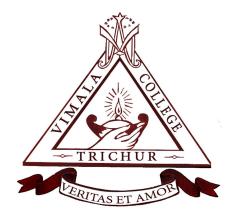
# Vimala College (Autonomous) Thrissur



# Annual Report (2019-2020) Internal Quality Assurance Cell (IQAC)

# Internal Quality Assurance Cell (IQAC) Annual Report for the Year: 2019-2020

The College has a well-organized Internal Quality Assurance Cell established as a post accreditation quality sustenance measure. The Cell consists of academic as well as administrative staff members and external experts. The Cell members meet first Thursday of every month to review and plan its activities. The Cell facilitates quality initiatives based on an action plan prepared at the commencement of the academic year.

In preparation of the upcoming fourth accreditation phase of NAAC, the Cell conducted orientation sessions and meetings for faculty members on Revised NAAC accreditation framework. The Cell spearheaded Academic and Administrative Auditing of documents required for NAAC Accreditation. This has facilitated each department to identify gaps and plan departmental quality initiatives. The College has participated in the National Institutional Ranking Framework (NIRF) ranking and India Today ranking during the current academic year. The Cell formulated strategies for eliciting feedback from the stakeholders of the college and implemented remedial measures based on the feedback.

The Cell facilitated the students orientation sessions during this academic year. An orientation session for the newly joined UG and PG students and their parents in June 2019. The students were given information on the academic, administrative and residential aspects of the college. The session was followed by a campus tour led by senior students and departmental orientation. The students were also given orientation on examination rules and regulations; add on courses, feedback mechanisms and grievance management and internships.

The students were given orientation on Sustainable Development goals by United National Academic Impact Programme in July 2019. The College has become a member of the United Nations Institutional Membership for UN Academic Impact. United Nations Academic Impact (UNAI) is an initiative that aligns institutions of higher education with the United Nations in supporting and contributing to the realization of United Nations goals and mandates, including the promotion and protection of human rights, access to education, sustainability and conflict resolution)

The IQAC organized a common orientation and individual counselling session for all the final year students on the prospects of international education in collaboration with IDP Kochi. An orientation Session on Cyber security "Stay Safe Online" by Mr Chandrasekhar Venugopal, Cyber Cell, Alappuzha and an awareness programme on Road Safety by Mr Vinod Kumar N, Motor Vehicle Inspector, RT Office, Thrissur was also conducted for the student community.

The IQAC organized a series of sessions on Fire and Safety in collaboration with the Kerala Fire & Rescue Services Academy, Thrissur. The students were given practical session on how to manage and prevent disasters related to fire. A session on Entrepreneurship & Innovation was also conducted.

The Cell organizes faculty enrichment programmes on a regular basis based on training need analysis. A One Day Workshop on Outcome Based Education (OBE) was organized for faculty members in Collaboration with Kerala Higher Education Council (KSHEC) with Prof. Dr. Rajan Gurukkal P M, Vice Chairman, KSHEC as the key resource person. Another session on Classroom Teaching Using Active Cooperative Learning Strategies (ACL) was conducted with Prof. Dr. Edamana Prasad, Professor, Dept of Chemistry, IIT, Madras. A one day workshop on e-Learning & MOOC Development was organised in collaboration with eLearning & MOOC Development jointly organised by the Educational Multimedia Research Centre (EMMRC), University of Calicut. A Video Conferencing Session on Student Engagement in Extension Activities was also conducted with Dr Nirmala Padmanabhan from St. Theresa's College Ernakulam as resource person.

A total of 28 Faculty enrichment sessions were conducted on topics including e-content development, Intellectual Property Rights, ICT enabled teaching, etc. The College also hosted an Orientation session on State Assessment & Accreditation Council (SAAC) by Kerala State Higher Education council for the Principals & IQAC Coordinators of Thrissur District.

IQAC also organized an orientation Session for the Non-Teaching Staff on NAAC Revised Guidelines. A One Day Awareness Programme on Workplace Safety was organized for the Administrative & Ministerial Staff of the College in Collaboration with the Kerala Fire & Rescue Services Academy, Thrissur.

The Cell initiated a MoU with the National Institute of Arbitration and Mediation and established a People's Mediation Centre. The Centre was inaugurated by Shri Ugin Morely, Member of the Syndicate, University of Calicut. A two day workshop was conducted to create a team of Community Mediators among the students of our college.

