



## **Criterion IV**

### **4.4.2 Maintenance & Utilization of physical, academic and support facilities**



### **4.4.2 Infrastructure Maintenance System**

*Assessment Period (2016 - 2021)*



## VIMALA COLLEGE (AUTONOMOUS), THRISSUR

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*Assessment Period (2016 - 2021)*

# MASTER STOCK REGISTER OF

Date	Purchase No. & Date of invoice/Voucher, Invoice etc.	Rate	Qty. Purchased	Manufactured & No. of each equipment
24/12/19	Silver nitrate solution - 1, Potassium nitrate - 1 (Chemical store, Bangalore)	Rs 1251/-	2	HSN CODE: 2822, 2821
10/12/19	Hydrochloric acid, Silver nitrate, Potassium nitrate (Chemical store, Bangalore)	Rs 1074/-	6	HSN CODE: 2806 2822 2822
25/12/19	Calcium chloride, Phenol, Sodium hydroxide (Chemical store, Bangalore)	Rs 6563/-	10	HSN (2806, 2822, 2809, 2822, 2841, 2812, 2803, 2801, 2841, 2803, 2809, 2822
25/12/19	Ammonia solution, Sodium hydroxide chemical store, Bangalore	Rs 9208/-	12	HSN CODE: 2816, 2816
9/12/19	Calcium carbonate, Double distilled water, Potassium nitrate (Chemical store, Bangalore)	Rs 1211/-	4	HSN 2826, 2800, 2853
10/12/19	Calcium carbonate, Double distilled water, Potassium nitrate (Chemical store, Bangalore)	Rs 1211/-	1	HSN 2826, 2800, 2853
10/12/19	Chemical store, Bangalore	Rs 5870/-	1	HSN 2819
10/12/19	Chemical store, Bangalore	Rs 9150	1	HSN/SAC 2819
10/12/19	Chemical store, Bangalore	Rs 1902	4	2811

# LAB EQUIPMENTS

Stock No	Total	No. of issued	Balance	Issued to whom	Signature of the Recipient with Seal	Signature of the Principal with Seal
61	Rs 1251/-	2	NIL	BUC	Principal	Principal
62	Rs 1074/-	6	NIL	BUC	Principal	Principal
63	Rs 6563/-	10	NIL	BUC	Principal	Principal
64	Rs 9208/-	12	NIL	BUC	Principal	Principal
65	Rs 1211/-		NIL	BUC	Principal	Principal
66	Rs 1211/-		NIL	BUC	Principal	Principal
67	Rs 5870/-		NIL	BUC	Principal	Principal
68	Rs 9150		NIL	HS Dept	Principal	Principal
69	Rs 1902		NIL	Zoology Dept	Principal	Principal

## MASTER STOCK REGISTER OF

[illegible]

## LAB EQUIPMENTS

[illegible]


**Kerala  
Tenders**

eTendering System Government of Kerala

Tender Details

Date : 23-Feb-2021 02:02 PM

Print

**Basic Details**

Organisation Chain	Vimala College Thrissur		
Tender Reference Number	No.VC/UGC/E-TEN/207/Gen/2021		
Tender ID	2021_VCT_411370_1		
Tender Type	Open Tender	Form of contract	Supply and Service
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

**Payment Instruments**

Online Bankers	S.No	Bank Name
	1	SBI MOPS

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Relevant Brochure
		.pdf	Dealership Certificate
		.pdf	Nearest OEM authorized service centre details
		.pdf	Warranty of OEM as per NIT (Original Equipment Manufacturer)
		.pdf	Nearby users list/certificate with personal contact details
		.pdf	Specification of the item delivering
		.pdf	Agreement
		.pdf	Company Registration certificate
2	Finance	.xls	bill of quantity

**Tender Fee Details, [Total Fee in ₹ \* - 200]**

Tender Fee in ₹	200	Fee Payable At	Nil
Fee Payable To	Nil		
Tender Fee Exemption Allowed	Yes		

**EMD Fee Details**

EMD Amount in ₹	1,000	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	percentage	EMD Percentage	1.0%
EMD Payable To	Nil	EMD Payable At	Nil



**Work /Item(s)**

<b>Title</b>	supply and service of projector				
<b>Work Description</b>	supply and service of projector				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	Yes				
<b>Tender Value in ₹</b>	1,00,000	<b>Product Category</b>	Hardware	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	120	<b>Period Of Work (Days)</b>	90
<b>Location</b>	Vimala College (Autonomous) Thrissur	<b>Pincode</b>	680009	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Office of the Principal
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	04-Feb-2021 09:30 AM	<b>Bid Opening Date</b>	22-Feb-2021 09:50 AM
<b>Document Download / Sale Start Date</b>	04-Feb-2021 09:35 AM	<b>Document Download / Sale End Date</b>	19-Feb-2021 09:45 AM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	04-Feb-2021 09:40 AM	<b>Bid Submission End Date</b>	19-Feb-2021 09:45 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	notice for inviting tender	257.17	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_584544.xls	bill of quantity	287.00

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sojanshijil@gmail.com	Sojan Joseph	SOJAN JOSEPH
2.	limcy123456@gmail.com	Limcy Raphael	SR LIMCY RAPHAEL

**Tender Inviting Authority**

<b>Name</b>	Principal, Vimala College (Autonomous) Thrissur
<b>Address</b>	Principal, Vimala College (Autonomous) Thrissur

**Tender Creator Details**

<b>Created By</b>	Sojan Joseph
<b>Designation</b>	Asst. Professor
<b>Created Date</b>	03-Feb-2021 11:59 AM

# Vimala College

**AUTONOMOUS**

Thrissur - 680 009, Kerala  
Ph : 0487 - 2332080



Visit us : [www.vimalacollege.edu.in](http://www.vimalacollege.edu.in)  
E-mail : [mail@vimalacollege.edu.in](mailto:mail@vimalacollege.edu.in)  
Fax : 0487 - 2321759

NAAC Re-accredited (3<sup>rd</sup> Cycle) : A Grade, CGPA - 3.50 on a 4 Point Scale

*College with Potential for Excellence*

## **NOTICE INVITING TENDER**

**No.VC/UGC/E-TEN/207/Gen/2021**

**Dated: 03/02/2021**

### **E TENDER NOTICE**

Principal, Vimala College (Autonomous), Thrissur invites online tender for the purchase and installation of Projector. The tender is to be submitted as e-tender through <https://etenders.kerala.gov.in>. Since this is an e-tender, only those bidders who have enrolled in the <https://etenders.kerala.gov.in> portal with their own Digital Signature Certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal. Rate quoted should be inclusive of taxes and other charges.

SL NO.	ITEMS	SPECIFICATIONS/REMARKS
	o Projector	<p data-bbox="596 286 1177 353"><b>Projection Technology</b> 3LCD Technology, RGB liquid crystal shutter</p> <p data-bbox="596 389 820 456"><b>LCD Panel</b> 0.55 inch with D7</p> <p data-bbox="596 492 1401 595"><b>Color Light Output</b> 3,300 Lumen- 2,050 Lumen (economy) In accordance with ISO 21118:2013</p> <p data-bbox="596 631 1353 734"><b>White Light Output</b> 3,300 Lumen - 2,050 Lumen (economy) In accordance with ISO 21118:2013</p> <p data-bbox="596 770 868 837"><b>Resolution</b> SVGA, 800 x 600, 4:3</p> <p data-bbox="596 873 756 940"><b>Aspect Ratio</b> 4:3</p> <p data-bbox="596 976 788 1043"><b>Contrast Ratio</b> 15,000 : 1</p> <p data-bbox="596 1079 756 1146"><b>Light source</b> Lamp</p> <p data-bbox="596 1182 1394 1285"><b>Lamp</b> UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode)</p> <p data-bbox="596 1321 1177 1388"><b>Keystone Correction</b> Auto vertical: <math>\pm 30^\circ</math>, Manual horizontal <math>\pm 30^\circ</math></p> <p data-bbox="596 1424 900 1581"><b>Color Video Processing</b> 10 Bits 2D Vertical Refresh Rate 100 Hz - 120 Hz</p> <p data-bbox="596 1617 900 1684"><b>Color Reproduction</b> Upto 1.07 billion colours</p> <p data-bbox="596 1720 900 1787"><b>Throw Ratio</b> 1.45 - 1.96:1</p> <p data-bbox="596 1823 836 1890"><b>Zoom</b> Digital, Factor: 1.35</p>



**Lens**  
Optical

**Screen Size**  
30 inches - 350 inches

**Projection Distance Wide/Tele**  
1.77 m - 2.4 m (60-inch screen)

**Projection Lens F Number**  
1.44

**Projection Lens Focal Length**  
16.7 mm

**Projection Lens Focus**  
Manual

**Offset**  
8 : 1

**USB Display Function**  
2 in 1: Image / Mouse

**Interfaces**  
USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in,  
Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n  
(optional)

**Security**  
Kensington lock, Security cable hole, Wireless LAN unit lock,  
Password protection

**3D**  
No

**2D Colour Modes**  
Dynamic, Cinema, Presentation, sRGB, Blackboard

**Other features**  
AV Mute Slide, Automatic keystone correction, Built-in  
speaker, Horizontal and vertical keystone correction, Long  
lamp life, Quick Corner

**Video Color Modes**

Blackboard, Cinema, Dynamic, Presentation, sRGB

**Power consumption**

282 Watt, 203 Watt (economy), 0.2 Watt (standby), On mode power consumption as defined in JBMS-84 257 Watt

**Supply Voltage**

AC 100 V - 240 V, 50 Hz - 60 Hz

**Product dimensions**

302 x 237 x 82 mm (Width x Depth x Height)

**Product weight**

2.5 kg

**Noise Level**

Normal: 37 dB (A) - Economy: 28 dB (A)

**Supported Temperature**

Operation 5° C - 35° C, Storage -10° C - 60° C

**Supported Humidity**

Operation 20% - 80%, Storage 10% - 90%

If the projector is suspended from a ceiling or wall mount and installed in an environment with heavy oil smoke or places where oils or chemicals are volatilized, places where a lot of smoke or bubbles are used for event staging, or where aroma oils are frequently burned, it can make certain parts of our products susceptible to a material degradation which over time could break and cause the projector to drop from the ceiling.

**Options**

Air filter ELPAF38

**Loudspeaker**

2 Watt

**Positioning**

Ceiling Mounted, Desktop



The bidders should remit 0.2% of the quoted amount as the cost of tender rounded to the nearest multiple of 100 subject to a maximum of Rs.25,000/-plus VAT @5% (Up to Rs.10.00 Lakhs). If the tender cost is above 10 lakhs the bidders should remit the 0.15% of the cost of the tender+VAT @5% as tender cost rounded to the nearest multiple of 100, subject to a maximum Rs.25000+VAT @ 5%. EMD@1% of the quoted amount should be remitted through SBI Internet banking/ ONLINE NEFT Transaction as indicated in the e- Tender notice. All payments including EMD should be made as single payment through online. Detailed technical specifications (including catalogues and other details if any) should be uploaded under the heading Other Important Documents and hard copies of the same should be submitted as per the time schedule indicated. Performance Security equivalent to 5% of the total value of the contract rounded to the nearest rupee should be submitted by the successful bidder for a contract value above Rs.1,00,000/-. All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the website. Tenders/Bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained. Late tenders will not be accepted. For any additional details contact the Principal, Vimala College (Autonomous), Thrissur, Kerala State during working hours (0487-2332080, Mob-9846625573) or mailed [vimalaetender@gmail.com](mailto:vimalaetender@gmail.com)

No.VC/UGC/E-TEN/207/Gen/2021	
Document download/ sale start date	04/02/2021 - 9.30 am
Bid submission start date	04/02/2021 - 9.35 am
Bid submission closing date & time	19/02/2021 - 9.45 am
Submission of hard copies of (i) Relevant Brochure (ii) Dealership Certificate, (iii) nearest OEM authorized service centre details, (iv) warranty of OEM (Original Equipment Manufacturer) (v) and nearby users list/certificate with personal contact details (vi) Specification of items delivering and (vii) Agreement (viii) Company Registration certificate	20/02/2021 - 3.30 pm
Date & time of opening of E-tender	22/02/2021 - 9.50 am

### Online Payment modes

The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

- State Bank of India (SBI) Internet Banking:** If a bidder has a SBI internet banking account, then, during the online bid submission process, bidder shall select SBI option and then select Internet banking option. The e-Procurement system will re-direct the bidder to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.
- National Electronic Fund Transfer (NEFT)/ Real Time Gross Settlement (RTGS):** If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT / RTGS option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT / RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e- Procurement system for completing the process of bid submission. Bidder should



only use the details given in the Remittance form for making a NEFT / RTGS payment otherwise payment would result in failure in e- Procurement system.

