



Criterion V

Student Support and Progression



5.1.3 Language and Communication Skills

2016-2017



Language and Communication Skills 2016-17

**1. BEC COURSE OF THE CAMBRIDGE
UNIVERSITY LANGUAGE ASSESSMENT
PROGRAMME**

(Part of the University of Cambridge)

Offered by the Department of English, Vimala College, Thrissur

Report

The first batch of the BEC (BEC Vantage) Add On course provided by the Department of English in collaboration with the Cambridge Language Assessment Programme began on 18 July 2016 with an inaugural session. Dr. Anila Joseph delivered an inaugural talk on the need to be “English Smart in the 21st Century”. 36 first year UG students from various disciplines registered for the course. Study materials were distributed. 40 sessions were engaged for the entire course by various trainers. The trainers attended a Workshop by the Cambridge Language Assessment Programme at Rajagiri College for Business Studies Kalamassery on 24 September 2016. Following are the students registered for the course:

1. Adheena – B. Com
2. Alisha Rose Nixon – Chemistry
3. Amala Jose – English
4. Angel Ignatious – Discontinued
5. Anna Susan James – B. Com
6. Anshida P. A. – Chemistry
7. Anussree A. – English
8. Aparna Chiriyankandath – Computer Science
9. Arthana – B. Com
10. Chandana N. R. – B. Com
11. Christeena Ceejo – B. Com
12. Diya S. – B. Com
13. Drisya K. – English
14. Haritha Sankar – Chemistry
15. Harsha P. – Physics
16. Irfana K. I. – English
17. Irin Anna Paul – Functional English




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18. Janet Tony P. – Chemistry
19. Juliya Jacob – Chemistry
20. Malavika – English
21. Maria George – English
22. Marissa Bejoy – Physics
23. Merin C. Varghese – English
24. Neenu Devassy – Chemistry
25. Navmi Sebastian – Physics
26. Nikitha Babu – English
27. P. C. Uma Namboothripad – English
28. Prithika K. Nair – Economics
29. Priya Sibi – B.Com (SF)
30. Roslin Jacob – English
31. Salini R. – Physics – Discontinued
32. Sneha Thomas – Chemistry
33. Sreelakshmi V. – B.Com (SF)
34. Sruthika P. Simon – English
35. Swetha Jilson – B. Com (SF)
36. Theresa Rose – Chemistry

Following were the trainers who engaged sessions for the batch 2016-17:

1. Dr. Sherly M. D.
2. Sr. Tency Varghese P.
3. Lisa John Mundackal
4. Prathibha P.
5. Maya Davi Chalisery
6. Sr. Divya C. V.
7. Mridula Robert

Exams conducted on 08.03.2018 and 09.03.2018.




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Assessment Period (2016 – 2021)



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Brochure



CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge



DEPARTMENT OF ENGLISH
VIMALA COLLEGE (AUTONOMOUS), THRISSUR
OFFERS

CAMBRIDGE ENGLISH: BUSINESS CERTIFICATE BEC VANTAGE

Cambridge English Qualifications are in-depth exams that make learning English enjoyable, effective and rewarding. Designed to help students develop the English language skills to communicate confidently in an international workplace, the business qualifications prove to employers that students have the English language skills to succeed.

Classes begin in July 2016

Period of Course: One Year (2016 - 17) - 40 Sessions

Course Fee: Rs. 3500 Exam Fee: Rs. 4000

Examination Format: 4 Paper Based Tests

Course Coordinator: Dr. Sherly M. D.

For details, call on +91 9895981342
or write to us at: engvimala@gmail.com

COURSE OUTCOME:

This certificate course will train the students to:

Get certified in business related English LSRW skills

Enhance employability and attract better career opportunities

Gain certification of the CEFR Level B2

Part of the Cambridge Language Assessment Programme of
the University of Cambridge

Dr. Sherly M. D.
Head, Department of English

Dr. Sr. Maries V. L.
Principal




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Assessment Period (2016 - 2021)



