3. Decided to change add on course 'Microsoft Specialist program' as it is not subject related
4. Decided to construct instrumentation room



Head of the Department



Principal

DEPARTMENT OF COMPUTER SCIENCE

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of portions	3	33	60	3		•Paid attention to complete the syllabus on time •Conducted talks
		Syllabus Supplements	3	30	33	33		
		Availability of study materials	3	33	50	13		
		Applicability/relevance to real life	7	13	47	33		
		Lectures by experts from outside	3	20	50	27		
		Workshops/seminars	10	37	40	13		
		Environment studies	7	17	37	40		
		Job opportunities	27	50	20	3		
		Class room atmosphere	33	50	10	7		
		Internet access	60	37	3	0		
		Learning through digital technology (OHP, PPT, ICT)	50	33	13	3		
		Add on courses	13	47	30	10		
		Certificate courses	17	40	40	3		
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Teaching	43.33	46.67	10	0		
		Syllabus	16.67	43.33	26.67	13.33		
		Teacher-student relation	53.33	33.33	10	3.33		
		Conduct of exams	26.67	43.33	26.67	3.33		

		Value based education	33.33	43.33	23.33	0	
		Job oriented short courses	23.33	50	26.67	0	
3.	Alumnae		Suggestions			Action taken	
		Content of the syllabus					
		Complementary subjects					
		Evaluation methods					
		Syllabus covers current topics	The subjects should be more up-to-date to the industrial needs				
		Inculcate Research aptitude					
		Enhances Employability					

Teacher's feedback on curriculum

1. 05-07-17 (Department meeting)

It was suggested by the teachers to incorporate peer teaching to enhance the students' knowledge in each subject.

2. 18-08-2017 (Department meeting)

It was suggested to have innovative assessment techniques such as open book test and surprise test as a part of curriculum.

3. 14-09-17 (Department meeting)

It was decided to plan the department extension activities based on the curriculum.

4. 08-12-17 (Department meeting)

As Computer Science is an applied subject, it was decided to start an interdisciplinary vocational science in Data Science in collaboration with Department of Statistics

5. 31-01-2018 (BOS meeting)

The board suggested having a case study for every practical course and a technical write up for theory courses. Secondly, it was suggested to have one internship in a reputed institution or organization during the entire course of study. The third suggestion was to convert the general seminar to a research paper.



Head of the Department



Principal

DEPARTMENT OF HOME SCIENCE

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Academic content		100				
		Usefulness of the teaching materials		50	25	25		
		Appropriateness of practical/field work/internship	25		50	25		
		Placement opportunities	25	25	25	25		Department can try for campus selections. (Department meeting: 20/03/20)
		Fairness of exam evaluation	29	41	30			
		Availability of reading materials related to your subject in the library		25	25	50		Reviewing the list of books and supplementing which lacks. (Department meeting: 20/03/20)
		Internal evaluation system	50	50	50			
2.	Parents	Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
		Provision of career oriented programmes	26	64	10			
		System of Monitoring Student's Progress	53.33	36	11			
		Competence & Commitment of Faculty	83.33	10	6.66			
		Learning Resources (Library, Internet, Computer, etc.)	62.5	25	12			
		Institutional Sensitivity to changing educational, social &	36	56	8			

		market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)						
		Value Based Education	39.47	60.52	-			
3.	Alumnae	Parameter	Suggestions			Action taken		
		Content of the syllabus	Ad on coarse like yoga, St John Ambulance 1st aid coarse can be included in curriculum			Add on in Yoga is being offered by the Physical education department.		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability	Special suggestion regarding about the Name of course B.Sc Family and community science. It is making trouble on Nutrition and dietetic Students out of Kerala especially in Gulf countries. Hoping for better response for us.			This problem pertains with the course title which needs to be changed to BSc. Home Science instead of Family and Community Science. A formal request can be given by the students & alumnae representative regarding this problem to the BOS of Calicut university (Department meeting:20/03/2020)		

TEACHER'S FEEDBACK ON CURRICULUM

(3-10-17) Industrial visits planned for the UG and PG students during the second term

Proposals for new courses- BVoc and diploma to be applied



Head of the Department



Principal

DEPARTMENT OF MATHEMATICS

Considering the suggestions provided, the Department submitted a report in the Department meeting on 22-03-2018. Based on the recommendations, the approved relevant revisions were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