**As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues.**

**For RTGS the timings that the banks follow may vary depending on the customer timings of the bank branches and settlement from RBI. Bidders are advised to exercise RTGS mode of payment at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.**

**NEFT / RTGS payment should be done according to following guidelines:**

- i. **Single transaction for remitting Tender document fee and EMD:** Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
- ii. **Account number as per Remittance Form only:** Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.  
  
Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT / RTGS remittance.
- iii. **Only NEFT / RTGS Remittance Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers, IMPS or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- iv. **Amount as per Remittance form:** Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- v. **UTR Number:** Bidders should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e- Procurement system for tracking the payment.
- vi. **One Remittance Form per Bidder and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

### **Terms and Conditions**

1. Tenders submitted without EMD shall be rejected.
2. The earnest money of the unsuccessful tenderers will be returned through ONLINE NEFT Transaction and the EMD of successful tenderers will be discharged upon the bidder executing the contract and furnishing the Security deposit that will have to be deposited for the satisfactory



fulfillment of the contract.

3. Forfeiture of EMD: (i) If any tenderer withdraws from his tender before the expiry of the bid validity period specified by him or (ii) in case after being successful bidder, he/firm fails to sign the contract, and to furnish the performance security.
4. The bid shall contain detailed technical specifications, Brochures and pamphlets of all items quoted.
5. All the claimed specifications (make, model, year of manufacture, warranty etc) should be mentioned in the broacher or catalogue of the equipment.
6. Submitted online copies under the head, Other Important Documents should compulsorily include (i) Relevant Brochure, (ii) all the relevant certificates regarding the Dealership Certificate and warranty of OEM (Original Equipment Manufacture), (iii) Nearest authorized service centre details and (iv) Nearby Users list (of the exact quoted model) with contact email address and mobile numbers (viii) Company Registration certificate.
7. Hard copies of (i) Relevant Brochure (ii) all the relevant certificates regarding the Dealership Certificate, nearest OEM authorized service centre details and warranty of OEM (Original Equipment Manufacturer) (iii) Users list /certificate (of the exact quoted model) (iv) Company Registration certificate with contact email address and mobile numbers should be submitted directly or by speed/registered post to the office of Principal, Vimala College (Autonomous), Thrissur, Kerala on before 20/02/2021.
8. All charges, taxes, duties and levies should be clearly indicated.
9. Cost of additional/extended warrant, if applicable should be separately quoted.
10. The Installation, commissioning and initial operation to the satisfaction of the Vimala College (Autonomous), Thrissur will be the responsibility of the supplier.
11. In case of under performance during the warranty period, the item should be replaced and the period of warranty will recommence from the date of replacement.
12. The payment will be made after completion of supply, installation and commissioning.
13. The supplier should be ready to supply and complete the installation within 30 DAYS of putting up purchase order.
14. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.
15. Tenderers shall clearly specify whether the goods are offered from indigenous sources, from imported stocks in India or from foreign sources to be imported under a license. College reserves the right to reject offers for import of goods if the Import Trade Control Policy in force at the time of award of the contract prohibits or restricts such imports.
16. The final acceptance of the tenders rests entirely with the College who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
17. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance. In cases where a successful tenderer, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Principal, be purchased by means of another tender/ quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the



College shall thereby together with such sums as may be fixed by the College towards damages be recovered from the defaulting tenderer.

18. Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.
19. All payments to the contractors will be made by the Principal in due course on submission of the invoice by way of cheques or drafts.
20. In case any difference or dispute arises in connection with the contract, all legal proceeding relating to the matter shall be instituted in the Court within Thrissur Jurisdiction.
21. The tenderer shall undertake to supply materials according to the standard sample and/or specifications.
22. No representation for enhancement of rates once accepted will be considered.
23. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.
24. (a) The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
25. Special conditions, if any, of the tenderers attached with the tenders will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.
26. The tenderer should send along with his tender an agreement executed and signed in Kerala Stamp Paper of value Rs.200/-purchased in the Kerala State. Tenders without the agreement in stamped paper will be rejected outright. But in deserving cases where agreement has not been received, the Principal may exercise his discretion and call upon such tenderer to execute the agreement within a period of ten days from the date of issue of such intimation, if the Principal is satisfied that the omission to forward the agreement along with the tender was due to causes beyond the control of the tenderer and was not due to any negligence on his part. Agreement received from a tenderer after the above time limit will not be considered.[Format of agreement appended]
27. The tenderer shall quote their rates in the standard BOQ provided indicating the break up details.
28. The quotation shall be valid for a minimum period of 60 days from the date of opening of the tender.
29. The stores offered should be of comprehensive guarantee for a minimum period of 12 months or specified period against defective stores design, operation or manufacture from the date of installation. An installation report should be submitted by the contractor. For the defects accruing during the guarantee period, replacement or rectification should be arranged free of cost within a reasonable period of such notification.
30. The purchaser reserves the option to give price preference to the offers from Public Sector units and or Small scale/Cottage Industries /Units over those from the other units in accordance with the policies of the Government from time to time.
31. The supplier shall ensure the quality of the stores supplied.
32. Preference is given to procure the stores which carry BIS (Bureau of Indian Standards) Mark.
33. The provisions of the Kerala Store Purchase Manual is applicable to this Tender and further proceedings.
34. The College reserves all right to accept or reject any or all the tenders without assigning any reason whatsoever at its discretion.

35. The bids shall be opened online at the office of the Principal Vimala College (Autonomous), Thrissur on the date mentioned (Invitation to Bid). If the date fixed for opening happens to be a holiday/due to net failure, the tenders will be opened in the next working day, at the same time.
36. The tenders will be opened on the appointed day and time in the office of the undersigned.
37. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money if, any, deposited by him will be forfeited to College or such action taken against him as College think fit.
38. The final acceptance of the tenders rests entirely with the College who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
39. All the bidders should participate in all the items listed in the tender. Partial biddings are not considered.
40. In two cover tender system no BOQ (Bill of Quantity) is submitted with technical cover. Not required to send hard copy of this too.
41. Other general conditions are attached below.

**Sd/- Principal**

Dr. Sr. Beena Jose

**Vimala College (Autonomous),  
Thrissur**

#### AGREEMENT

Articles of agreement executed on this the ..... day of  
..... between the Principal, Vimala College  
(Autonomous), Thrissur (hereinafter referred to as "the College") of the one part and Shri  
.....  
..... (H.E. name and address of the  
tenderer) (hereinafter referred to as "the bounden") of the other part.

WHEREAS in response to the Notification No..... dated  
..... the bounden has submitted to the College a tender for the  
..... specification therein subject to the terms and  
conditions contained in the said tender.

WHEREAS the bounden has also deposited with the College a sum of Rs.....  
..... as earnest money for execution of an agreement undertaking the due fulfillment of the contract in  
case his tender is accepted by the College.

**NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:**



1. In case the tender submitted by the bounden is accepted by the College and the contract for ..... is awarded to the bounden, the bounden shall within ..... days of acceptance of his tender execute an agreement with the College incorporating all the terms and conditions under which the College accepts his tender.

2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the College shall have power and authority to recover from the bounden any loss or damage caused to the College by such breach as may be determined by the College by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.

3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the College may deem fit. In witness whereof Shri .....  
.....

(H.E. name and designation) for and on behalf of Vimala College (Autonomous), Thrissur and Shri .....

..... Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri.....

(date)..... In the presence of witnesses:

1.

2.

Signed by Shri ..... (date)

..... In the presence of witnesses:

1.

2.



## **General Tender Terms & Conditions for e-Procurement**

This tender is an e-Tender and is being published online for the Vimala College (Autonomous), Thrissur. The tender is invited in 2 cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](https://www.etenders.kerala.gov.in).

### **A). Online Bidder registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](https://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](https://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helpetender@gmail.com](mailto:helpetender@gmail.com), for assistance in this regard.

### **B). Online Tender Process:**

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](https://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Pre-bid meeting:** NA
- iii. **Publishing of Corrigendum:** All corrigenda shall be published on [www.etenders.kerala.gov.in](https://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- iv. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](https://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vi. **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

### **C). Documents Comprising Bid:**

**(A) The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):**

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload:

- (i) Relevant Brochure
- (ii) Dealership Certificate
- (iii) Nearest OEM authorized service centre details
- (iv) Warranty of OEM as per NIT (Original Equipment Manufacturer)
- (v) Nearby users list/certificate with personal contact details
- (vi) Specification of the item delivering
- (vii) Agreement
- (viii) Company Registration certificate

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

**(B) The Second Stage (Financial Cover or as per tender cover system):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

**Fixed price:** Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

### **D). SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page by page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

**It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.**



# Item Wise Bidding

Tender Inviting Authority: Vardha College (Autonomous), Thirupur

Name of Work: Supply and service of projector

Contract No: 2016232573

Name of the Bidder/ Bidding Firm / Company :

## PRICE SCHEDULE

(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)

(This BIDD template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE IN Figures To be entered by the bidder in Rs. p (including all charges and Tax)	TOTAL AMOUNT WITH TAXES (14) x Spm (4) to (12) in Rs. p	TOTAL AMOUNT in Words
1	2	3	4	5	7	14	15
1	Items						
1.1	PROJECTOR	Item1	4.00	Nox		0.00	INR Zero Only
Total in Figures						0.00	INR Zero Only
Quoted Rate in Words						INR Zero Only	

**Minute**

Tender ID : 2021\_VCT\_411370\_1

Tender Reference Number : No.VC/UGC/E-TEN/207/Gen/2021

Tender Title : supply and service of projector

Packet Name : Fee/PreQual/Technical

Total 2 Technical cover is received and send for evaluation.

-sd

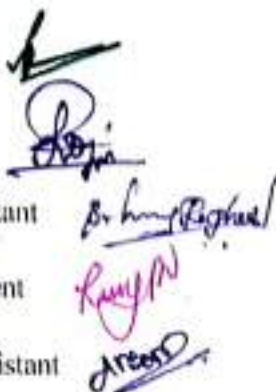
Principal  
Vimala College  
(Autonomous), Thrissur



### Technical Minutes- Purchase of Projector

Minutes of Technical Committee held on 02/03/2021 for purchase of Projector under Department of Biotechnology, star college scheme. The meeting started at 10.00 am, IQAC room.