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Attendance

BEC 2016-17

S No.	DEP RES NO.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
01.	B.COM	ADHEENA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
02.	CHE	ALISHA ROSE NIXON	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
03.	ENG	AMALA JOSE	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
04.		ANGEL IGNATIUS	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
05.	B.COM	ANNA SUSAN JAMES	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
06.	CHE	ANSHIDA P. A.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
07.	ENG	ANUSKEE A.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
08.	CSC	APARNA CHIRIYANDATH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
09.	B.COM	ARTHANA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10.	B.COM	CHANDANA N. R.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11.	B.COM	CHRISTEENA CEEJO	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12.	"	DIYA S.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13.	ENG	DRISYA K.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14.	CHE	HAKITHA SANKAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
15.	PHY	HARSHA P.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
16.	ENG	IREFANA K. I.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
17.	FE	IRIN ANNA PAUL	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18.	CHE	JANET TONY P.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
19.	CHE	JULIYA JACOB	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
20.	ENG	MALAVIKA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
21.	ENG	MARIA GEORGE	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
22.	PHY	MARISSA BEJOY	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
23.	ENG	MERIN C. VARGHESE	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
24.	CHE	NEENU DEVASSY	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
25.	PHY	NAYMI SEBASTIAN	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
26.	ENG	NIKHILTA BABU	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
27.	ENG	P.C. UMA NAMBOOTHIRI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
28.	ECO	PRITHIKA K. NAIR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
29.	B.COM	PRIYA SIBI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
30.	ENG	ROSLIN JAWOB	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
31.		SALINI R.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
32.	CHE	SNEHA THOMAS	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
33.	B.COM	SREELAKSHMI V	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
34.	ENG	SRUTHIKA P. SIMON	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
35.	B.COM	SWETHA JILSON	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
36.	CHE	THERESA ROSE	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X




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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

Syllabus

Business English Certificates (BEC)

UNIT	TOPIC	SKILL
1	Staff development and training	Human resources
2	Job description and job satisfaction	Human resources
3	Getting the right job	Human resources
4	Making the contact	Human resources
5	Breaking into the market	Marketing
6	Launching a product	Marketing
7	A stand at a trade fair	Marketing
8	Being persuasive	Marketing
9	Starting a business	Entrepreneurship
10	Financing a startup	Entrepreneurship
11	Expanding into Europe	Entrepreneurship
12	Presenting your business idea	Entrepreneurship
13	Arranging business travel	Business abroad
14	Business conferences	Business abroad
15	Business meetings	Business abroad
16	Spending the sales budget	Business abroad
17	Social media and business	Business Correspondence
18	Business and the environment	Business Correspondence
19	A staff survey	Business Correspondence
20	Offshoring and outsourcing	Business Correspondence
21	Customer satisfaction and loyalty	Customer relations
22	Communication with customers	Customer relations
23	Corresponding with customers	Customer relations
24	Business across cultures	Customer relations




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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

Sample Certificate



Cambridge Assessment
English



Cambridge English Entry Level Certificate in ESOL International (Entry 3) (Business)*

This is to certify that

FATHIMA NAZRIN R.B.

has achieved

Council of Europe Level B1

Overall Score	150
Reading	148
Writing	162
Listening	122
Speaking	166

Saul Nassé

Saul Nassé
Chief Executive

Date of Examination **MARCH 2018**
Place of Entry **NEW DELHI**
Reference Number **183IN0925346**
Accreditation Number **501/1090/1**

* This level refers to the UK National Qualifications Framework

Date of Issue 25/04/2018
Certificate Number A5365490

Regulated by

Ofqual

For more information see <http://regulator.ofqual.gov.uk>



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Assessment Period (2016 - 2021)



VIMALA COLLEGE (AUTONOMOUS), THRISSUR



Cambridge Assessment
English



Cambridge English Level 2 Certificate in ESOL International (Business Vantage)*

This is to certify that

ARTHANA

has been awarded

Grade A

in the

Business English Certificate Vantage

Performance at Grade A demonstrates an ability at Level 2*
and Council of Europe Level C1

Overall Score	184
Reading	189
Writing	190
Listening	175
Speaking	183

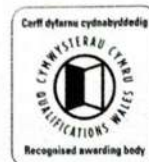
Saul Nassé
Chief Executive

Date of Examination **MARCH 2018**
Place of Entry **NEW DELHI**
Reference Number **183IN0925321**
Accreditation Number **501/1089/5**

* This level refers to the UK National Qualifications Framework

Date of Issue 25/04/2018
Certificate Number A5365674

Regulated by
Ofqual
For more information visit <http://reginfo.ofqual.gov.uk>



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PRINCIPAL IN-CHARGE,
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Assessment Period (2016 - 2021)