# List of Faculty development programs conducted

27.06.2019	<ul> <li>One Day Workshop on Outcome Based Education (OBE) Organised in Collaboration with Kerala Higher Education Council (KSHEC).</li> <li>Resource Persons: <ol> <li>Prof. Dr. Rajan Gurukkal P M, Vice Chairman, KSHEC</li> <li>Dr Saji Mathew, Research Officer, KSHEC</li> <li>Dr Shefeeque V, Research Officer, KSHEC</li> </ol> </li> </ul>
05.07.2019	Faculty Enrichment Programme:Classroom teaching using Smart Board by Mr. Santhosh P Jose, Department of Physics
17.07.2019	Orientation Session for the Teaching Faculty on Outcome Based Education by Dr Minimol K, Vice Principal & IQAC Coordinator
18.07.2019	<ul> <li>Orientation Session on Question Bank Planning &amp; Preparation for the Teaching Faculty of Arts, Commerce &amp; Social Sciences on Bloom's Taxonomy for effective evaluation &amp; Planning Question Banks for efficiency in evaluation.</li> <li>Resource Persons: <ol> <li>Dr Sunil Job K A, Chief of Academic Solutions,</li> <li>IPSR Solutions Ltd; Kottayam</li> <li>Dr Mendus Jacob, CEO, IPSR Solutions Ltd; Kottayam</li> </ol> </li> </ul>
19.07.2019	Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty of Arts, Commerce & Social Sciences on Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation by Dr Jaya Cheriyan, Controller of Examination, Vimala College (Autonomous), Thrissur
25.07.2019	Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty of Science Stream on Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation. Resource Persons: Dr Mendus Jacob, CEO, IPSR Solutions Ltd; Kottayam
26.07.2019	Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty of Science Stream on Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation by Mr Jineesh V P, Examination Controllers Office, Vimala College (Autonomous), Thrissur

29.07.2019	<ul> <li>e-Learning &amp; MOOC Development jointly organised by EMMRC &amp; Vimala College (Autonomous), Thrissur.</li> <li>Resource Person: 1) Sri D Damodar Prasad, Director, EMMRC, University of Calicut</li> <li>2) Sri Sajeed N, Producer, EMMRC, University of Calicut</li> <li>3) Sri Rajan Thomas, JRO, EMMRC, University of Calicut 4) Sri Sajith Kumar K S, Producer, EMMRC, University of Calicut</li> </ul>
21.08.2019	Orientation Session for the Non-Teaching Staff on NAAC Revised Guidelines by 1) Dr Minimol K, Vice Principal cum IQAC Coordinator, Vimala College (Autonomous), Thrissur 2) Dr Sheeba P, Asst prof., Dept of Zoology, Vimala College (Autonomous), Thrissur
22.08.2019	<ul> <li>Common Orientation Session for the Assistant Professor on Contract by</li> <li>1) Dr Minimol K, Vice Principal cum IQAC Coordinator, Vimala College (Autonomous), Thrissur</li> <li>2) Ms Lisa John Mundackal, Asst Professor, Dept of English, Vimala College (Autonomous), Thrissur</li> </ul>
30.08.2019	One Day Faculty Enrichment Programme on Classroom Teaching Using Active Cooperative Learning Strategies (ACL) by Resource Person: Prof. Dr. Edamana Prasad, Professor, Dept of Chemistry, IIT, Madras
20.09.2019	<ul> <li>SAAC Orientation Programme for the Principals &amp; IQAC Coordinators in Thrissur District organised by KSHEC and hosted by the IQAC. Resource Persons:</li> <li>1) Prof. Dr. Rajan Gurukkal P M, Vice Chairman, KSHEC</li> <li>2) Dr Shefeeque V, Research Officer, KSHEC</li> <li>3) Dr Rajan Varughese, Member Secretary, KSHEC</li> <li>4) Dr T K Narayanan, Hon Vice Chancellor, Kerala Kalamandalam</li> </ul>
01.10.2019	Faculty Enrichment Programme on Effective Learning Management using Linways by Mr Renjith, M/s Linways Technologies Pvt Ltd, Kalamassery, Cochin
15.10.2019	Faculty Enrichment Programme on Effective Learning Management using Linways by Mr Renjith, M/s Linways Technologies Pvt Ltd, Kalamassery, Cochin