1. Dr. Sr. Beena Jose, Principal
2. Sri. Sojan Joseph, Nodal Officer
3. Sr. Limcy Raphael, Head Accountant
4. Sr. Lissy P V, Senior Superintendent
5. Sri. Anson Antony, Technical Assistant



After the technical evaluation of tender for Purchase of Projector, Tender No.VC/UGC/E-TEN/207/Gen/2021, Tender ID: 2021\_VCT\_411370\_1 committee observed the tender and made decisions as in table given below:

Sl No.	Firm	Accept/ Reject	Reasons
1	iTouch	Accept	Specifications are match with NIT
2	IT Professionals Co-Operative society Ltd	Reject	Specification mismatch There is no option for a quick corner for the geometric correction in the projector



  
Dr. Sr. Beena Jose  
PRINCIPAL-IN-CHARGE  
VIMALA COLLEGE (AUTONOMOUS)  
THIRUVANANTHAPURAM-680 009



**Kerala  
Tenders**

# **eTendering System Government of Kerala**

## **Technical Bid Evaluation Summary**

Date : 03-Mar-2021 09:45 AM

**Print**

Organisation Chain : Vimala College Thrissur
Tender ID : 2021_VCT_411370_1
Tender Ref No : No.VC/UGC/E-TEN/207/Gen/2021
Tender Title : supply and service of projector
Cover System : 2

Committee Chairperson/Co-ordinator Type :	<b>Internal</b>
Committee Chairperson/Co-ordinator Name :	<b>Dr. Sr. Beena Jose</b>
Committee Members :	<b>Sojan Joseph, Sr. Lissy P V, Sr. Limcy Raphael, Anson Antony</b>
Summary Details :	<b>techsummary_584544.pdf (667.29 KB)</b>
Summary uploaded on :	<b>03-Mar-2021 09:45 AM</b>
Bid Opening Date & Time for Financial :	<b>03-Mar-2021 09:50 AM</b>

No. of Bids : 2

### **Bid List**

S.No	Bid Number	Bidder Name	Opened By	Submitted Date	Status	Reason
1	1015231	i touch	Sojan Joseph	09-Feb-2021 09:32 PM	Accepted	Items are match with NIT
2	1021989	IT PROFESSIONALS CO-OPERATIVE SOCIETY (ITPCOS) LTD.T-1959	Sojan Joseph	18-Feb-2021 11:25 AM	Rejected	specification mismatch

**Tender Inviting Authority**

**Minute**

Tender ID : 2021\_VCT\_411370\_1

Tender Reference Number : No.VC/UGC/E-TEN/207/Gen/2021

Tender Title : supply and service of projector

Packet Name : Finance

Total 1 Financial cover is received and sends for evaluation.

-sd

Principal  
Vimala College  
(Autonomous), Thrissur

**Tender Issuing Authority:** Virnale College (Autonomous), Thiruvananthapuram

Name of Work: Supply and service of projector

Contract No: 9646623372

Name of the Bidder/ Bidding Firm / Company :	1 TOUCH GURUVAYUR
--	-------------------

### PRICE SCHEDULE

be understood after these new relevant relations, also the fact that in the





(This BOD Template must not be modified or used by the bidder and the same should be updated after filing the relevant contents, else the bidder is liable to be rejected for non-tender. Bidders are allowed to enter the Bidder Name and Value only.)

[illegible]



### Financial minute – Supply and Service of Projector

Minutes of the purchase committee for supply and service of Projector under Department of Biotechnology, Star college scheme, held at IQAC Room on 03/03/2021, 10.00 a.m.

1. Dr. Sr. Beena Jose, Principal. 
2. Sri. Sojan Joseph, Nodal Officer 
3. Sr. Lissy P V, Senior Superintendent 
4. Sr. Limcy Raphael, Head Accountant 

The purchase committee considered the e-Tender proposals of one Bidder for the supply and service of Projector, Tender No.VC/UGC/E-TEN/207/Gen/2021, Tender ID: 2021\_VCT\_411370\_1 and after consultation with Technical Committee, the following decisions are made. It is decided to purchase each item from Bidder as per the table below. Reason for purchase is mentioned.

Validate

Print

Help

### Item Wise BoQ

Tender Inviting Authority: Vimala College (Autonomous), Thrissur

Name of Work: Supply and service of projector

Contact No: 9846625573

Name of the  
Bidder/  
Bidding Firm /  
Company :

I TOUCH,GURUVAYUR

**PRICE SCHEDULE**

(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P (including all charges and Tax)	TOTAL AMOUNT With Taxes col (14) = sum (8) to (13) in Rs. P	TOTAL AMOUNT in Words
1	2	3	4	5	7	14	15
1	Items						
1.1	PROJECTOR	item1	4.00	Nos	28057.50	112230.00	INR One Lakh Twelve Thousand Two Hundred & Thirty Only
Total in Figures						112230.00	INR One Lakh Twelve Thousand Two Hundred & Thirty Only
Quoted Rate in Words							INR One Lakh Twelve Thousand Two Hundred & Thirty Only

The committee decided to purchase from the lowest Bidder as given in table above according to the fund availability.



Principal  
VIMALA COLLEGE (AUTONOMOUS)  
03/03/2021 THRISSUR-680 005

Certificate of Purchase Committee held on 03/03/2021

"Certified that we Dr. Sr. Beena Jose, Sri. Sojan Joseph, Sr. Lissy P.V., Sr. Limcy Raphael members of the purchase committee are jointly and individually satisfied that the Stores recommended for Tender No.VC/UGCE-TEN/207/Gen/2021, Tender ID: **2021\_VCT\_411370\_1** are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the Stores in question."

1. Dr. Sr. Beena Jose, Principal
2. Sri. Sojan Joseph, Nodal Officer
3. Sr. Lissy P V, Senior Superintendent
4. Sr. Limcy Raphael, Head Accountant

The block contains four handwritten signatures in blue ink, corresponding to the names listed in the list above. The first signature is for Dr. Sr. Beena Jose, the second for Sri. Sojan Joseph, the third for Sr. Lissy P V, and the fourth for Sr. Limcy Raphael.





Kerala  
Tenders

**eTendering System Government of Kerala**  
**Finance Bid Evaluation Summary**

Date : 04-Mar-2021 09:41 AM

Print

Organisation Chain : Vimala College Thrissur
Tender ID : 2021_VCT_411370_1
Tender Ref No : No.VC/UGC/E-TEN/207/Gen/2021
Tender Title : supply and service of projector
Cover System : 2

Committee Chairperson/Co-ordinator Type :	<b>Internal</b>
Committee Chairperson/Co-ordinator Name :	<b>Dr. Sr. Beena Jose</b>
Committee Members :	<b>Sojan Joseph, Sr. Limcy Raphael, Sr. Lissy P V</b>
Summary Details :	<b>finsummary_584544.pdf (2567.34 KB)</b>
Summary uploaded on :	<b>04-Mar-2021 09:41 AM</b>

No. of Bids : 1

**Bid List**

S.No	Bid Number	Bidder Name	Opened By	Submitted Date	Quoted Amount/ Evaluated Amount in ₹	Rank	Status	Reason
1	1015231	touch	Sojan Joseph	09-Feb-2021 09:32 PM	1,12,230.00	L1	Accepted	Lowest Bidder

**Tender Inviting Authority**



**VIMALA COLLEGE (AUTONOMOUS), THRISSUR-9**

**SUPPLY ORDER**

Supply order No.DBT/207/21

05/03/2021

From

The Principal

Vimala College (Autonomous)

Thrissur-680009

To

I TOUCH, XXV/642,

1<sup>st</sup> Floor, Mariya Arcade,

Thaikkad Jn Gurusvayur

Thaikkad P.O. Thrissur

Kerala - 680104

Dear Sir/Madam

The rates quoted in your Tender as per Tender No.VC/UGCE-TEN/207/Gen/2021, Tender ID: 2021\_VCT\_411370\_1 under Department of Biotechnology, Star college scheme dated 03/02/2021 for the supply and service of Projector is accepted, subject to the conditions mentioned there in. Please supply the items at the earliest.

**VIMALA COLLEGE (AUTONOMOUS), THRISSUR-9**

**SUPPLY ORDER**

Supply order No.DBT/207/21

05/03/2021

From

The Principal

Vimala College (Autonomous)

Thrissur-680009

To

I TOUCH, XXV/642,

1<sup>st</sup> Floor, Mariya Arcade,

Thaikkad Jn Gurnavayur

Thaikkad P.O. Thrissur

Kerala - 680104

Dear Sir/Madam

The rates quoted in your Tender as per Tender No.VC/UGC/E-TEN/207/Gen/2021, Tender ID: 2021\_VCT\_411370\_1 under Department of Biotechnology, Star college scheme dated 03/02/2021 for the supply and service of Projector is accepted, subject to the conditions mentioned there in. Please supply the items at the earliest.

### Item Wise Boq

**Tender Inviting Authority:** Vimala College (Autonomous), Thrissur

**Name of Work:** Supply and service of projector

**Contact No: 9846625573**

Name of the

## 1 TOUCH, GURUVAYUR

**Bidding Firm  
/ Company :**

### PRICE SCHEDULE

**(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder

Name and Values only )

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P (including all charges and Tax)	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	3	4	5	7	14	15
1	Items						
1.1	item 1		4.00	Nos	28057.50	112230.00	INR One Lakh Twelve Thousand Two Hundred & Thirty Only



Total in Figures		
Quoted Rate in Words		<div>112230.00</div> <div>INR One Lakh Twelve Thousand Two Hundred &amp; Thirty Only</div>
		INR One Lakh Twelve Thousand Two Hundred & Thirty Only



Yours faithfully

 PRINCIPAL-IN-CHARGE

VIMALA COLLEGE (AUTONOMOUS)

(Signature & Position of purchasing officer)

**Bid Information**

Bid ID :	1015231
Bidder Name :	I touch
Organisation Chain :	Vimala College Thrissur
Tender Ref No :	No.VC/UGC/E-TEN/207/Gen/2021
Tender ID :	2021_VCT_411370_1
Tender Title :	supply and service of projector
Bid Submitted Date & Time :	09-Feb-2021 09:32 PM

**Corporate Tenderer Details**

Login ID:	itouchkerala@gmail.com	User Type:	Corporate/Bidder
Company Name:	I touch	Registration Number:	32BTOPK9232Q12Z
Registered Address :	XXV/642, Mariya Arcade, Thaikad P.O Thaikad Jn-Guruvayur, Thrissur District- 680104	Name of Partners / Directors :	Kavitha Sajithkumar
City :	Guruvayur	State :	Kerala
Postal Code :	680104	PAN Number:	BTOPK9232Q
Company's Establishment Year(yyyy):	2010	Company's Nature of Business:	Computer, Video and Audio solutions, LCD, Screen, Boar
Company's Legal Status:	Others	Company Category :	Others
Title :	Mr	Contact Name:	Sajithkumar
DOB (Date Of Birth):	05-May-1970	Designation :	Manager
Correspondence Email:	itouchkerala@gmail.com	Phone :	91 - 0467 - 9447691123
Mobile:	91-9747556007		

**Bank Response On Payment Details**

eProcurement Ref. Number :	5845441015231
PRN Number :	5845441015231
Bank / UTR Number :	IK0AYYGIP0
Bank Name :	SBI MOPS
Status :	Success
Tender Fee in [A] :	200
EMD Fee in [A] :	1,000
Total Fee in [A] :	1,200

**Bidder GSTN Details**

S.No	State Code	GST Code	GST Name
1	32	32BTOPK9232Q12Z	I TOUCH

**Bid Documents**

S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
1	Fee/PreQual /Technical	RelevantBrochure.pdf	Relevant Brochure	706.00	AbOHqyMVhJWxs/qQszRL8btY1qU=

**I TOUCH**  
XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104

		DealershipCertificate.pdf	Dealership Certificate	136.00	PO5rONAggCRXSWe24FJN3K7IPO1=
		NearestOEMauthorizedservicecentredetails.pdf	Nearest OEM authorized service centre details	108.00	Wv1a+41AhoQj6MGMIALPHw+nE=
		WarrantyofOEMasperNITOriginalEquipmentManufacturer.pdf	Warranty of OEM as per NIT (Original Equipment Manufacturer)	78.00	h7iY1qkY06pQUNgxmk3YzQUURU=
		Nearbyuserslistcertificatewithpersonalcontactdetails.pdf	Nearby users list/certificate with personal contact details	133.00	IO4StEx3PZCQwJEBAjKD9S5oa4E=
		Specificationoftheitemdelivering.pdf	Specification of the item delivering	203.00	//Jl3HrO3f/r5u2gWAeN+NU0QoU=
		Agreement.pdf	Agreement	624.00	sys5yDSNaEg9Qg3V9pbH+v1Iwpw=
		CompanyRegistrationcertificate.pdf	Company Registration certificate	85.00	L5xmkFIW7baMM84Xh5w2ghQoheI=
2	Finance	BOQ_584544.xls	bill of quantity	289.00	tfhIFC695qVCiuF0PhIFnZ6U0LY=

Thanks

Tender Inviting Authority



I TOUCH

XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104





കേരളം KERALA

CW 289288

### AGREEMENT

Articles of agreement executed on this the 9<sup>th</sup> Tuesday of Feb 2021 (Two Thousand and Twenty One) between the Principal, Vimala College (Autonomous), Thrissur (hereinafter referred to as "the College") of the one part and Shri. Sajith kumar. C (Manager), I TOUCH, XXV/642, 1<sup>st</sup> floor, Mariya Arcade, Thaikkad jn-Guruvayur, Thaikkad (P.O.), Thrissur-680104 (H.E. name and address of the tenderer) (hereinafter referred to as "the bounden") of the other part.