Students Feedback

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Coverage of portions	33	45	11	11		Suggestions noted and necessary measures for improvement taken.
	Syllabus Supplements	56	22	11	11		
	Availability of study materials	45	22	22	11		
	Applicability/relevance to real life	12	22	33	33		
	Lectures by experts from outside		45	44			
	Workshops/seminars		44	56			
	Environment studies	11	22	34	33		
	Job opportunities	22	11	11	56		

	Class room atmosphere	45	44	11			
	Internet access		67	22	11		
	Learning through digital technology (OHP, PPT, ICT)	22	34	22	22		
	Add on courses	45	44	11			
	Certificate courses	22	78				
Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Satisfactory (%)	Suggestions	Action taken
Parents	Teaching	17	28	56			Suggestions noted and necessary measures for improvement taken.
	Syllabus	6	38	50		No Comments:6%	
	Teacher-student relation	11	61	28			
	Conduct of exams	22	28	44	6		
	Value based education	11	33	50		No Comments:6%	
	Job oriented short courses	11	6	66	11	DCA not satisfactory No Comments:6%	

Alumnae Feedback

No:	Suggestions	Course	Action taken
1	There should be courses to improve skills of students that's required in the job market like communication, presentation, basic computer applications, etc. Concept understanding and application should also be given importance.	BSc Mathematics	Suggestions noted and necessary measures for improvement taken.

Teacher's Feedback on Curriculum:

Suggestions	Action Taken
Atleast one assignment or test paper may be made on line	Approved and implemented
Projects to be done using latex	Implemented for PG students.

Head of the Department

K. L. Swarna

Head of the Department

Principal

S. S. S. S.

Principal

DEPARTMENT OF PHYSICS

Considering the suggestions provided, the Department submitted a report in the BoS meeting **(2018-19) dated 4/12/2018**. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback for the year 2017-18

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Academic content	45	41	14		Library is very good Improve the lab facilities and replace the old equipments and components	Improved the lab facilities by purchasing new CRO, Components etc
	Usefulness of the teaching materials	54	38	8			
	Appropriateness of practical/field work/internship	24	60	16			
	Placement opportunities	11	43	27	19		
	Fairness of exam evaluation	35	46	16	3		
	Availability of reading materials related to your subject in the library	60	24	16			
	Internal evaluation system	43	32	19	6		
No: of forms collected & analyzed:37							2018
Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
	Teaching	31	56	13		Conduct spoken English classes and	Informed Add on Committee
	Syllabus	6	81	13			
	Teacher-student relation	38	44	18			

	Conduct of exams	31	31	25	13	skill development classes	
	Value based education	50	37	13			
	Job oriented short courses	50	31	19			
	No: of forms collected & analyzed:16						
		Suggestions			Action taken		
Alumnae		Nil			Nil		
Teachers		Suggestions			Action taken		
		To start M Phil			Steps to start M Phil Course initiated.		
		To initiate the Kalam Memorial program			Syllabus will be presented in the next BoS Meeting		
		Internship to be made compulsory			Discussed in the Department meeting held on 22/3/2018		
		To modify the complementary Mathematics course			To continue Kalam Memorial program as AGNI series		



Head of the Department



Principal

DEPARTMENT OF STATISTICS

Considering the suggestions provided, the Department submitted a report in the BoS meeting **(2018-19) dated 4/12/2018 and Department meeting held on 23/03/2018**. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback for the year 2017-18

Sl.No.	Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed: 29)	Coverage of portions	3	20	6	0	-	-
		Syllabus Supplements	4	15	7	3	-	
		Availability of study materials	6	13	10	-	-	
		Applicability/relevance to real life	4	21	3	1	-	
		Lectures by experts from outside	4	21	3	1	-	
		Workshops/seminars	8	16	5	-	-	
		Environment studies	6	17	5	1	-	
		Job opportunities	2	16	10	1	-	
		Class room atmosphere	4	17	7	1	-	
		Internet access	14	13	2	-	-	
		Learning through digital technology (OHP, PPT, ICT)	3	19	6	1	-	
		Add on courses	7	20	2	-	-	
		Certificate courses	4	22	3	-	Certificate courses	
		Parameter	Excellent(%)	Good(%)	Average(%)		Suggestions	Action taken
2	Parents (No: of forms collected & analyzed: 17)	Teaching	10	6	1	-	-	-
		Syllabus	9	5	3	-	-	
		Teacher-student relation	7	6	3	1	-	
		Conduct of exams	10	6	1	-	-	
		Value based education	8	7	2	-	-	
		Job oriented short courses	7	6	3	1	-	