19.10.2019	One Day Awareness Programme for the Administrative & Ministerial Staff of the College on Methods to Ensure and Promote Safety at the Workplace in Collaboration with the Kerala Fire & Rescue Services Academy
30.10.2019	A Video Conferencing Session on Student Engagement in Extension Activities for the Faculty
15.11.2019	Faculty Enrichment Programme on "MOODLE" – [Modular Object – Oriented Dynamic Learning Environment]
19.11.2019	Faculty Enrichment Programme on College Website Updation (Departmental Webpage)
20.02.2020	Awareness Session for Teaching & Administrative Staff on Cancer & Insurance Scheme for Treatment in collaboration with LIC
24.02.2020	Faculty Enrichment Programme on NAAC: Revised Accreditation Framework (RAF) New Initiatives & Reforms
25.02.2020	Faculty Enrichment Programme on Mentoring / Counselling
11.05.2020 - 17.05.2020	FEP-One Week Online Workshop Changing Platforms: Transitioning to Digital Teaching (Online Hands-on Training on Designing and Conducting MOOC Courses on MOODLE Platform) Phase I
15.05.2020	Webinar on Create Host & Schedule a Webinar- Phase I
18 .05 2020 to 24 .05.2020	FEP - "Seven Day Capacity Building Online Workshop on Technology Assisted Teaching Learning" (Google Class room)
22.05.2020	Webinar on Create Host & Schedule a Webinar- Phase II
27 .05. 2020 to 02.06. 2020	FEP - One Week Online Workshop Changing Platforms: Transitioning to Digital Teaching (Online Hands-on Training on Designing and Conducting MOOC Courses on MOODLE Platform) Phase II
28.05.2020	FEP - Learn with Linways: An Online FEP on Digital Learning through Linways- Session I
29.05.2020	FEP - Learn with Linways: An Online FEP on Digital Learning through Linways- Session II

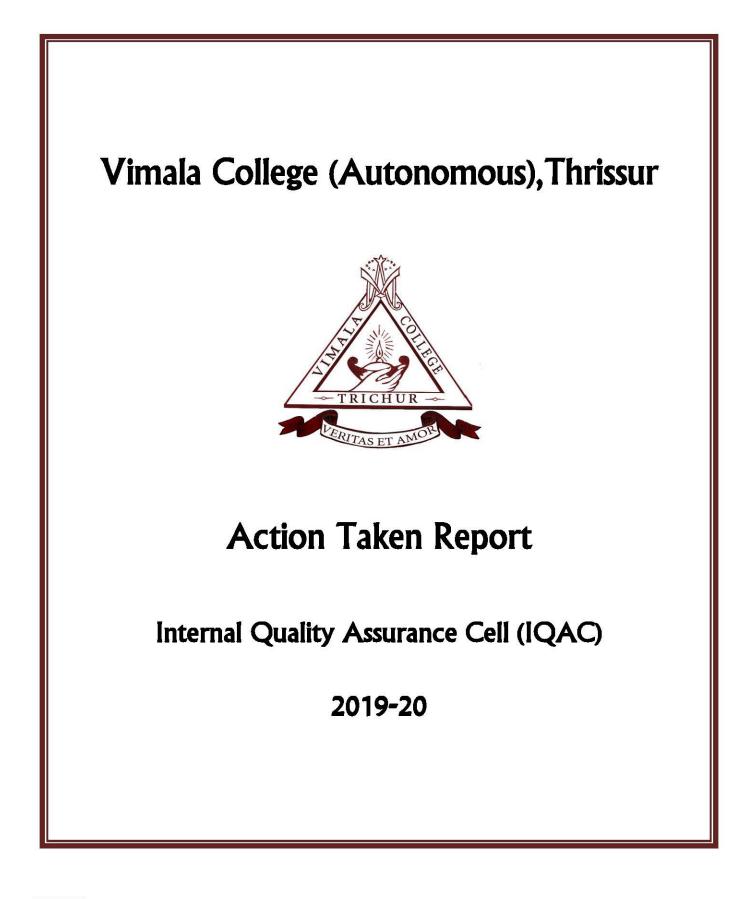
# List of Faculty members who attended FDP