WHEREAS in response to the Notification No. VC/UGC/E-TEN/207/Gen/2021. Dated 03/02/2021 the bounden has submitted to the College a tender for the purchase and installation of Projector specification therein subject to the terms and conditions contained in the said tender.

WHEREAS the bounden has also deposited with the College a sum of Rs. 1,000.00 (Rupees One Thousand ..... ) as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the College.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the College and the contract for ..... is awarded to the bounden, the bounden shall within ..... days of acceptance of his tender execute an agreement with the College incorporating all the terms and conditions under which the College accepts his tender.

*or i touch*  
Manager

I TOUCH  
XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104



No. 10975 value 100RS

i touch GURUVAYUR

Pr. Sony  
25.01.2021  
JOLLY. P.V.  
TENDER LICENCE No: 21  
451 NADA, GURUVAYUR







കേരളം KERALA

CW 289289

2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the College shall have power and authority to recover from the bounden any loss or damage caused to the College by such breach as may be determined by the College by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.

3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the College may deem fit. In witness whereof Shri ..... (H.E. name and designation) for and on behalf of Vimala College (Autonomous), Thrissur and Shri Sajith Kumar.C (Manager- I Touch) Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri..... (Date).....

In the presence of witnesses:

1.

2.

For i touch

Signed by Shri. Sajith Kumar..... (Date) 09-02-2021

In the presence of witnesses:

1. Sunitha.C, Mahima house, South nada, Guruvayur Sunitha

2. Jithin.KV, Kattumpurath house, Thevara, Kochi Jithin



I TOUCH

XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104

No. 10976 value 100RS

i Touch GURUVAYUR

Pr. Jolly  
25.01.2021  
JOLLY. P.V.  
ENDER LICENCE No: 2  
55 NADA, GURUVAYUR






(Amended)

Government of India  
Form GST REG-06  
[See Rule 10(1)]

Registration Certificate

Registration Number : 32BTOPK9232Q1ZZ

1.	Legal Name	SAJITHKUMAR KAVITHA		
2.	Trade Name, if any	I TOUCH		
3.	Constitution of Business	Proprietorship		
4.	Address of Principal Place of Business	XXV/642, MARIA ARCADE, THAIKKAD, GURUVAYUR, Thrissur, Kerala, 680104		
5.	Date of Liability	01/07/2017		
6.	Date of Validity	From	21/09/2017	To NA
7.	Type of Registration	Regular 		
8.	Particulars of Approving Authority			
<div>Signature</div>				
Name				
Designation				
Office				
Date of issue of Certificate		18/04/2018		
Note: The registration certificate is required to be prominently displayed at all places of Business/Office(s) in the State.				

This is a system generated digitally signed Registration Certificate issued based on the deemed approval of application on





### Details of Additional Place of Business(s)

GSTIN

32BTOPK9232Q1ZZ

Legal Name

SAJITHKUMAR KAVITHA

Trade Name, if any

I TOUCH

Total Number of Additional Places of Business(s) in the State

0



**Annexure B**

GSTIN	32BTOPK9232Q1ZZ
Legal Name	SAJITHKUMAR KAVITHA
Trade Name, if any	I TOUCH

**Details of Proprietor**

1



Name	SAJITHKUMAR KAVITHA
Designation/Status	PROPRIETOR
Resident of State	Kerala

Manufacturer's Authorization Letter

Date: 09-02-2021

NO. AL/EPIL/0041

To

The Principal,  
Vimala College (Autonomous)  
Thrissur, Kerala

Dear Sir

Sub: Supply of Epson 3LCD Projectors  
Ref No: Tender ref No.VC/UGC/E-TEN/207/Gen/2021  
Tender ID: 2021\_VCT\_411370\_1

We Epson India Pvt. Ltd, who are official manufacturers of inkjets, Dot-matrix, Point of sales printers, Scanners, All-in-ones, Document Camera's, LCD Projectors and Accessories, having factories at Indonesia, Philippines and China, do hereby authorize **M/s. I Touch**, Having office at XXV/642, Mariya Arcade, Thaikkad(P.O), Thaikkad Jn, Guruvayur, Thrissur District, Kerala State-680104, to submit a bid the purpose of which is to provide the following Goods, manufactured by us [3LCD projectors], and to subsequently negotiate and sign the Contract.

We authorize **M/s. I Touch**, to bid, negotiate and conclude the contract with you for the projectors manufactured by Epson.

For Epson India P Ltd

Anoop Jose  
Sr. Executive VI-Sales Kerala



Manufacturer's Authorization Letter

NO. WL/EPIL/0052

Dated: 09-02-2021

To

The Principal,  
Vimala College (Autonomous)  
Thrissur, Kerala

Dear Sir

Sub: Warranty Confirmation

This is to inform you that 4 NOS Epson EB S41 projectors, which is going to supply through M/s. I Touch with tender (Tender ref No.VC/UGC/E-TEN/207/Gen/2021) will be having 2 year onsite warranty for projector and lamp warranty will be 1year /1000hrs ( Whichever is earlier).

For Epson India P Ltd



Anoop Jose  
Sr. Executive VI-Sales Kerala

# EB-S41

DATASHEET / BROCHURE



For business or pleasure, this high-quality and easy-to-use SVGA, 3,300-lumen projector works equally well at home or in the office.

Don't let your need for a business projector hold you back from enjoying blockbusters on the big screen at home. This versatile SVGA projector can do both. Even when there's ambient light, its 3,300 lumens and 3LCD technology are capable of delivering a bright and clear picture. And its incredibly long lamp life means it's great value for money.

### Bigger is better

Whether you're watching blockbusters or delivering a presentation, this projector can achieve an impressive 350-inch display. It's great quality too with 3LCD technology that makes the display up to three times brighter than competitor products<sup>2</sup>. In addition to its bright and vivid colours, the 15,000:1 contrast ratio produces defined shadows and deep blacks. From family and friends to business colleagues and clients, it's sure to get everyone's attention.

### High-quality, bright images

Even in bright rooms, this powerful yet affordable SVGA projector delivers exceptionally bright yet colourful images with clear details. It's all thanks to 3LCD technology, which produces an equally high White and Colour Light Output of 3,300 lumens.

### Long-lasting solution

Looking for a long-term, hassle-free and affordable solution for your projection needs? With this model's long-lasting lamp light source, you could watch a film every day for 15 years<sup>1</sup>.

### Stress-free set up

Here's a projector that's designed with portability and quick set up in mind. The carry case makes it easy to move from room to room, and you can quickly position the image with keystone correction and access content simply with the HDMI inputs. Thanks to the optional ELPAP10 adapter, it offers Wi-Fi connectivity, allowing you to share content from a smart device using the iProjection app.

### KEY FEATURES

- **Create the big screen experience**  
From box sets to business presentations, capture everyone's attention
- **Bright even with ambient light**  
Equally high White and Colour Light Output of 3,300 lumens
- **Affordable, high-tech equipment**  
Enjoy this SVGA projector
- **Long-lasting solution**  
Watch a film every day for 15 years<sup>1</sup>
- **Portable and quick to set up**  
Transport with a carry case and keystone slider for easy alignment

### I TOUCH

XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104



**EPSON**  
WORLD LEADER  
IN PROJECTORS  
Source: FutureMarket Consulting U.

**EPSON®**  
EXCEED YOUR VISION

## PRODUCT SPECIFICATIONS

<b>TECHNOLOGY</b>	
Projection System	3LCD Technology, RGB liquid crystal shutter
LCD Panel	0.55 inch with D7
<b>IMAGE</b>	
Colour Light Output	3,300 lumen - 2,050 lumen (economy) in accordance with IDMS15.4
White Light Output	3,300 lumen - 2,050 lumen (economy) in accordance with ISO 21118:2012
Resolution	SVGA, 800 x 600, 4:3
Contrast Ratio	15,000 : 1
Lamp	UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode)
Keystone Correction	Auto vertical $\pm 30^\circ$ , Manual horizontal $\pm 30^\circ$
Colour Reproduction	Upto 1.07 billion colours
<b>OPTICAL</b>	
Projection Ratio	1.45 - 1.95:1
Zoom	Digital, Factor: 1.35
Image Size	30 inches - 350 inches
Projection Distance Wide/Tele	1.77 m - 2.4 m (60 inch screen)
Projection Lens F Number	1.44
Focal Distance	16.7 mm
Focus	Manual
Offset	8 : 1
<b>CONNECTIVITY</b>	
USB Display Function	2 in 1: Image / Mouse
Interfaces	USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in, Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n (optional)
Epson iProjection App	Ad-Hoc / Infrastructure
<b>ADVANCED FEATURES</b>	
Security	Kensington lock, Security cable hole, Wireless LAN unit lock, Password protection
3D	No
Features	AV mute slide, Automatic keystone correction, Built-in speaker, Horizontal and vertical keystone correction, Long lamp life, Quick Corner
Video Colour Modes	Blackboard, Cinema, Dynamic, Presentation, sRGB
<b>GENERAL</b>	
Energy Use	262 W, 203 W (economy), 0.2 W (standby), On mode power consumption as defined in JBMS-84 257 W
Product dimensions	302 x 237 x 62 mm (Width x Depth x Height)
Product weight	2.5 kg
<b>OTHER</b>	
Warranty	24 months Carry in, Lamp: 12 months or 1,000 h Optional warranty extension available

EB-S41

## WHAT'S IN THE BOX

- Main unit
- Power cable
- Quick Start Guide
- Remote control incl. batteries
- User manual (CD)
- Warranty card
- Carrying Case

I TOUCH  
XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104

EPSON®



Calligraphy Museum, Tokyo, 2000. In the foreground, a large, dark, rectangular object, possibly a piece of calligraphy or a scroll, is visible. The background is a light, textured surface, possibly a wall or a backdrop.

DOI: 10.1002/for

KKV-642, MARTIN ARCADE  
THAIKAD 2N - CHIVVIVUR  
PO, THAIKAD, THIRUVIDAIKOTTAI - 605004

[illegible]

Trademarks and registered trademarks are the property of Intel Corporation or their respective owners. Product information is subject to change without prior notice.