Cambridge Assessment
English



Cambridge English Level 2 Certificate in ESOL International (Business Vantage)*

This is to certify that

ARTHANA

has been awarded

Grade A

in the

Business English Certificate Vantage

Performance at Grade A demonstrates an ability at Level 2*
and Council of Europe Level C1

Overall Score	184
Reading	189
Writing	190
Listening	175
Speaking	183

Saul Nassé

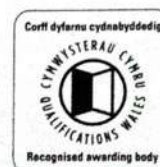
Saul Nassé
Chief Executive

Date of Examination **MARCH 2018**
Place of Entry **NEW DELHI**
Reference Number **183IN0925321**
Accreditation Number **501/1089/5**

* This level refers to the UK National Qualifications Framework

Date of Issue 25/04/2018
Certificate Number A5365674

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Assessment Period (2016 - 2021)



2. FRENCH CERTIFICATE COURSE




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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

Attendance

S No.	Reg. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1.		Navami Sathid																													
2.		Smithilekha																													
3.		Priganka																													
4.		Priganka T.S																													
5.		Prathin KB																													
6.		Vrindha P.S																													
7.		Sona MA																													




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Assessment Period (2016 - 2021)

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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

GERMAN CERTIFICATE COURSE

Brochure



The brochure features a blue background with a green border. On the right side, there is a large, semi-circular photograph of a young woman with long dark hair and glasses, wearing a striped shirt. The text is arranged on the left side of the brochure. At the top left, there is a small logo of Vimala College. Next to it is a logo for 'GOETHE-ZENTRUM KOOPERATIONSPARTNER' and 'GOETHE INSTITUT'. The title 'Guten Tag' is written in large, white, sans-serif font. Below the title, the text 'Certificate Course in German - 2016' is written in a smaller, white, sans-serif font. Further down, the text 'Offered by the Department of English, Vimala College (Autonomous), Thrissur, in collaboration with Goethe Zentrum, Trivandrum' is written in a smaller, white, sans-serif font. A paragraph of text follows, describing the benefits of learning German. At the bottom left, there is a white box containing the course coordinator's name and contact information. At the bottom right, there is a dark blue box containing the names and titles of the course coordinator and the principal.

 **GOETHE-ZENTRUM**
KOOPERATIONSPARTNER  **GOETHE**
INSTITUT

Guten Tag

Certificate Course in German - 2016

Offered by the Department of English, Vimala College (Autonomous), Thrissur, in collaboration with Goethe Zentrum, Trivandrum

Borders are shrinking, nations are coming closer and opportunities are seeking competent and enthusiastic individuals from all quarters. Prospects in higher education, research, and career are enriched by knowledge of additional languages. We, at the Department of English, hope to empower students with additional linguistic skills to help enhance their potential. The Certificate Course in German is designed to provide optimal language acquisition skills adept to pursue unique careers.

*Course Coordinator:
Dr Nisha Francis Alapatt
For any queries, kindly contact:
+91 98467 25651*

Write to us at engvimala@gmail.com

*Dr. Sherly M. D.
Head, Department of English*

*Dr. Sr. Maries V. L.
Principal*




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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

Attendance

Admission No.	S.No.	NAME	Days Eng: Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1		Pavithra Kurian		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2		Hansa Mary Henry		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3		Seethalakshmi Pinarayi (F)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4		Christy MS (Sec)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5		Aparna J (Sec)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6		Anha Maniya Balan (Fis)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7		Kavya Raj P (Aug)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8		Anusha R		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
9		Anu (Paul) (Aug)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10		Talisha Muralee Bhawan (Bio)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11		Dhanya KH		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12		Ana Christine (Maths)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13		Sandra Therese (SE)		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X




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4. ASAP

Brochure

DEPARTMENT OF ENGLISH
VIMALA COLLEGE (AUTONOMOUS), THRISSUR -680009
(Joint Venture of Government of Kerala and General and Higher Education Departments)
Offers
Skill Development Programme
ASAP (ADDITIONAL SKILL ACQUISITION PROGRAMME)
2016
(For First Year Degree Students)

ASAP
Government of Kerala has initiated the Programme, Additional Skill Acquisition Programme (ASAP) with the objective of tackling the issue of growing unemployment in the State. The Programme aims at equipping selected school/college students with skills in Communication, IT and selected areas of industry and service sectors.
At Level 1, ASAP imparts 300 hours of skill training to selected first year students (30 per batch, maximum 2 batches in an institution). Of this, 180 hours will be a foundation module comprising of Communication Skills and IT skills and the remaining 120 hours will be the module related to the skill sector chosen by the student.