Sl No	Name
1	Dr Sr Beena T.L
2	Dr.Anjaly Kishore
3	Beny Paul E
4	Bijoy P Mathew
5	Dr Binu Ann Kuriachan
6	Dr. Dhanya Johnson
7	Dr.Dixy BA
8	Dr Hemamalini M
9	Honey S Nair
10	Dr Jancy K.A
11	Jiji Abraham
12	Jismi Mathew
13	Liji Maliakkel
14	Manju Madhavan
15	Dr Meera K M
16	Dr Mini Krishna
17	Nancy Mathew
18	Dr Nimmy Kuriakose
19	Nisha Leela Jose
20	Reny Simon

Sl No	Name
21	Salini K
22	Sheeja T Tharakan
23	Silvy Mathew
24	Sitara V Attokkaran
25	Smitha P S
26	Sreekala M
27	Suparna M G
28	Agibet Mathews
29	Dr Indu MS
30	Jilu Varghese
31	Amaldev P J
32	Divya C D
33	Dr.Feebarani
34	Sr.Freny Jacob
35	Dr. Harish Jose
36	Dr. Jerin Paul
37	Lakshmi C M
38	Lisa John Mundakkal
39	LT. Lovji K N
40	Dr Malini K A

Sl No	Name
41	Dr. Mallika A Nair
42	Dr. Sheeba. P
43	Sojan Joseph
44	Dr.Anamiya Baby
45	Dr.Aneesh George
46	Betty Thomas
47	Devyani Haridas Pisharody
48	Dr Honey Sebastian
49	Mony gegee
50	DR.Preethi John
51	Rinu Thomas
52	Dr Thomas Ruby Mariamma

CI.	Ъ.Т
SI	Name
No	
53	Sheeji Raphael
55	Sheefi Raphaei
54	Sreekumar V
1007100	
55	Theresa C J
56	Dr. Divya.P.R
30	Dr. Divya.P.K
57	Dr. Veena Gopalan E
• •	Diff of the Copense D
58	K L Swarna
59	Dr Samja Sabu
60	Dr.Sr.Beena Jose
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61	Dr.Meera K M
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62	Rose VJ
63	Hemalatha V
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Action Taken Report for the Year 2019-20

#### Activities

During the academic year 2019-20, IQAC initiated quality enhancement activities considering the UGC and NAAC accreditation framework.

#### Date: 17 June 2019

#### **Orientation Session for the Teaching Faculty**

Topic: A Session on NIRF Ranking, Evaluation & Gaps Identified + Reflections on India Today MDRA Survey 2019

Resource Person: 1) Dr Malini K A,

Dept. of Physics, Vimala College (Autonomous), Thrissur
2) Dr Mallika, Dept. of English, Vimala College (Autonomous), Thrissur
3) Mr Lims Thomas Dept. of Social Work, Vimala College (Autonomous), Thrissur

Venue: Lissieux Seminar Hall / Time: 2 pm to 3 pm / [Total 76 Participants]

#### Date: 27 June 2019 Faculty Enrichment Programme

Topic: One Day Workshop on Outcome Based Education (OBE) Organised in Collaboration with Kerala Higher Education Council (KSHEC) Resource Person:

1) Prof. Dr. Rajan Gurukkal P M, Vice Chairman, KSHEC

2) Dr Saji Mathew, Research Officer, KSHEC

3) Dr Shefeeque V, Research Officer, KSHEC

Venue: Silver Jubilee Seminar Hall / Time: 9.30 am to 4.30 pm / [Total 50 Participants]





# Date: 01 July 2019 First Year UG Add On – Zumba Training

Resource Person: Ms Sheema Gopinath, Plot No.255, Rohini, Muruga Nagar, Poonkunnam.P.O, Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm

# Date: 05 July 2019

#### **Faculty Enrichment Programme**

Topic: Classroom Teaching Using Smart Board Resource Person: Mr Santhosh P Jose, Asst.Professor, Dept. of Physics, Vimala College (Autonomous), Thrissur Venue: Room No 311 of the Dept of Botany / Time: 3 pm to 3.45 pm / [Total 24 Participants]