**EPSON®**

## LCD PROJECTOR (EPSON EB-S41 Specifications)

Projection Technology - 3LCD Technology, RGB liquid crystal shutter

LCD Panel - 0.55 inch with D7

Color Light Output - 3,300 Lumen- 2,050 Lumen (economy) In accordance with ISO 21118:2013

White Light Output - 3,300 Lumen - 2,050 Lumen (economy) In accordance with ISO 21118:2013

Resolution - SVGA, 800 x 600, 4:3

Aspect Ratio - 4:3

Contrast Ratio - 15,000 : 1

Light source - Lamp

Lamp - UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode)

Keystone Correction - Auto vertical:  $\pm 30^\circ$ , Manual horizontal  $\pm 30^\circ$

Color Video Processing - 10 Bits 2D Vertical Refresh Rate 100 Hz - 120 Hz

Color Reproduction - Up to 1.07 billion colours

Throw Ratio - 1.45 - 1.96:1

Zoom - Digital, Factor: 1.35

Lens - Optical

Screen Size - 30 inches - 350 inches

Projection Distance Wide/Tele - 1.77 m - 2.4 m (60-inch screen)

Projection Lens F Number - 1.44

Projection Lens Focal Length - 16.7 mm

Projection Lens Focus - Manual

Offset - 8 : 1

USB Display Function - 2 in 1: Image / Mouse

Interfaces

USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in, Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n (optional)

Security

Kensington lock, Security cable hole, Wireless LAN unit lock, Password protection

3D - No

2D Colour Modes

Dynamic, Cinema, Presentation, sRGB, Blackboard

Other features

AV Mute Slide, Automatic keystone correction, Built-in speaker, Horizontal and vertical keystone correction, Long lamp life, Quick Corner

Video Color Modes

Blackboard, Cinema, Dynamic, Presentation, sRGB

Power consumption

282 Watt, 203 Watt (economy), 0.2 Watt (standby), On mode power consumption as defined in JBMS-84 257 Watt

Supply Voltage

AC 100 V - 240 V, 50 Hz - 60 Hz

Product dimensions

302 x 237 x 82 mm (Width x Depth x Height)

Product weight

2.5 kg

Noise Level

Normal: 37 dB (A) - Economy: 28 dB (A)

Supported Temperature

Operation 5°C - 35°C, Storage -10°C - 60°C

Supported Humidity

Operation 20% - 80%, Storage 10% - 90%

If the projector is suspended from a ceiling or wall mount and installed in an environment with heavy oil smoke or places where oils or chemicals are volatilized, places where a lot of smoke or bubbles are used for event staging, or where aroma oils are frequently burned, it can make certain parts of our products susceptible to a material degradation which over time could break and cause the projector to drop from the ceiling.

Options - Air filter ELPAF38

Loudspeaker - 2 Watt

Positioning - Ceiling Mounted, Desktop



**I TOUCH**

XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104

Nearby users list/certificate with personal contact details

**LCD PROJECTOR**

EPSON EB S41 Projector

1) St. Thomas' College, Thrissur

Address:

Thrissur, Kerala 680020

Phone: +91 487 2332282 (Office)

IT Dept. Mr. Shine (Mob-9446318258)

2) LF College, Guruvayoor

Address: SH 50, Chavakkad-Wadakkancherry Road,  
Mammiyoor, Guruvayur, Kerala 680103

Phone: 0487 255 6957

Contact Person : Mr. Bush- IT Dept (Mob-9633903060)

3) St. Aloysius College,

Address: Elthuruth, Thrissur, Kerala 680611

Phone: 0487 236 0748

Contact Person: Fr. Antony Perinchery- Physics Dept (Mob-9446278211)

4) Sree Krishna College Guruvayoor

Address: Ariyannoor P O, Thrissur,  
Kerala 680602

Phone: 04885239013

Contact Person : Dr. Lovely - Principal ( Mob-9496776164)



**I TOUCH**  
XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680304



I TOUCH  
XXV/642, MARIYA ARCADE  
THAIKKAD JN. - GURUVAYUR  
P.O. THAIKKAD, THRISSUR - 680104

## Nearest OEM authorized service centre details

All Service is providing respective Manufactures directly with their Terms and conditions

### 1. EPSON LCD PROJECTORS

They are published their web site and even you can check Service Centre details (Thrissur-Mob-9847548765) after delivery products with respective serial numbers

Warranty: 2 Yr On site on Projector & 1 Yr or 10000 hrs on Lamp whichever is earlier (As per Manufacturer Policy)





## SYNERGY TECHNICAL SYSTEMS

11/487 C2, First Floor, Puthenpurackal Arcade, opp. Stella Maris Convent, Udayamperoor - 682307.  
Ph: 884865662, 9847113501

SYN/67/20-21

02.02.2021

The Principal  
Vimala College  
Trissur

Sub : E Tender No. VC/UGC/E-TEN/20/VGen/2021 Due on 03.02.2021 at 9.45 AM

Dear Sir,

With reference to the above, we are pleased to submit our offer along with terms and condition for your kind consideration.

As regards Tender cost and EMD, we wish to state that we are exempted from remitting the same as we are a registered MSME unit. A copy of our Udyog Aadhar Registration certificate is enclosed for your ready reference.

### Terms and Conditions

PRICES : Delivery and demonstration at site

SALES TAX : Since we are assessed to compensating scheme, no separate GST will be charged

DELIVERY : Within 45 days from the date of receipt of Purchase order

PAYMENT : On completion of delivery of materials

VALIDITY : 30 days. Further validity subject to our confirmation.

WARRANTY : One year from the date of supply against manufacturing defects only

Thanking



For SYNERGY TECHNICAL SYSTEMS

## Description

**Make**

**Model**

### FUNCTION SIGNAL GENERATOR

Synergy Technical  
Systems

STFG 20000

2 Hz / 5 MHz / 10 MHz / 20 MHz Sine, square, triangular, Pulse, TTL wave output.  
 Operating Modes : Sine, Square, Triangle, (Function) Pulse, TTL/CMOS  
 Frequency Range : 0.1 Hz - 20MHz Sine wave,  
 0.1 Hz - 2 MHz others Frequency Accuracy : 0.1 %  
 Sine Wave Distortion : 1.0 % (2 MHz), 2 % (10 MHz) typical  
 Square Wave / Pulse Rise & Fall time : 50ns  
 Pulse Duty Cycle : 15 % - 85 % var. (min. width 200 ns) Triangle  
 Non-Linearity : 1 % (typical)  
 Frequency Display : LCD controlled by Menu Keys External  
 modulation : AM, FM, PWM & SWEEP Output impedance : 50 ohms  
 Output Voltage : 20 Vpp O.C 10Vpp on 50 ohm  
 Attenuation : 20 dB, 40 dB, 60 dB, (20 dB variable in between)  
 Level Flatness : 0.5 dB (2MHz), 1.5 Db (10 MHz) typical

DC Offset : 5V (approx.) adjustable Internal Sweep : 20 ms - 4 s  
 variable Display : LCD/display with simultaneous Display of  
 Mode, freq and Amplitude

### 3 IC TRAINER KIT

Synergy Technical  
Systems

ST DIC 1C

10 logic switches to provide HI/LO output, 10 logic lamps to indicate HI/LO,  
 2 nos of 20 PIN ZIF Sockets, Bread Board 1680 tie points,  
 Fixed Clock generator 1Hz, 10 Hz, 100 Hz, 1KHz, 10 KHz, 1 MHz,  
 4-Seven Segment LED display with decoder driver,  
 Mono pulser providing +ve/-ve pulses,  
 Power supply DC REGULATED +5V, +/-12V,  
 Housed inside an elegant, powder coated sloping cabinet with  
 manual and patch cords,  
 Spring type sockets providing multiple interconnection on socket  
 using single stranded patch cords

### IC TESTER KIT

Synergy Technical  
Systems

ST DG 350

to test 54 / 74 series TTL and 4000 & 4500 series CMOS IC's,  
 tests more than 2000 kinds of device





**LIST OF SOME USERS:**

ST THOMAS COLLEGE THRISSUR

GOVT ENGINEERING COLLEGE THRISSUR

NSS COLLEGE OF ENGINEERING PALAKKAD

GEC SREEKRISHNAPURAM

GPT VALAPPAD

NIRMALA COE CHALAKKUDY

SREEKRISHNA COLLEGE GURUVAYOOR  
(WITH DIFFERENT FREQUENCY RANGES)



## SYNERGY TECHNICAL SYSTEMS

11/487 C2, First Floor, Puthenpurackal Arcade, opp. Stella Maria Convent, Udayampore - 682931,  
Ph: 884865662, 9847113601

### SERVICE CENTRE DETAILS

Contact Person : R B Suresh Kumar  
First Floor  
Puthenpurackal Arcade  
Udayampore  
Ph : 884865662





भारत सरकार  
Govt. of India  
सूक्ष्म, लघु और मध्यम उद्यम प्रणालय  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES



उद्योग आधार



Udyog Aadhaar

A

Type of Enterprise	Micro	Small	Medium
Manufacturing	A	B	C
Services	D	E	F
UAN	KL02A0008296		

Udyog Aadhaar Registration Certificate

Udyog Aadhaar Number

KL02A0008296

Name of Enterprise

SYNERGY TECHNICAL SYSTEMS

Location of Plant Details

SN	Flat/Door/Block No.	Name of Premises/Building Village	Road/Street/ Lane	Area/Locality	City	Pin	State	District
1	II/109, AKSHAYA	MANAKUNNAM VILLAGE	OPP STELLA MARY'S CONVENT	UDAYAMPEROOR P O	COCHIN	682307	KERALA	ERNAKULAM

Official Address of Enterprise

II/487 C2, PUTHENPURACKAL ARCADE, OPP STELLA MARY'S CONVENT,  
UDAYAMPEROOR P.O, COCHIN-682307

District ERNAKULAM State KERALA PIN 682307

Mobile No: 9847113501 Email: synergycocchin2012@gmail.com

Date of commencement

02/01/2013

Major Activity

MANUFACTURING

Enterprise Type

Micro

Previous Registration details-if any

EM-1 :: 128531

National Industry Classification Code

SN	NIC 2 Digit	NIC 4 Digit	NIC 5 Digit Code	Activity Type
1	27 - Manufacture of electrical equipment	2790 - Manufacture of other electrical equipment	27900 - Manufacture of other electrical equipment	Manufacturing
2	32 - Other manufacturing	3290 - Other manufacturing n.e.c.	32909 - Manufacture of other articles n.e.c.	Manufacturing
3	26 - Manufacture of computer, electronic and optical products	2651 - Manufacture of measuring, testing, navigating and control equipment	26516 - Manufacture of laboratory analytical instruments and miscellaneous laboratory apparatus for measuring and testing such as scales, balances, incubators etc.	Manufacturing

Acknowledgement

Date of Filing

12/09/2017

Date of Printing

03/11/2017

Disclaimer: This is computer generated statement, no signature required.

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MyMsme Mobile App (Beta Version) is available now for download. <https://play.google.com/store/apps/details?id=msme.mysmsme>







**Government of India  
And  
Government of Kerala  
Form GST REG-25**

**Certificate of Provisional Registration**

1.	GSTIN	32ACGFS5450E1ZD
2.	PAN	ACGFS5450E
3.	Legal Name	SYNERGY TECHNICAL SYSTEMS
4.	Trade Name	SYNERGY TECHNICAL SYSTEMS
5.	Registration Details under Existing Law	
	Act	Registration Number
(a)	TIN under Value Added Tax	32071065636
(b)	Central Sales Tax Registration Number	32071065636
Date	28/06/2017	

This is a Certificate of Provisional Registration issued under the provisions of the Act.



भारत सरकार  
Govt. of India  
सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES

**MSME**

सूक्ष्म, लघु और मध्यम उद्यम  
MICRO, SMALL & MEDIUM ENTERPRISES



उद्योग आधार



Udyog Aadhaar

**A**

Type of Enterprise	Micro	Small	Medium
Manufacturing	A	B	C
Services	D	E	F
UAN	KL02A0008296		

**Udyog Aadhaar Registration Certificate**

Udyog Aadhaar Number

KL02A0008296

Name of Enterprise

SYNERGY TECHNICAL SYSTEMS

Location of Plant Details

SN	Flat/Door/Block No.	Name of Premises/Building Village	Road/Street/ Lane	Area/Locality	City	Pin	State	District
1	10/109_AKSHAYA	MANAKUNNAM VILLAGE	OPP STELLA MARY'S CONVENT	UDAYAMPEROOR P O	COCHIN	682307	KERALA	ERNAKULAM

Official Address of Enterprise

11/487 C2, PUTHENPURACKAL ARCADE, OPP STELLA MARY'S CONVENT,  
UDAYAMPEROOR, P.O. COCHIN-682307

District ERNAKULAM State KERALA PIN 682307  
Mobile No: 9847113501 Email: synergycocchin2012@gmail.com

Date of commencement

02/01/2013

Major Activity

MANUFACTURING

Enterprise Type

Micro

Previous Registration details-if any

EM-1 : 128931

National Industry Classification Code

SN	NIC 2 Digit	NIC 4 Digit	NIC 5 Digit Code	Activity Type
1	27 - Manufacture of electrical equipment	2790 - Manufacture of other electrical equipment	27900 - Manufacture of other electrical equipment	Manufacturing
2	32 - Other manufacturing	3290 - Other manufacturing n.e.c.	32909 - Manufacture of other articles n.e.c.	Manufacturing
3	26 - Manufacture of computer, electronic and optical products	2651 - Manufacture of measuring, testing, navigating and control equipment	26516 - Manufacture of laboratory analytical instruments and miscellaneous laboratory apparatus for measuring and testing such as scales, balances, incubators etc.	Manufacturing

Acknowledgement

Date of Filing

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Date of Printing

03/11/2017

Disclaimer: This is computer generated statement, no signature required.

