



Criterion V

Student Support and Progression



5.1.5 Student Grievance Redressal Cell

Minutes

2017-2018

Minutes of the meeting of Students Grievance Redressal Cell of Vemala College for the academic year 2017-18 on 05-07-2017.

The first meeting of the SGRC of the college for the academic year 2017-18 was held in the Principals room on 05-07-2017 at 8-30 am to discuss the following matters

The agenda of the meeting.

1. To constitute student grievance redressal cell for the academic year 2017-18 as per UGC guidelines.
2. To discuss the measures to be taken to address the grievances.

The following decisions were taken.

I A committee will be formed consisting of the following members.

1. Principal.
2. Vice Principal.
3. Dean of student welfare.
4. Consultant: Dr. Asha P Rao. Dr. P. Rao
5. Dr. Febarani John.
6. Smt. Dolly Augustine.
7. Dr. Vemala M.
8. Sr. Preetha P L.
9. Student chairperson.

II To give an orientation to the first year UG and PG students.


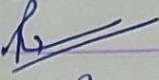

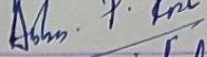
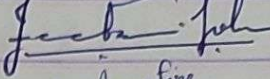
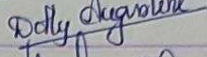
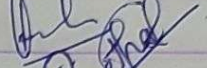
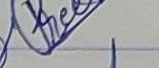
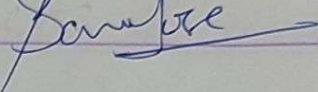
III To have a meeting of tutors and entrust them the duty of making an awareness about the cell.

IV To encourage the students to drop complaints if any in the suggestion box placed near the main notice board.

The meeting came to an end by 9-30 am and

The following members were present.

1. Principal.
2. Vice Principal.
3. Dean of student welfare.
4. Consultant Dr. Asha P Rao.
5. Dr. Feebarani John.
6. Smt. Dolly Augustine.
7. Dr. Venala M.
8. Dr. Preetha P L.
9. Student Chairperson.

Minutes of the meeting of Student Grievance Redressal Cell of Vemala College for the academic year 2017-18 on 19-03-2018.

The meeting of SGRC of the college for the academic year 2017-18 was held in the conference hall of the college on 19-03-2018 at 9-30 am to discuss the following agenda
Agenda of the meeting.

1. To discuss the actions taken during the year.

The following members were present.

1. Principal.
2. Vice Principal.
3. Dean of student welfare.
4. Consultant: Dr. Asha P Rao.
5. Dr. Fecharani John.
6. Smt Dolly Augustine.
7. Dr. Vemala M.
8. Sr. Preetha PL.
9. Student chairperson.

[Signatures]
Dr. Asha P. Rao
John
Dolly Augustine
Preetha
Sr. Jose

The following were the main points of discussion

- I The committee has resolved the issues - emotional issues, family problems and difficulties they faced to study - mentioned by the students.
- II The committee could ensure friendly hassle free environment for students.

The meeting was over by 10-30 am.