#### **Date: 8 July 2019 Orientation Programmes for First Year Students**

Topic: "Kerala Forum on United Nations Academic Impact (KFUNAI)" Resource Person: Mr Asif Ayoob, Chief Interviewer / National Youth Envoy Venue: College auditorium / Time: 9 am to 3 pm



# Date: 9 July 2019

## **Orientation Programmes for Second Year Students**

Topic: "Kerala Forum on United Nations Academic Impact (KFUNAI)" Resource Person: Mr Asif Ayoob, Chief Interviewer / National Youth Envoy Venue: College auditorium / Time: 9 am to 3 pm



#### Date: 10 July 2019

#### **Orientation Programmes for Selected First Year Students**

Topic: "Kerala Forum on United Nations Academic Impact (KFUNAI)" Resource Person: Mr Asif Ayoob, Chief Interviewer / National Youth Envoy Venue: Silver Jubilee Seminar Hall / Time: 9 am to 3 pm



#### Date: 11 July 2019

#### **Orientation Programmes for Selected Second Year Students**

Topic: "Kerala Forum on United Nations Academic Impact (KFUNAI)" Resource Person: Mr Asif Ayoob, Chief Interviewer / National Youth Envoy Venue: Lissieux Seminar Hall / Time: 9 am to 3 pm



Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

#### Date: 15 July 2019

First Year UG Add On – Zumba Training

Resource Person: Ms Sheema Gopinath, Plot No.255, Rohini, Muruga Nagar, Poonkunnam.P.O, Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm

### Date: 17 July 2019

#### **Orientation Session for the Teaching Faculty**

Topic: Outcome Based Education

Resource Person: 1) Dr Minimol K,

#### Vice Principal & IQAC Coordinator

Dept. of Social Work, Vimala College (Autonomous), Thrissur

Venue: Silver Jubilee Seminar Hall / Time: 10.30 am to 11.30 am / [Total 27 Participants]



# Date: 17 July 2019

# **Orientation Session for the Entrepreneurship & Innovation Student Leader**

Resource Person: 1) Dr Minimol K,

Vice Principal & IQAC Coordinator
Dept. of Social Work, Vimala College (Autonomous), Thrissur
2) Dr Binu Ann Kuriachan,
IQAC Joint Coordinator
Dept. of Economics, Vimala College (Autonomous), Thrissur
3) Ms Sari T C,
Dept. of Economics, Vimala College (Autonomous), Thrissur

Venue: Silver Jubilee Seminar Hall / Time: 02.00 pm to 2.20 pm

#### Date: 18 July 2019

# **Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty Stream: Arts/Commerce/Social Science**

Topic: Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation Resource Person: 1) Dr Sunil Job K A, Chief of Academic Solutions,

IPSR Solutions Ltd; Kottayam

2) Dr Mendus Jacob, CEO

IPSR Solutions Ltd; Kottayam

Venue: Golden Jubilee Memorial Marian Hall, Lissieux Block

Time: 9.30 am to 3.30 pm / [Total 62 Participants]



Date: 18 July 2019 Orientation Session for the PG Arts & Commerce Students Topic: Fire & Safety Resource Person: 1) Mr Rithesh, District Fire Officer Kerala Fire and Rescue Services Academy Viyyur - Thanikkudam Rd, Ramavarmapuram, Thrissur 2) Mr Kishore, Asst.Station Officer

Kerala Fire and Rescue Services Academy Viyyur - Thanikkudam Rd, Ramavarmapuram, Thrissur Venue: College Auditorium / Time: 12.30 pm to 3 pm



 Date: 19 July 2019

 Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty

 Stream: Arts/Commerce/Social Science

 Topic: Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation

 Resource Person:
 Dr Jaya Cherian

 Controller of Examination,

 Vimala College (Autonomous), Thrissur

 Venue: Golden Jubilee Memorial Marian Hall, Lissieux Block

 Time: 9.30 am to 3.30 pm / [Total 49 Participants]

 Date: 19 July 2019

 Orientation Session for the UG Arts & Commerce Students

 Topic: Interdisciplinary Basics " Chemistry in Everyday Life"

 Resource Person: 1) Dr Jiji Abraham

Dept. of Chemisty, Vimala College (Autonomous), Thrissur 2) Ms Nimitha K C Dept. of Chemisty, Vimala College (Autonomous), Thrissur