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No. DICEKM/36/2021-A8

District Industries Centre,  
Kakkanad, Ernakulam-30,  
Ph:0484-2421360  
Date : 07/01/2021

**EMD EXEMPTION CERTIFICATE**

This is to certify that M/s.Synergy Technical Systems, II/487 C2, First Floor, Puthenpurackal Arcade, Opp.Stella Maris Convent, Udayampoor-682307, Ernakulam is a registered MSME unit bearing Udyog Aadhar No.KL02A0008296 and this enterprise is engaged in the activity of assembling and servicing of laboratory equipments. Certify that being a registered enterprise who has duly filed the Udyog Aadhar meant for MSME, it is eligible for exemption from payment of EMD, cost of tender forms and security deposit.

Government departments and organizations while undertaking purchase of goods and services should provide exemption from tender fee and EMD of MSME to having Udyog Aadhaar Registration. For providing 20% reservation to MSME as provided in para 8.9 of stores purchase manual. Government departments and organizations should carry out necessary due diligence to ensure that the MSME has technical and financial capability to supply the goods and services and is indeed an MSME. Such due diligence could be carried out as deemed necessary by purchasing organization including through examination of annual accounts of the unit, field inspection, etc. security deposit.

This certificate is issued to produce before all State Government Departments/Public Sector Undertakings/Local Self Governments/Development Authorities/Kerala Khadi and Village Industries Board/KINFRA/Kerala State Electricity Board/Kerala State Road Transport Corporation/Kerala Water Authority for availing exemption from the payment towards EMD, Cost of tender forms and Security deposit while participating in respective Tenders. This certificate is valid from 07.01.2021 to 06.07.2021.



**Signature valid**

Digitally signed by G. U P  
ABRAHAM  
Date: 2021.01.07 15:00:51  
Reason: Approved



## "SYNERGY TECH" DDS BASED FUNCTION GENERATORS



**An Ideal support for your  
Electronic Wave forms Requirements  
in Lab.....**

### DDS FUNCTION GENERATOR - 1 HZ to 20 MHz-STFG 20000

#### TECHNICAL SPECIFICATIONS:-

Output waveforms	: Sine (20MHz) Square, Triangle, Pulse & TTL
Output	: Socket-BNC, Amplitude — 20 V p-p with 50 ohms impedance
Frequency Range	: 1 Hz to 20MHz (SINE,) (0.2-2 MHz, SQR and PULSE); 0.2 Hz to 200 kHz (TRI,) Selected in 7 steps. Variable Control
Display	: LCD, micro controlled- menu Keys with freq and amplitude display
Modulation	: AM, FM, PWM, and SWEEP (DC TO 20 KHz)
Mod input	: 5Vpp(maximum)
DC Offset	: +/- 10 V continuously adjustable, attenuated by step Attenuator.
Attenuation	: 0 db, 20 db, 40 db, 60 db.
Level Flatness	: 0.2dB from 10 Hz to 1MHz
Sine Wave Distortion	: 0.5% maximum at 20Vp-p 0.1% maximum at 2V p-p (FO= 20 KHz)
TRI/RAMP Distortion	: <1% up to 100KHz Nonlinearity
Square/Pulse Rise & Fall Time	: Less than 30ns at full rated Output.
Pulse Duty Cycle Variation	: 0% to 100% (10Hz - 1 MHz) 25% to 75% (> 1 MHz)
Minimum pulse width	: 75 ns
Output Amplifier Protection	: Protected against short circuit and + 15V overload.
Power Requirement	: 230 V AC + 10%, 50Hz, 10VA.
Dimensions	: 225 mm (W) x 85 mm (H) x 195 mm (D)

#### EXTERNAL MODULATION FACILITY: AM/FM/PWM

- Modulation input : 5 Vpp

*Note: Picture given is for general physical view Only. Supplied unit will meet Customer Specification*



**Manufactured by:-**

SYNERGY TECHNICAL SYSTEMS  
UDAYAMPUR P O  
COCHIN-682307

PH-8848656622 ; synergycochin2012@gmail.com

# "SYNERGY TECH" DIGITAL IC TRAINERS

An Ideal support to your DIGITAL  
ELECTRONICS Lab



## DIGITAL IC TRAINER -ST DIC-1C

### TECHNICAL SPECIFICATIONS:-

- 10 TTL compatible logic input toggle switches with spring termination for wiring.
- 10 LEDs with drivers and equipped with spring termination for displaying the output.
- Four 7-segment displays, each with BCD to 7-segment decoder IC, and spring termination at the BCD input.
- Monopulser with a push button switch to produce positive and negative pulse and each with spring termination.
- Clock generator with fixed clock frequencies of 1Hz, 10Hz, 100Hz, 1 kHz, 10 kHz, and 1 MHz, each with spring terminations.
- Solder less bread board with 1680 tie points fixed to the kit.
- Two numbers of 20 pin ZIF sockets.
- Availability of built in power supplies on the kit: +5V /2A, +/-12V/250mA.
- The kit is mounted on a sloping, elegant, powder coated metal cabinet. Manual and sufficient patch cords are provided.
- Spring type sockets providing multiple interconnection on socket using single stranded patch cords.

NOTE: MODEL DIC-1 B WILL HAVE 2 DIP SOCKETS INSTEAD OF 2 ZIF SOCKETS IN DIC 1 C



Manufactured by:-

SYNERGY TECHNICAL SYSTEMS  
UDAYAMPEROOR P O  
COCHIN-682307  
8848626622

# "SYNERGY TECH" IC TESTERS

An Ideal support to your DIGITAL  
ELECTRONICS Lab .....

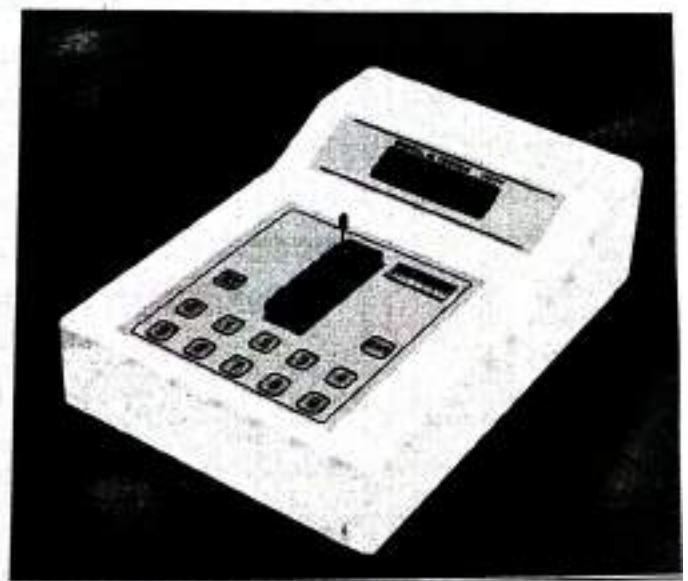


## DIGITAL IC TESTER -ST DG 350

### TECHNICAL SPECIFICATIONS:-

#### FEATURES

- Simple 12 key key-pad and 16\*2 LCD , User friendly, Menu operated options
- Easy to enter IC no/Pin count , Displays function of the ICs being tested
- Self diagnosis when power ON , Fail /Pass Loop test to check stability of IC
- Loop test to check same type of ICs without entering IC no  
(No need to press any key, just insert and check)
- Auto Search mode to find unknown ICs
- De-energized socket when not testing (avoids damaging of ICs)
- Operates from 230V ac +/-10% line supply
- Can test all major 74,40,45 series of ICs, Microprocessors and interface ICs,RAM
- Also checks Frequently used analog ICs like OP AMPs, 7 segment displays, ULN 2003, 555,9301,9324, 3140, 741, 341, 324, 358 etc



Manufactured by:-

SYNERGY TECHNICAL SYSTEMS,  
UDAYAMPURDOR P.O

MOB:8848656622; synergycochin2012@gmail.com





കേരളം केरल KERALA

CU 115330

#### AGREEMENT

Articles of agreement executed on this the 2<sup>nd</sup> Day of February, Two thousand and Twenty One BETWEEN The Principal, Vimala College (Autonomous), Thrissur ( here in after referred to as the ' College') of the one part and Shri R.B. Suresh Kumar of M/s. Synergy Technical Systems , II/487 C2, First Floor, Puthenpurackal Arcade, Opp. Stella Maris Convent, Udayamperoor-682307 (H.E name and address of the tenderer) hereinafter referred to as "the bounden" of the other part.

Date 2/12/2020  
Rs: 100/-

MAR. G.  
Principal  
Vimala College  
Thrissur  
Kerala







കേരളം KERALA

WHEREAS in response to the notification No. VC/UGC/E-TEN/203/Gen/2021 Dated 18/01/21 the bounden has submitted to the College a tender for the supply and service of lab equipment specified herein subject to the terms and conditions contained in the said tender.

WHEREAS the bounden has also deposited with the College a sum of Rs NIL as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the College.

No. 44920 Date 7/12/2020  
Value of Rs 100/-  
Sold To

JAYAKUMAR . G.  
Stamp Vendor  
High Court Of Kerala  
Ernakulam





NOW THESE PRESENTS WITNESS AND IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:-

1. In case the tender submitted by the bounden is accepted by the College and the contract for ..... is awarded to the bounden, The bounden shall within ..... days of acceptance of his tender execute an agreement with the College incorporating all the terms and conditions under which the College accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract. The College shall have power and authority to recover from the bounden any loss or damage caused to the College by such breach as may determined by the College by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit a mount may be recovered from bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the College under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable as decided by the College.

In witness where of Shri..... (H.E. name and designation) for and on behalf of The Principal, Vimala College (Autonomous), Thrissur and Shri..... the bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri.....(date) .....in the presence of witness.

1. ....

2. ....

Signed by Shri R.B. Suresh Kumar (date) 2/2/21

In the presence of witness

1. RINTA MICHAEL, MULLOTH HOUSE, VYTILA

2. SREELY M, MACKY HOUSE, KADAVANTHRA





**ANNEXURE -I**

(All page to be stamped and initial and last page to be signed in FULL with stamp)

Payment Advice No.: C032121376990

Sr.No.	Name of Beneficiary	PFMS Txn ID	Account Number	IFSC/IIN/MICR Code	Aadhaar Number	Amount(In Rs.)
1	I TOUCH	C032121377011	XXXXXXXXXXXX0045	BKID0008551		1,12,230.00
Total Amount(Rs)						1,12,230.00
Please acknowledge and do the needful as prescribed by bank to complete transactions.						

PFMS

DR. SR. BEENA JOSE  
PRINCIPAL  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

12

**PFMS Generated Print Payment Advice**

Approval date in PFMS: 16 Mar 2021		Payment Advice No.: C032121376990
Expiry date of PPA PFMS: 26 Mar 2021		Advice Print Date : 17 Mar 2021
PAN No. :		TAN No.: CHNV-00067E
<b>Note For Branch:</b> Note: Canara Bank Branches should process PPAs through "PFMS Module" under Government Business in SAS package.(Circular No 458/2016 dtd 17th August 2016).		
<b>Contact Details</b>	<b>BANK</b>	<b>PFMS</b>
<b>Name:</b>	Canara Bank Government Business Help Desk, Bangalore	
<b>Email :</b>	adarshms@canarabank.com	Helpdesk-pfms@gov.in
<b>Phone No. :</b>	080-25129466	011-23343860
<b>To Note:</b>		

**The Branch Head**

CANARA BANK

THRISSUR ROUND SOUTH MAIN Branch

We authorise the bank to debit our undernoted account maintained with the bank with batch amount and credit the beneficiary(ies) as per ANNEXURE-I uploaded to bank's central system through PFMS O/o CGA.