For more information, visit: asapkerala.gov.in

Course Outline:
Foundation Module: Communicative English & Soft Skills
Computer Basics: MS Word, Excel, PPT, Brochure designing, Malayalam typing, Internet, Online trading, Social platforms, computer hardware etc
Additional Skill provided by ASAP Skill Park, Government Institute of Advanced Studies, Thrissur

Duration: 80 hours (Foundation Module)
100 hours (Basic Computer Skills)
100-120 hours (Skill Course offered by NSDC)

Course Outcome:
Acquires employability skills (Communicative Skills, Soft Skills, Basic Computer skills and Special Additional Skill)

Career Path:
Skill Development Executives (SDEs), Teachers, Soft skill trainers, Computer programmers, Office Assistants and Managers, IT Educators etc

Course Fee: Nil for SC/ ST/ OBC/ BPL students; for students of APL category, fee as fixed by the Government

Evaluation Procedure
(A minimum of 80% Attendance mandatory to appear for the written examination)
FM Evaluation : (Project and Examination: Group Project and APTIS Examination at the end of the course)
Skill Course Evaluation : Internship, Project work, written examination
Course Certificate : Will be provided by ASAP on successful completion of the course. The students will also get certificate of British Council for the APTIS Examination and certificate of NSDC for Skill course

Course Coordinator: Dr Nisha Francis Alapatt (9846725651)

Dr Sherly M. D.
(Head, Department of English)

Dr Sr Maries V. L.
(Principal, Vimala College)




PRINCIPAL IN-CHARGE,
VIMALA COLLEGE
(AUTONOMOUS)
THRISSUR - 680 009



VIMALA COLLEGE (AUTONOMOUS), THRISSUR

Attendance

Sl. No.	Reg. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1		Akshatha T.V																														
2		Anurutha A.V																														
3		Anurutha S.M																														
4		Anurutha Siji																														
5		Anila V.S																														
6		Anjana C.U																														
7		Anjana Gnanan																														
8		Anusree Ravindran																														
9		Aparna K.S																														
10		Asha K.C																														
11		Ashwini M.S																														
12		Dalini Kaniyan																														
13		Dalini John																														
14		Dalini Jose																														
15		Dalini V.S																														
16		Dalini Johnson																														
17		Dalini Joseph P																														
18		Dalini Krishna V.S																														
19		Dalini Sathya																														
20		Dalini T.V																														
21		Dalini Chandran																														
22		Dalini P.M																														
23		Dalini M.S																														
24		Dalini C.R																														
25		Dalini V.H																														
26		Dalini P.S																														



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VIMALA COLLEGE (AUTONOMOUS), THRISSUR

No.	Reg. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1		Akshatha TV	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2		Amrutha AV	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3		Amrutha RA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4		Amrutha Saji	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5		Anila VB	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6		Angena CU	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7		Angene Gireesan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8		Anusree Raveendran	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9		Aparna RS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10		Arya KR	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11		Ashwathy MS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
12		Delma Kuriyan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13		Deleek John	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14		Deswin Jose	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15		Dima VA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16		Dimsu Gopinathan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
17		Disha Jyoti	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18		Dithu Krishnan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19		Keerthi Sridhar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20		Keerthy P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21		Keerthi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
22		Sajna PM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
23		Shanika MS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
24		Sooniadil	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25		Sreedevi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
26		Sreedevi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

(7 days)



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Syllabus

Module 1: Personal Skills

Knowing oneself-confidence building-defining strengths-thinking creatively-personal values-time and stress management-language practice

Module 2: Social skills

Appropriate and contextual use of language-nonverbal communication-interpersonal skills-understanding media-public speaking-language practice

Module 3: Organizational skills

Planning-team work-coordination

Module 4: Professional skill

Job oriented skills-professional etiquette-business communication

Module 5:
Preparing and presenting a project

Agreeing on a theme and setting up a timeline-brainstorming-gathering information-writing good paragraphs-compiling and analyzing information-revising and editing-ppt




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