Venue: College Auditorium / Time: 12.30 pm to 3.00 pm / [Total 398 Participants]

Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur



Date: 25 July 2019 Orientation Session for the UG Science Students Topic: Think Sociologically Resource Person: 1) Dr V Shinju

Dept. of Sociology, Vimala College (Autonomous), Thrissur Venue: College Auditorium / Time: 09.30 am to 12.30 pm / [Total 392 Participants]



# Date: 25 July 2019

# **Orientation Session on Question Bank Planning & Preparation** for the Teaching Faculty Stream: Science

Topic: Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation Resource Person: Dr Mendus Jacob, CEO

IPSR Solutions Ltd; Kottayam

Venue: Golden Jubilee Memorial Marian Hall, Lissieux Block

Time: 9.30 am to 3.30 pm [Total 62 Participants]



#### Date: 26 July 2019

# **Orientation Session on Question Bank Planning & Preparation** for the Teaching Faculty Stream: Science

Topic: Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation

Resource Person: Dr Jaya Cherian

Controller of Examination,

Vimala College (Autonomous), Thrissur

Venue: Golden Jubilee Memorial Marian Hall, Lissieux Block

Time: 9.30 am to 3.30 pm / [Total 52 Participants]



# Date: 29 July 2019

#### Faculty Enrichment Programme

Topic: e-Learning & MOOC Development jointly organised by EMMRC & Vimala College, Thrissur Resource Person: 1) Sri D Damodar Prasad, Director, EMMRC, University of Calicut

2) Sri Sajeed N, Producer, EMMRC, University of Calicut

- 3) Sri Rajan Thomas, JRO, EMMRC, University of Calicut
- 4) Sri Sajith Kumar K S, Producer, EMMRC, University of Calicut

Venue: Seminar Hall, Lissieux Block / Time: 2.30 pm to 3.30 pm / [Total 61 Participants]

Action Taken Report for the Year 2019-20 Vimala Colle

Vimala College (Autonomous), Thrissur



#### Date: 29 July 2019 First Year UG Add On – NCC Programme Resource Persons: NCC Cadets, Vimala College (Autonomous), Thrissur Venue: College Auditorium / Time: 02.05 pm to 03.00 pm



### Date: 02 August 2019 Orientation Session on Question Bank Planning & Preparation for the Teaching Faculty Stream: Arts & Social Science

Topic: Bloom's Taxonomy for effective evaluation & Planning Question Banks for efficiency in evaluation Resource Person: Dr Sumesh

Asst Professor & Head,

Dept of Hindi, MES College, Nedumkandam, Thrissur

[Key Resource Person (Question Bank), M G University, Kottayam] Venue: Conference Hall / Time: 10.00 am to 12.00 pm / [Total 4 Participants]



**Date: 05 August 2019 First Year UG Add On – Pranic Healing** Resource Person: Ms Vijaya Ramesh,

MCKS Yoga & Pranic Healing Centre, Saphalyam, Athani, Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm



Date: 19 August 2019 First Year UG Add On – Pranic Healing Resource Person: Ms Vijaya Ramesh, MCKS Yoga & Pranic Healing Centre, Saphalyam, Athani, Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm



#### Date: 21 August 2019

Orientation Session for the Non Teaching Staff on NAAC Revised Guidelines

Topic: Common Orientation

Resource Person: 1) Dr Minimol K,

Vice Principal cum IQAC Coordinator,

Vimala College (Autonomous), Thrissur

2) Dr Sheeba P,

Asst Professor, Dept of Zoology,

Vimala College (Autonomous), Thrissur

Venue: Lissieux Block Seminar Hall / Time: 2.30 pm to 3.30 pm / [Total 31 Participants]



Date: 22 August 2019 Orientation Session for the Assistant Professor on Contract Topic: Common Orientation Resource Person: 1) Dr Minimol K, Vice Principal cum IQAC Coordinator,

Vimala College (Autonomous), Thrissur 2) Ms Lisa John Mundackal,

Asst Professor, Dept of English,

Vimala College (Autonomous), Thrissur

Venue: Silver Jubilee Seminar Hall / Time: 2.15 pm to 3.30 pm / [Total 41 Participants]

Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur



# Date: 26 August 2019 First Year UG Add On – Zumba

Resource Person: Ms Sheema Gopinath, Plot No.255, Rohini, Muruga Nagar, Poonkunnam.P.O, Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm



### Date: 30 August 2019 Faculty Enrichment Programme

Topic: Classroom Teaching Using Active Cooperative Learning Strategies (ACL) Resource Person: Prof. Dr. Edamana Prasad, Professor, Dept of Chemistry, IIT, Madras Venue: Silver Jubilee Seminar Hall / Time: 9.30 am to 3.30 pm / [Total 48 Participants]



## Date: 2 September 2019 First Year UG Add On – Nutrition

Resource Person: Ms Shaly C M,

Asst Prof. on Contract, Dept of Home Science, Vimala College (Autonomous), Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm



Date: 20 September 2019 SAAC Orientation Programme for the Principals & IQAC Coordinators in Thrissur District organised by KSHEC and hosted by the IQAC

Topic: SAAC Orientation

Action Taken Report for the Year 2019-20

Resource Person: 1) Prof. Dr. Rajan Gurukkal P M, Vice Chairman, KSHEC

- 2) Dr Shefeeque V, Research Officer, KSHEC
- 3) Dr Rajan Varughese, Member Secretary, KSHEC
- 4) Dr T K Narayanan, Hon Vice Chancellor, Kerala Kalamandalam

Venue: Golden Jubilee Memorial Marian Hall / Time: 10 00 am to 2.15 pm / [Total 105 Participants]



Date: 01 October 2019 Faculty Enrichment Programme

Topic: Effective Learning Management using Linways Resource Person: Mr Renjith,

M/s Linways Technologies Pvt Ltd, Kalamassery, Cochin

Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

Venue: Media Room, First Floor, Vimala College Library Time: 2.30 pm to 3.30 pm / [Total 29 Participants]



# Date: 01 October 2019 First Year UG Add On – Nutrition

Resource Person: Ms Mony Geege,

Asst Professor, Dept of Home Science, Vimala College (Autonomous), Thrissur Venue: College Auditorium / Time: 2.05 pm to 3.00 pm



#### Date: 09 October 2019

#### Awareness Programme for the First Year UG Students organised by the IQAC

Topic: Road Safety Resource Person: Mr Vinod Kumar N, [M Tech, DAE], Motor Vehicle Inspector, RT Office, Thrissur Venue: College auditorium Time: 1.15 pm to 3.00 pm



## Date: 15 October 2019 Faculty Enrichment Programme

Topic: Effective Learning Management using Linways Resource Person: Mr Renjith,

M/s Linways Technologies Pvt Ltd, Kalamassery, Cochin Venue: Media Room, First Floor, Vimala College Library Time: 1.00 pm to 3.00 pm / [Total 22 Participants]



Date: 19 October 2019

One Day Awareness Programme for the Administrative & Ministerial Staff of the College in Collaboration with the Kerala Fire & Rescue Services Academy, Thrissur

Topic: Methods to ensure and Promote Safety at the Workplace Resource Person: Mr Kishore,

Kerala Fire & Rescue Services Academy, Ramavarmapuram, Thrissur Venue: Kerala Fire & Rescue Services Academy, Ramavarmapuram, Thrissur Time: 12.00 pm to 3.00 pm / [Total 34 Participants]



Date: 30 October 2019 A Video Conferencing Session on Student Engagement in Extension Activities Resource Person: Dr Nirmala Padmanabhan, Associate Professor, Post Graduate Dept & Research Centre in Economics, St Teresa's College (Autonomous), Park Ave, Near, Marine Drive, Ernakulam-682011 Venue: Lissieux Seminar Hall Time: 10.30 am to 11.30 am / [Total 25 Participants]



#### Date: 15 November 2019

 Topic: "MOODLE" - [Modular Object - Oriented Dynamic Learning Environment]
 Resource Person: Sr Divya O M & Ms Sreekala M, Asst.Professors, Dept. of Computer Science, Vimala College (Autonomous), Thrissur
 Ms Lakshmi C M, Ast Professor, Dept of English, Vimala College (Autonomous), Thrissur
 Venue: Computer Lab, Nr Multimedia Room, Above old Conference Hall
 Time: 1.30 pm to 3.30 pm / [Total 18 Participants]





# Date: 19 November 2019 Planning Workshop for Stakeholders organised by the VCEC (Vimala Community Extension Centre) UNNATH BHARATH ABHIYAN - MHRD

Topic: Campus to Community

Resource Person: Mr Subramanian U V,

Haritha Kerala Mission,

Thrissur.