3.	Alumnae	Parameter	Suggestions	Action taken
			If you start a Msc Statistics course it will good for the students	Started MSc Statistics Course
		Content of the syllabus		
		Complementary subjects		
		Evaluation methods		
		Syllabus covers current topics		
		Inculcate Research aptitude		
4.	Teachers	Enhances Employability		
			Suggestions	Action taken
			Discussed the proposal submitted by the college to start M.Sc Statistics Program.	Presented and discussed in BoS on 4/12/2018
			The members of the department expressed satisfaction regarding the activities of the department during 2017-18 It is decided to continue Bridge Course (I DC Students) and Remedial Course(II DC students) to improve the performance of the students in Maths exam.	Discussed in the Department meeting held on 23/3/2018



Head of the Department



Principal

DEPARTMENT OF ZOOLOGY

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	80	15	5	0	<ul style="list-style-type: none"> • Suggestion for improving student support services <ol style="list-style-type: none"> 1. Mentoring system - 2. Improve student –teacher relationship 3. Effective tutorial system 4. Freeships and scholarships for students • Suggestion for improving college activities <ol style="list-style-type: none"> 1. Encourage more student organised initiatives • Suggestion for improving curricular aspects <ol style="list-style-type: none"> 1. Inclusion of student internship as part of curriculum 2. Inclusion of courses offering employability skills for students 3. Add on/value added courses for students 	<ul style="list-style-type: none"> • Student as teacher programme • Regular and effective tutorial system is continuing • Provided more freeships for students • Student organized seminars organized at UG and PG level • Organized zoofest with the support of students in connection with golden Jubilee year • UG and PG internship at various institutions continues • skill enhancement programmes for I
		Tutorial System	65	30	5	0		
		Value education (ethics & catechism)	50	30	20	0		
		Counselling service	60	20	20	0		
		Library	55	30	15	0		
		Internal assessment (examinations, assignments, presentations)	80	10	10	0		
		Lab facility	60	20	10	10		

								UG students in association with 'IMOWS' - Hand embroidery and needle work' is continuing
2	Parents (Ist DC batch of Betty ms is taken)	Parameter	Very good (%)	Good (%)	Satisfactory (%)	Not satisfactory (%)	Suggestions	Action taken
		Provision of career oriented programmes	35	60	5	0	<ul style="list-style-type: none"> • Improve student support services • Provision for career oriented programmes 	1. Mentoring system , peer teaching, remedial coaching 2. Effective tutorial system 3. Freeships and scholarships for students
		System of Monitoring Student's Progress	20	60	20	0		1. Career orientation talks and activities in association with CGPT 2. Encourage students to participate in Campus selection interviews at college 3. Students joined
		Competence & Commitment of Faculty	35	40	20	0		
		Learning Resources (Library, Internet, Computer, etc.)	75	25	0	0		
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages,	35	45	20	0		

		Courses, Personality Development Programmes, Career Oriented Programmes etc.)					<ul style="list-style-type: none"> • Internalization of research orientation • Enhancement of students personality 	for PSC coaching, bank coaching 4. Skill enhancement courses introduced for I UG as certificate course
		Value Based Education	20	35	40	5		<ul style="list-style-type: none"> • Student project at UG and PG level is continuing, • encouraged student seminar presentation inside and outside the college • student participation in seminar and conferences inside and outside the college is encouraged
								<ul style="list-style-type: none"> • UG and PG internship at various institutions continues, • extension activities encouraged, Thrissur Zoo

								and Museum related activities continues for getting students a chance to interact with the community, <ul style="list-style-type: none"> • seminar presentation of students for enhancing their presentation and communication skills
3.	Alumn ae	Suggestions	Action taken <ul style="list-style-type: none"> • Include courses and value added course offering employability • Include relevant topics & practical in the areas like Molecular biology, Immunology, Biotechnology etc • UG and PG project presentations is planning • encouraged student seminar presentation inside and outside the college • student participation in seminar and conferences inside and outside the college is encouraged • Publication of UG and PG projects in reputed journals 					
		Research oriented learning can be improved						
4	Teache rs feed back on curricu lum	Suggestions	Action taken					
		12-07-2017(Department Meeting) Green protocol for the department should be identified and displayed on the notice board. Introduction of online courses as a part of curriculum enrichment	<ul style="list-style-type: none"> • III DC and PG students prepared green protocol and displayed on the notice boards • III DC students prepared separate paper bags for sorting and collecting degradable and plastic wastes and kept in department and class rooms • Encouraged students to enroll for Online courses-NPTEL (PG level) 					

