

**INDIAN NATIONAL SCIENCE ACADEMY**  
**Bahadur Shah Zafar Marg, New Delhi 110002**

**Dr. Seema Mandal**  
**Assistant Executive Director**

No. SS/INSA/2017/ **1688**  
23-08-2017

**25 AUG 2017**

Sub: Your visit to 3<sup>rd</sup> World Chemistry Conference; 11 Sep - 12 Sep 2017; USA.

Dear Dr. Jose,

I am happy to inform you that the Academy has approved the following amount with the conditions mentioned below for your attending the above Conference.

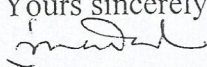
**Rs. 40,000/- or the difference between actual expenditure and the receipt from all other sources whichever is less.**

The concurrence of your organization and the offer of support from any agency including your organization which is proving the balance of the fare, per diem and registration fee etc. should be communicated to us. In case you do not wish to avail this offer, please let us know by return post so that this amount could be diverted to some other delegate.

Academy's share will be reimbursed after your return from abroad. Please download the accounts proforma from our website: (<http://insaindia.res.in/download.php>) and forward the same to the Academy along with a comprehensive deputation report within a month of your return. The admissibility will be calculated on the basis of the Academy's norms only.

Grant is further subject to the conditions that you have not availed such offer from INSA during the last three years including under INSA Exchange Programmes. The other general terms and conditions of the deputation are enclosed for your information and reference. Please ensure that all the documents required for processing your claim bill should carefully be enclosed failing which we shall not be able to reimburse the funds.

With best regards,

Yours sincerely  
  
(Seema Mandal)

**Dr. Sr. Beena Jose**  
**Assistant Professor**  
**Department of Chemistry**  
**Vimala College (Autonomous), Thrissur**  
**Kerala Engineering College P.O, Pin 680009**

\*: Please note that both domestic and international air travel should be performed by Air India flight only. (Economy class through shortest route).