

Vimala College (Autonomous) Thrissur

Internship Programme TIME SHEET

(to be filled by the students during their internship and the same is to be submitted to their respective Tutor / HoD on completion of their Internship)

Name of the student: Ms. Jeeva Joseph

Name of the agency: LIC of India Development Officer's Office Year 2019

Sl. No	Date	Description of work	Time	Total hours	Signature of the agency supervisor
			From To		
1	27-04-19	Agents Register Maintenance	10am - 1pm	3 hr	<i>[Signature]</i>
2	29-04-19	"	"	"	<i>[Signature]</i>
3	30-04-19	"	"	"	<i>[Signature]</i>
4	02-05-19	Policy lapse - Revival	"	"	<i>[Signature]</i>
5	02-05-19	"	"	"	<i>[Signature]</i>
6	04-05-19	"	"	"	<i>[Signature]</i>
7	05-05-19	"	"	"	<i>[Signature]</i>
8	07-05-19	Club Membership Records	"	"	<i>[Signature]</i>
9	08-05-19	"	"	"	<i>[Signature]</i>
10	09-05-19	"	"	"	<i>[Signature]</i>
11	10-05-19	"	"	"	<i>[Signature]</i>
12	11-05-19	"	"	"	<i>[Signature]</i>
13	13-05-19	APRA Agents Planning work	"	"	<i>[Signature]</i>
14	14-05-19	"	"	"	<i>[Signature]</i>
15	15-05-19	"	"	"	<i>[Signature]</i>

Certified that the above statements are true
Date 15/05/2019

[Signature]
Signature of the student

Remarks (if any) of the Agency Supervisor

[Signature]
Signature of the Agency Supervisor

K. D. Asok Kumar
Development Officer
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