	<p>18-08-2017(Department Meeting) Faculty members suggested organizing internship programmes for PG students in collaboration with Zoo and Museum Thrissur. Faculty members suggested to organize various programmes in collaboration with Zoo and Museum, Thrissur with the view to enhance communication skill by speaking with the community, to encourage awareness among students and community about different animals and also to develop a sense of social responsibility among students.</p>	<ul style="list-style-type: none"> • Internship started for PG students at Zoo and Museum, Thrissur. • Other extension activities in association with Zoo and Museum, Thrissur has initiated; like student presentation on an animal at Zoo for school children, wildlife week celebrations at Zoo, quizzes, flash mob, group song etc. 	
	<p>11-09-2017(Department Meeting) Result analysis of pass out UG and PG batches will enable the faculty to evaluate and analyze the academic performance of students It was suggested to sign MoU with Zoo and Museum Thrissur.</p>	<ul style="list-style-type: none"> • Result analysis was conducted • MoU was signed between Zoo and Museum Thrissur and Department of Zoology, Vimala College 	
	<p>03-11-2017 (Department Meeting) Student organized initiatives like student organized seminars by UG and PG students with the support of faculty members should be introduced</p>	<ul style="list-style-type: none"> • Exhibition was organized in connection with golden jubilee celebrations of the college • Student organized seminars was introduced at UG and PG level 	
	<p>05-12-2017(Department Meeting) Faculty members suggested conducting a departmental</p>	<ul style="list-style-type: none"> • Department alumnae meeting was conducted on 20th Jan 2018 and suggestion for strengthening alumnae activities at department level were 	

		<p>alumnae meeting on January 2018.</p> <p>Active participation alumnae in departmental activities should be encouraged</p>	<p>discussed in the meeting</p> <ul style="list-style-type: none"> Decided to organize alumnae lecture series in the next academic year 	
		<p>04-01-2018 (Department Meeting)</p> <p>It was suggested to intimate the pass out PG students to participate in a project presentation competition 'SPARK' organized by IQAC</p> <p>It was suggested to include more ICT enabled Teaching methods</p>	<ul style="list-style-type: none"> Pass out PG students presented their Project in presentation competition 'SPARK' organized by IQAC Smart class rooms, online submission of assignments through email of faculty was introduced Student seminar presentation using PowerPoint mode continues 	
		<p>07-03-2018 (Department Meeting)</p> <p>To increase the employability skill UG students may also be introduced to internship programmes during summer holidays. The suggested places to take up the program were Vijanan Sagar and Zoo and Museum Thrissur</p>	<ul style="list-style-type: none"> Students enrolled for summer internship at Vijanan Sagar , Thrissur and got certificate during their summer holidays 	
		<p>18-3-2018</p> <p>Principals meeting with the faculty members in the department</p> <p>Evaluated the activities of the department and suggestions were put forward for further improvement</p>	<ul style="list-style-type: none"> All activities mentioned in the action plan of the academic year was evaluated by the principal and approved 	


Head of the Department


Principal

DEPARTMENT OF COMMERCE

Sl. No.	Stake Holder	Parameters	Very Good (%)		Good (%)		Satisfactory (%)		Not Satisfactory (%)		Suggestions		Action taken	
			PG	UG	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG
1	Students (Exit Survey)	Student – teacher relationship												
		Tutorial System	14	60	52	27	28	13	6	0			* organize National, International Seminars and Workshops * provide Two Computer for each class with internet * set up Digital Classrooms (Smart Board, Projector, Computer with Internet etc.)	
		Value education (ethics & catechism)	29	33	43	60	19	7	9	0				
		Counseling service	29	7	38	80	19	13	14	0				
		Library	43	47	33	53	24	0	0	0				
		Internal assessment (examinations, assignments, presentations)	57	20	14	67	29	13	0	0				
		Lab facility	30	60	28	27	14	13	28	0				