Bank Account No. 0720101055688

Total Amount of Debit : Rs 1,12,230.00

(Amount in words : One Lakhs Twelve Thousand Two Hundred Thirty)

No. Of Beneficiaries as per Annexure-I.

Batch No. C032121376990

**Agency Seal**

(Sign by Authorized Signatory)

Name - \_\_\_\_\_

Designation - \_\_\_\_\_

Mobile No - \_\_\_\_\_

(Sign by Authorized Signatory)

Name - DR. SR. BEENA JOSEDesignation - PRINCIPALMobile No - VIMALA COLLEGE

(AUTONOMOUS)

THRISSUR-680 009

To,

THE PRINCIPAL VIMALA COLLEGE AUTONOMOUS-[VMCT]

Ref: Account No. 0720101055688 / Payment Advice Number C032121376990

We confirm having received the captioned advice of credit(s) for payment today for further processing as per arrangement of bank on integrated PFMS-Bank payment system.

**No. Of Beneficiaries : 1****Amount (in Rs.) : 1,12,230.00****Date & Time :****CANARA BANK****Branch Seal****Branch Authorized Official**

Agency to enter date of delivery in PFMS using option | E-Payment =&gt; PPA Submission Status

# VIMALA COLLEGE

## LIST OF MACHINERY & MAINTENANCE PLAN

SL No.	Name of Machinery	Maintenance Activity	Frequency	Responsibility
01	Compressor (2)	Oiling, filter change Circuit checking, topping up the coolant	every 6 months / 500 hrs	Electrician
02	UPS, Battery	Battery liquid level test - testing, checking the terminals, inspect battery and inverter electrical	Every 3 months	electrician
03	Sewer (2)	upgrading, upgrading backlog	Every week	System Admin
04	Firewall	Monthly Audit efficiency, update, upgrade, log verification	Daily	System Admin
Prepared By:		Approved By:		Page 1 of 2



# VIMALA COLLEGE

## LIST OF MACHINERY & MAINTENANCE PLAN

Sl.No.	Name of Machinery	Maintenance Activity	Frequency	Responsibility
05	Seawater Filtration System	Monitoring the water and filter status hourly, check all connections and outlets daily	Every 3 months	System Admin
06	Photocopier	checking toner, level and part comb	every month	System Admin
03				
04				
Prepared By:		Approved By:		Page 2 of 2

## Vimala College

## Theissner

## PREVENTIVE MAINTENANCE REPORT

NAME OF EQUIPMENT/MACHINE/IV : *Generators*

DAILY:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
FEB	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1		
MARCH	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	
APRIL																																
MAY																																
WEEKLY:	FEB	oil saved checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	oil Filler checking	
MONTHLY:	FEB	Complete checking																														
	MARCH	Complete checking																														
	APRIL	Complete checking																														
	MAY																															
SIX MONTHS*	FEB to	oil and oil Filler has been changed																														
YEARLY**	JULY																															

Verified By \_\_\_\_\_  
 Submitted By \_\_\_\_\_

## 43

Sum

**Travel**

INDEX

1

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ACAP



1111



79901700000193

PASS BOOK

of the

VIMALA COLLEGE THRISSUR

having Personal Deposit Account

with the DISTRICT Treasury THRISSUR

Cheque Book No. advised in.

  
DISTRICT TREASURY OFFICER  
THRISSUR

Date	No. of chalan and date/No. of cheque and date	Amount received Rs.	Amount paid Rs.	Balance after each transaction Rs.	Treasury Officer's initials
4/2/20		9010			
12/2/20			50500		
18/2/20			18482		
24/2/20			42758		
29/2/20			50000		
26/2/20			29085		
26/2/20			45697		
29/2/20			33050		
4/3/20		37045			
11/3/20			50000		
19/3/20			50000		
13/3/20			42446		
19/3/20			7511		
16/4/20			50000		
18/4/20			46001		
19/5/20		595			

Date	No. of chalan and date/No. of cheque and date	Amount received Rs.	Amount paid Rs.	Balance after each transaction Rs.	Treasury Officer's initials
19/3/20		19636			
21/4/20			50000		
22/4/20			48700	662940	
20/4/20		1365			
2019-20					
03 - 443644					
Remittance - 1727626					
Total		2171270			
Withdrawal		1409630			
5/5		761640			
11/5/20		162795			
19/5/20		23370			
27/5		82100			
28/5			34000		
28/5			62100		
				757868	
				781238	
				723992	

✓ checked.  
 By *[Signature]*  
 TRICHUR  
 DISTRICT TREASURY OFFICER

27/1/2021

PD Reconstituted Lab and transfer to Universal Agencies for Zoology Laboratory for Rs 46728

Dr. S. Bedna Jose  
Drawing and Disbursing Officer  
Vimala College (Autonomous)  
Thrissur-680 009

GJ No 3219236 Date 27/1/2021  
On the Treasury  
paid for transfer to Universal Agencies for Zoology Laboratory  
Rupees Sixty two thousand one hundred and thirty eight  
on account of Principal Vimala College, Thrissur

PO/Div. Code	Local Body Code	Scheme Code
50/3		
Head of Account	8643 - 106 - - -	
DDG Code	1301 1200	

Dr. S. Bedna Jose  
Drawing and Disbursing Officer  
Vimala College (Autonomous)  
Thrissur-680 009



CONSULTANT PAPER MANUFACTURER

799011700000193

GJ No 3219256 Date 27/1/2021  
Government of Kerala

To the Government Treasury at \_\_\_\_\_  
Pay to \_\_\_\_\_ or order  
Rupees \_\_\_\_\_

PO/Div. Code	Local Body Code	Scheme Code
Head of Account		
DDG Code		

Signature, Name & Designation of Drawing Officer  
(This Cheque valid for only three months)



Stock balance as on 29.3.2013 is physically verified and found correct

Shree H  
29.3.2013

PRINCIPAL  
VIMALA COLLEGE  
TRICHUR-9

Stock balance as on 31.3.2014 is physically verified and found correct

Shree H  
31.03.14

PRINCIPAL  
VIMALA COLLEGE  
TRICHUR-9

Stock balance as on 31.3.2015 is physically verified and found correct

Shree H  
31/3/15

PRINCIPAL  
VIMALA COLLEGE  
TRICHUR-9

Stock balance as on 31.3.2016 physically verified and found correct

Shree H  
31/3/2016

PRINCIPAL  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

Stock balance as on 31.3.2017 is physically verified and found correct

Shree H  
31/3/2017

PRINCIPAL  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

Stock balance as on 31.3.2018 is physically verified and found correct

Shree

Dr. Shree H. George, V.  
Assistant Professor  
Department of History  
Vimala College, Trichur-9

PRINCIPAL  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

Stock balance as on 29.3.19 is physically verified and found correct

Shree

Dr. THERESA C.J.  
Assistant P. in Charge  
Department of Chemistry  
Vimala College, (Autonomous)  
Trichur-9

PRINCIPAL IN-CHARGE  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

Stock balance as on 20.3.20 is physically verified and found correct

Shree

Dr. THERESA C.J.  
Assistant Professor & Head  
Department of Chemistry  
Vimala College (Autonomous)  
Trichur-9

PRINCIPAL IN-CHARGE  
VIMALA COLLEGE  
(AUTONOMOUS)  
THRISSUR-680 009

CUSTOMER COMPLAINTS/SUGGESTION REGISTER		
Complaint No. <u>01</u>	Date: <u>1/2/21</u>	Customer/Buyer: <u>QTIU</u>
Complaint/Suggestion:		Order No.:
<u>low power in printer</u>		
Mode of receipt with ref. No.:		
Potential/Root Causes identified:		
1) <u>low powder in the tonner</u>		
2)		
3)		
Identified By: <u>System Admin</u>		Signature: <u>[Signature]</u>
Nature of actions :		
(a) Corrections <input type="checkbox"/>	(b) Corrective <input checked="" type="checkbox"/>	
Correction: :		
Date: Responsibility:		
Corrective Action, if required :		
<u>Tonner has to be Refilled</u>		
Target Date : <u>1/2/21</u> Responsibility: <u>e</u>		
Completion Report:		
<u>Tonner has been Refilled and working in good</u>		
<u>Condition</u>		
Date: <u>1/2/21</u>	Signature: <u>[Signature]</u>	
Effectiveness/ Remarks :		
<u>Good</u>		
Date: <u>9/2/21</u>	Verified By: <u>[Signature]</u>	

# VIMALA COLLEGE

## THIRISSUR INFRASTRUCTURE/OFFICE MAINTENANCE REPORT

VIMALA COLLEGE											Rev.No.0
THIRISSUR											
INFRASTRUCTURE/OFFICE MAINTENANCE REPORT											
Date	Complaint Details			Party	Communication details	Service details			Service verification details	Remarks with sign	
	Complaint / Service	Machine/ System code	Reported by			Reported Time	Rectified/ Service date	Serviced Time			Cost
1/2/21	Low color in Printer	Canon LBP 2900	Office	Printer Controller	Directly to Company	1/2/21	10:00 AM	385	Verified and working properly	Vijeth	
2/2/21	Low color in Printer	Canon S855	Office	Print System	Directly to Company	5/2/21	3:00 PM	1950	Verified and working properly	Blath M Babu	
4/2/21	Printer not working	Canon 206	Library	Print System	Directly to Company	4/2/21	11:30 PM	400	Verified and working properly	Vijeth	
7/2/21	Printer not working	Mykon 10 EXM	Office	System upgrade	Directly to Company	8/2/21	12:45 PM	15000	Verified and working properly	Shalin	
15/2/21	Printer not working	epson 241	Dept of SW	System upgrade	Directly to Company	22/2/21	2:00 PM	8350	Verified and working properly	Vijeth	
16/2/21	Low color in Printer	Canon 241	Department Office	System upgrade	Directly to Company	16/2/21	12:30 PM	347	Verified and working properly	Vijeth	
17/2/21	Low color in Printer	Canon LBP 2900	Department Office	System upgrade	Directly to Company	17/2/21	11:00 AM	385	Verified and working properly	Vijeth	
19/2/21	Low color in Printer	Canon LBP 2900	Office	System upgrade	Directly to Company	19/2/21	10:30 AM	785	Verified and working properly	Vijeth	
19/2/21	Low color in Printer	Canon LBP 2900	Office	System upgrade	Directly to Company	25/2/21	8:30 PM	585	Verified and working properly	Vijeth	
21/2/21	Printer not working	HP MFP Laser	Physical edu	System upgrade	Directly to Company	22/2/21	5:00 PM	1450	Verified and working properly	Vijeth	
23/2/21	Printer not working	Canon S855	Office	Print System	Directly to Company	23/2/21	11:15 PM	2400	Verified and working properly	Blath M Babu	
5/3/21	Printer not working	Canon 10 EXM	Dept of CS	System upgrade	Directly to Company	5/3/21	10:00 AM	5000	Verified and working properly	Vijeth	
6/3/21	Printer not working	Canon 241	Dept of SW	System upgrade	Directly to Company	6/3/21	11:35 AM	4500	Verified and working properly	Shalin	
6/3/21	Printer not working	Canon 241	Dept of SW	System upgrade	Directly to Company	6/3/21	11:35 AM	4500	Verified and working properly	Shalin	
15/3/21	Low color in Printer	Canon LBP 2900	Office	System upgrade	Directly to Company	15/3/21	12:40 PM	785	Verified and working properly	Vijeth	