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Provision of career oriented programmes	40	50	10	0		
		System of Monitoring Student's Progress	17	70	13	0		
		Competence & Commitment of Faculty	50	47	3	0		
		Learning Resources (Library, Internet, Computer, etc.)	37	40	23	0		
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	20	37	43	0		
		Value Based Education	50	37	13	0		
3.	Alumnae		Suggestions			Action taken		
		Content of the syllabus	Nil					
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						

Date of Department meeting – 05/02/2018



Head of the Department



Principal

DEPARTMENT OF ENGLISH

B A ENGLISH

Considering the suggestions provided, the Department submitted a report in the Annual Evaluation meeting held on 26.03.18. Based on the recommendations, Principal approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Student – teacher relationship	93%	5%	2%	NIL	More recreation time for student-teacher interaction	House visits to student's residence was encouraged to build a healthy bond between teachers and students.
	Tutorial System	100%					Encourage students to spend free hours in the library.
	Value education (ethics & catechism)	100%					
	Counselling service	100%					
	Library	95%	5%			More library hours	

	Internal assessment (examinations, assignments, presentations)	100%					
	Lab facility						
Alumnae						Language lab needed	

No: of forms collected & analyzed: 49

M A ENGLISH

Considering the suggestions provided, the Department submitted a report in the BoS held on 20.1.17. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Student – teacher relationship	37.5	25	37.5	Nil	To encourage teacher's visit to the houses of students so as to foster better relationship with students	House visit is planned Topics to be discussed in tutorial session in consultation with students apart from other topics discussed
	Tutorial System	50	25	25	Nil	To include the topics of student's interest for tutorial hours	
	Value education (ethics & catechism)	50	25	25	Nil	Nil	
	Counselling service	50	25	25	Nil	As per the requirement of	

					students	Teachers intervene in the personal problems of students. If required, professional assistance given.
Library	50	50	Nil	Nil		
Internal assessment (examinations, assignments, presentations)	75	25	Nil	Nil	Nil	
Lab facility	Nil	Nil	Nil	Nil	Nil	

No: of forms collected & analyzed:8

	Teachers		A section on discussion and assignment to be included in the paper Criticism and Theory EN2Co4		Done
			Boris Pasternak's Dr Zhivago to be replaced with Knut Hasan's Growth of the Soil from the paper: European Fiction in Translation VPEG2E24		Done
			Film Sholay to be added to the paper: Film Studies VPEG3E34		Done
			To include Rajeswari Sunder Rajan - After Midnight's Children: Some Notes on the New Indian Novel in English (From Social Research Vol.78: No.1: Spring 2011) in the paper: Indian English Literature VPEG4CO7		Done
			To substitute an essay "The Market for Children's Books and Media" with "Cindrella in China" by R d Jameson in the paper Introduction to Children's Literature VPEG4E43		Done

B A FUNCTIONAL ENGLISH

Considering the suggestions provided, the Department submitted a report in the Annual Evaluation meeting held on 26.03.18. Based on the recommendations, Principal approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Student – teacher relationship	93%	5%	2%	NIL	More recreation time for student-teacher interaction	House visits to student's residence was encouraged to build a healthy bond between teachers and students. Encourage students to spend free hours in the library.
	Tutorial System	100%					
	Value education (ethics & catechism)	100%					
	Counselling service	100%					
	Library	95%	5%			More library hours	
	Internal assessment (examinations, assignments, presentations)	100%					
	Lab facility						
Alumnae						Language lab needed	

No: of forms collected & analyzed: 49



Head of the Department



Principal

DEPARTMENT OF ECONOMICS

Considering the suggestions provided, the Department submitted feedback of 2017-18 report in the Department meeting held on 15/10/2018. Based on the recommendations, the Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Academic content	71.4	26.2	2.4	0		
		Usefulness of the teaching materials	45.2	52.4	2.4	0		
		Appropriateness of practical/field work/internship	61.9	31	7.1	0	Provide more opportunities for internship	Provided internship opportunities
		Placement opportunities	42.9	42.9	14.3	0		
		Fairness of exam evaluation	69	31	0	0		
		Availability of reading materials related to your subject in the library	76.2	21.4	2.4	0		
		Internal evaluation system	71.4	23.8	4.8	0		