Sub  
112  
C@

## FORTUNE COMPUTERS

ARAFAT TOWER, 1 ST FLOOR,  
VELIYANNUR ROAD, THRISSUR  
KERALA STATE 680 021  
SERVICE BILL

Invoice No: 0945

Name & Address of Client :  
THE PRINCIPAL  
VIMALA COLLEGE EXAM SECTION  
CHEROOR

Description of works / HSN Code	Qty	Rate
TONNER REFILLING	1	385.00

Rupees Three Hundred and Eighty Five Only

Total Amount

# VIMALA COLLEGE

THRISSUR

## Non Conformity Report (Corrective Action)

CAR No. 1

Date: 2/6/21

Department: Office

Non conformity/Defect/Deviation:

POE switch for campus wifi Not ON

Reported By(Name):

Signature:

System Admin  
[Signature]

Potential/Root Causes identified:

1) ports not working

2)

3)

Identified By:

Signature:

System Admin  
[Signature]

Nature of Corrective actions :

(a) Most urgent ☒

(b) Urgent ☐

(c) Routine ☐

Corrective Action Planned:

Need to replace entire switch

Target Date : 6/6/21

Responsibility:

Completion Report:

New switch placed

Date: 10/6/21

Signature:

[Signature]

Verification Result/Remarks :

Date: 10/6/21

Verified By:



## VIMALA COLLEGE

## THRISLER

## PREVENTIVE MAINTENANCE REPORT

SERVER

[illegible]

WEEKLY:					
FEBRUARY	Perform updates & backup	took a back up of DB	took a backup	took a backup	
MARCH	took a backup	Perform back end code updates the OS		took a backup	
APRIL	took a backup	took a backup	Backup has been taken		
MAY					

MONTHLY:	
FEBRUARY	Initial clone of the operating system has been taken
MARCH	Initial clone of the operating system has been taken
APRIL	Emulate voltage of +5V and Correlation of head clock with read
MAY	

SIX MONTHS <sup>*/</sup> YEARLY <sup>**</sup>	February <del>presented</del> to messy	complete backup of the server has update and upgrade	been taken and also performed
--	---	---	-------------------------------

Monitored By:

Verified By:

# Vimala College

Thrissur

## PREVENTIVE MAINTENANCE REPORT

NAME OF EQUIPMENT/MACHINERY: Periscope

DAILY:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
March	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
April	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
May																															

WEEKLY:	February	explosive for 3rd	explosive	explosive
March	explosive not block for 1st	check log & update	check log	check log
April	check log	explosive for 1st	check log	check log
May				

MOTHLY:	February	Backup of <del>the</del> configuration backup has been taken
	March	Configuration backup has been taken
	April	expired of license and took a back up. 150
	May	

SIX MONTHS:	Converting Paper from the log section, expanding the hardware, expanding the firewall rule.
YEARLY:	

Monitored By

Verified By

Timestamp	Reception	College Office
2018/12/01 5:00:07 PM GMT+5:30	Good	Satisfactory
2018/12/02 12:19:58 PM GMT+5:30	Good	Good
2018/12/04 11:40:35 AM GMT+5:30	good	good
2018/12/04 11:48:35 AM GMT+5:30	EXCELLENT	GOOD
2018/12/05 3:03:12 PM GMT+5:30	should be students friendly	should be students friendly
2018/12/05 3:05:47 PM GMT+5:30	should be student friendly	should be student friendly
2018/12/05 3:40:34 PM GMT+5:30	very good	sometimes good
2018/12/05 3:41:05 PM GMT+5:30	good	sometimes good
2018/12/05 3:48:25 PM GMT+5:30	good	sometimes good
2018/12/05 3:49:52 PM GMT+5:30	good	sometimes good
2018/12/05 3:51:36 PM GMT+5:30	improve	improve
2018/12/05 3:58:06 PM GMT+5:30	be polite and give respect to others needs	be patient to listen the students
2018/12/05 4:01:35 PM GMT+5:30	good	sometimes good
2018/12/05 4:28:32 PM GMT+5:30	Need improvement	Need improvement
2018/12/05 5:01:14 PM GMT+5:30	should be student friendly	should be student friendly
2018/12/05 6:50:18 PM GMT+5:30	Satisfying	Satisfying
2018/12/05 6:55:14 PM GMT+5:30	Ok	Ok
2018/12/05 8:08:26 PM GMT+5:30	Good	Good
2018/12/05 8:14:31 PM GMT+5:30	Better	Good
2018/12/05 8:48:09 PM GMT+5:30	Need	It's gud
2018/12/05 9:20:47 PM GMT+5:30	They are working well	Great
2018/12/08 5:10:12 PM GMT+5:30	Good	Good
2018/12/08 5:10:21 PM GMT+5:30	Good	Good
2018/12/08 7:28:52 PM GMT+5:30	Good	Good
2018/12/08 9:42:11 PM GMT+5:30	Good	Approachable
2018/12/09 9:02:42 AM GMT+5:30	Well handling staff	Good
2018/12/09 11:58:19 AM GMT+5:30	Good	Good
2018/12/09 8:25:29 PM GMT+5:30	Good	Good
2018/12/09 8:54:00 PM GMT+5:30	Good	Good
2018/12/09 11:37:30 PM GMT+5:30	could be made more welcoming	a little bit of happy faces would be good
2018/12/10 4:44:29 PM GMT+5:30	Good	Good
2018/12/10 5:09:34 PM GMT+5:30	More persons should be employed otherwise it is too crowd...	Good
2018/12/10 6:26:06 PM GMT+5:30	Good	Excellent
2018/12/10 6:53:26 PM GMT+5:30	Good	Good
2018/12/10 7:05:23 PM GMT+5:30	Also good	Good
2018/12/10 7:12:07 PM GMT+5:30	Satisfied	Satisfied
2018/12/10 7:13:01 PM GMT+5:30	Good	Good
2018/12/10 7:16:05 PM GMT+5:30	good	not so good
2018/12/10 7:16:33 PM GMT+5:30	good	not so good
2018/12/10 7:35:00 PM GMT+5:30	Nil	At times certain things are delayed there
2018/12/10 7:58:11 PM GMT+5:30	Not so bad	Satisfied
2018/12/10 8:03:53 PM GMT+5:30	Good	Good
2018/12/10 8:15:39 PM GMT+5:30	Good	Good
2018/12/10 8:20:48 PM GMT+5:30	Good	Need to be improved
2018/12/10 8:29:34 PM GMT+5:30	Good	Good
2018/12/10 8:34:41 PM GMT+5:30	Needs improvement	Good
2018/12/10 8:48:44 PM GMT+5:30	Not bad	Not bad
2018/12/10 8:57:40 PM GMT+5:30	Communication skill is good	Very effective
2018/12/10 9:24:21 PM GMT+5:30	Good	Excellent



2018/12/10 10:00:38 PM GMT+5:30	Good	Good
2018/12/10 10:12:16 PM GMT+5:30	Need improvement	Need improvement
2018/12/10 10:25:20 PM GMT+5:30	Should engage more staff. one staff is insufficient	Should be more student friendly
2018/12/10 10:47:04 PM GMT+5:30	Need improvement	Good
2018/12/11 7:04:57 AM GMT+5:30	Good	Very helpful and attentive
2018/12/11 11:40:27 AM GMT+5:30	good	not satisfactory
2018/12/11 12:39:03 PM GMT+5:30	good	good
2018/12/11 12:41:11 PM GMT+5:30	good	not satisfactory
2018/12/11 12:52:30 PM GMT+5:30	good	good
2018/12/11 12:56:08 PM GMT+5:30	good	good
2018/12/11 2:34:31 PM GMT+5:30	good	good
2018/12/11 2:42:23 PM GMT+5:30	good	good
2018/12/11 2:51:41 PM GMT+5:30	average	good
2018/12/11 3:07:37 PM GMT+5:30	average	average
2018/12/11 5:30:12 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/11 5:30:29 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/11 5:49:28 PM GMT+5:30	Good	Good
2018/12/11 5:49:47 PM GMT+5:30	Good	Good
2018/12/11 6:59:28 PM GMT+5:30	Rude behaviour	Good
2018/12/11 7:18:31 PM GMT+5:30	Good	Good
2018/12/11 7:50:29 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/11 7:59:35 PM GMT+5:30	Need improvement.	Good
2018/12/11 8:20:51 PM GMT+5:30	good	Good
2018/12/11 8:32:05 PM GMT+5:30	Good	Amazing
2018/12/11 9:12:30 PM GMT+5:30	Reception is doing well.	College office provides necessary informations whenever needed.
2018/12/11 9:32:05 PM GMT+5:30	Good	Good
2018/12/11 9:34:09 PM GMT+5:30	very Good	It Is very welcomming
2018/12/11 10:25:22 PM GMT+5:30	Good	Satisfactory
2018/12/11 10:57:12 PM GMT+5:30	Good	Excellent
2018/12/11 11:56:08 PM GMT+5:30	Good	Good
2018/12/12 9:39:24 AM GMT+5:30	good	good
2018/12/12 4:24:14 PM GMT+5:30	Good	Good
2018/12/12 4:29:37 PM GMT+5:30	very Good	very Good
2018/12/12 4:30:14 PM GMT+5:30	very Good	very Good
2018/12/12 4:31:23 PM GMT+5:30	very Good	very Good
2018/12/12 4:31:31 PM GMT+5:30	very Good	very Good
2018/12/12 4:31:53 PM GMT+5:30	very Good	very Good
2018/12/12 5:08:19 PM GMT+5:30	Good	Good
2018/12/12 5:18:55 PM GMT+5:30	Good	Good
2018/12/12 5:53:42 PM GMT+5:30	Good	Very good
2018/12/12 5:57:21 PM GMT+5:30	Satisfied	Satisfied
2018/12/12 6:51:17 PM GMT+5:30	Good	Good
2018/12/12 7:07:12 PM GMT+5:30	Good	Good
2018/12/12 8:17:49 PM GMT+5:30	Reception is good. Satisfied with the services	Approachable.
2018/12/12 8:42:39 PM GMT+5:30	Good	Very well
2018/12/12 8:56:20 PM GMT+5:30	Good	Good
2018/12/12 8:59:48 PM GMT+5:30	Ok	Good

2018/12/12 9:04:47 PM GMT+5:30	Good	Good
2018/12/12 9:05:02 PM GMT+5:30	Good	Good
2018/12/12 9:06:54 PM GMT+5:30	Good	Good
2018/12/12 9:38:29 PM GMT+5:30	Good	Good
2018/12/12 9:40:25 PM GMT+5:30	Satisfactory	Good
2018/12/12 9:46:42 PM GMT+5:30	Required	Required
2018/12/12 9:50:30 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/12 9:58:46 PM GMT+5:30	Required	Required
2018/12/12 10:00:13 PM GMT+5:30	Good	Good
2018/12/12 10:09:53 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/12 10:10:31 PM GMT+5:30	Good	Good
2018/12/12 10:18:51 PM GMT+5:30	can be better	need to be more approachable
2018/12/12 10:49:23 PM GMT+5:30	Good	Good
2018/12/12 10:51:53 PM GMT+5:30	Satisfied	Satisfied
2018/12/12 10:57:48 PM GMT+5:30	Bad	Good
2018/12/13 6:54:14 AM GMT+5:30	Good	Very good
2018/12/13 4:12:22 PM GMT+5:30	Good	Good
2018/12/13 5:51:13 PM GMT+5:30	Full time programmes	No
2018/12/13 6:07:03 PM GMT+5:30	Satisfactory	Satisfactory
2018/12/13 6:42:50 PM GMT+5:30	Satisfied	Satisfied
2018/12/13 7:09:31 PM GMT+5:30	Not bad	Good
2018/12/13 8:10:54 PM GMT+5:30	Good	Good
2018/12/13 8:12:34 PM GMT+5:30	Good	Good
2018/12/14 2:10:52 PM GMT+5:30	required	required
2018/12/14 4:09:29 PM GMT+5:30	Average	Good
2019/01/07 7:03:36 PM GMT+5:30	Best	Best
2019/01/20 3:46:05 PM GMT+5:30	Good	Good