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Teaching	69.4	30.6	0	0		
		Syllabus	38.9	55.6	5.6	0		
		Teacher-student relation	58.3	41.7	0	0		
		Conduct of exams	52.8	41.7	5.6	0		
		Value based education	50	47.2	2.8	0		
		Job oriented short courses	30.6	66.7	2.8	0	Provide job oriented short courses	Started new value added course in collaboration with ESAF
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Add complementary subjects which will enhance skill for jobs like advance excel VBA. Bring more practical things than theory.				Action could not be taken due to the technical problems in workload calculation	
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						



Head of the Department



Principal

DEPARTMENT OF MALAYALAM

Sl.No.	Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed: 29)	Academic content	78	45			-	-
		Usefulness of the teaching materials	55	45			-	
		Appropriateness of practical /fieldwork/internship	35	55	20		-	
		Placement opportunities	33	38	38	15	-	
		Fairness of exam evaluation	73	25	30		-	
		Availability of reading materials related to your subject in the library	75	50			-	
		Internal evaluation	100	100			-	
							-	
							-	
							-	
							-	
							-	
		Certificate courses	4	22	3	-	Certificate courses	
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2	Parents (No: of forms collected & analyzed: 17)	System of monitoring students progress	39	60.5			-	-
		Competence and commitment of faculty	72	56.3			-	
		Learning resources	59	31.5			-	
		Institutional sensitivity to changing educational ,social and market demands	45.6	54.5			-	

		Value based education	55.6	44.5			-	
		Provision of career oriented programmes	80	20			-	
3.	Alumnae		Suggestions					Action taken
		Parameter						
		Content of the syllabus						
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						

Teachers' feedback on curriculum

Meeting held on 22-3-2018

*to enhance employability of the program to be focused on skill development



Head of the Department



Principal

DEPARTMENT OF SOCIAL WORK

Feedback from the students and stakeholders were discussed in the Board of Studies meeting held on 28/ 11/2018.The following is the summary report of the feedback for the year 2017-18

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed:19)	Academic content	68.42	26.32	5.27			
		Usefulness of the teaching materials	84.21	10.53	5.26			
		Appropriateness of practical/field work/internship	84.21	10.53	5.26			
		Placement opportunities	47.37	31.58	10.53			
		Fairness of exam evaluation	52.63	47.37	0			
		Availability of reading materials related to your subject in the library	73.68	26.32	0			
		Internal evaluation system	52.63	42.11	15.79			
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents (No: of forms	Provision of career oriented programmes	41.67	50	8.33			
		System of Monitoring Student's Progress	75	16.67	8.33			

	collected & analyzed: 12)	Competence & Commitment of Faculty	91.67	8.33	0			
		Learning Resources (Library, Internet, Computer, etc.)	91.67	8.33	0			
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	33.33	58.33	8.33			
		Value Based Education	58.33	33.33	8.33			
		Provision of career oriented programmes	41.67	50	8.33			
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
4.	Teachers		Suggestions			Action taken		

Asha P. Rao

Head of the Department

Principal

Principal

DEPARTMENT OF SOCIOLOGY

Considering the suggestions provided, the Department submitted a report in the Dept meeting held on 27/03/2018 in the academic year **2017-18**. Based on the recommendations, the Dept approved relevant items which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Academic content	38.5%	53.8%	7.7%	0	good	Started internships, Summer internships, More field visits and social exposure visits, Introduced PRA, Sessions on career guidance
	Usefulness of the teaching materials	46.2%	38.5%	15.4%	0	Overall good	
	Appropriateness of practical/field work/internship	53.8%	15.4%	23.1%	7.7%	Good, but practical studies	
	Placement opportunities	23.1%	38.5%	15.4%	23.1%	Improve placement	
	Fairness of exam evaluation	61.5%	30.8%	7.7%	0	Overall good	
	Availability of reading materials related to your subject in the library	76.9%	23.1%	0	0	Overall good	
	Internal evaluation system	53.8%	38.5%	7.7%	0	Overall good	

Alumnae Suggestions 2017-2018

Suggestions	Course	Action taken
*Do not confine students to the classroom. *Stop spoon feeding *Respect students and their ideas *Leave the old ideas of the sixteenth century and try to become a better modern educational institution	M A Sociology	Started internships, Summer internships, More field visits and social exposure visits, Introduced PRA



Head of the Department



Principal