Venue: Silver Jubilee Seminar Hall / Time: 10.00 am to 12 .00 pm / [Total 103 Participants]



### Date: 19 November 2019 Faculty Enrichment Programme

Topic: College Website Updation (Departmental Webpage) Resource Person: Ms Dhanya Johnson, Asst.Professor, Dept. of Physics, Vimala College (Autonomous), Thrissur Venue: Media Room (First floor, Vimala College Library) Time: 2.30 pm to 3.30 pm / [Total 26 Participants]

Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

### Date: 21 & 22 November 2019

Two Day Workshop on Arbitration & Mediation for the students, Parents, Teachers & Alumnae of the College organized in collaboration with the Indian Institute of Arbitration & Mediation (IIAM) & Mediation Club of Vimala College (Autonomous), Thrissur

Time: 9 am to 5.45 pm

Venue: Silver Jubilee Seminar Hall / [Total 22 Participants]





#### Date: 10 December 2019

Orientation session on Internation Education – Opportunities and Pathways organised by the IQAC for the final semester UG & PG students.

Resource Team: IDP, Kochi Venue: College Auditorium Time: 9.30 am to 10.30 am Common Orientation & from 10.30 am to 1.30 pm Individual Counselling sessions [Total 209 Participants]

Action Taken Report for the Year 2019-20



#### Date: 15 January 2020

Orientation Session on Cyber security " Stay Safe Online" for Third year UG & All PG Students Resource Person: Mr Chandrasekhar Venugopal, Cyber Cell, Alappuzha Venue: College Auditorium / Time: 9.30am to 10.30am / [Total Participants]



Action Taken Report for the Year 2019-20



### Date: 15 January 2020

Orientation Session on Cyber security " Stay Safe Online" for First & Second Year UG Students Resource Person: Mr Chandrasekhar Venugopal

Time: 12.30pm to 1.30pm / Venue: College Auditorium / [Total Participants]



#### Date: 30 January 2020

#### Inaugural Session of the People's Mediation Centre

organised in Collaboration with the Indian Institute of Arbitration & Mediation, Cochin Resource Person: 1) Mr Jayan K,

[Chartered Accountant and Company Secretary],

President, People Mediation Society

2) Mr M A Ugin Morely,

Member of the Syndicate, University of Calicut

3) Mr George Ninan,

Indian Institute of Arbitration & Mediation, Cochin

Time: 10.00 am to 11.30 am / Venue: Lissieux Hall / [Total 110 Participants]



# Total Number of IQAC Regular Meetings - 13

04 April 2019 / 07 June 2019 / 28 June 2019 / 04 July 2019 / 09 July 2019 / 20 August 2019 05 September 2019 / 04 October 2019 / 30 October 2019 / 01 November 2019 / 05 December 2019 / 06 January 2020 / 31 January 2020 / 17 February 2020 / 03 March 2020



04 April 2019

07.06.2019



28 June 2019



04 July 2019



20 August 2019



05 September 2019





30 October 2019



#### 01 November 2019



### 05 December 2019



#### 31 January 2020



## Academic Council Meetings 03 May 2019 / 17 January 2020





### **Governing Council Meetings**

15 May 2019 / 24 June 2019 / 20 January 2020





Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

#### Total Number of IQAC Initiated Meetings held so far: 50

10.06.2019 - UG & PG Tutors Meeting [Total 26 Participants]

10.06.2019 - Second Year UG & PG Class Representatives Meeting [Total 26 Participants]

20.06.2019 - Planning & Evaluation Committee Meeting [Total 14 Participants]



01.07.2019 – College Fitness Education Programme (COFE) & V Fit Programme Coordinators Meeting [Total 3 Participants]

01.07.2019 - Planning & Evaluation Committee Meeting [Total 14 Participants]



#### 06.07.2019 - First Year UG & PG Tutors Meeting [Total 26 Participants]



- 19.08.2019 Meeting of the Research & Consultancy Cell [Total 05 Participants]
- 19.08.2019 Meeting of the Club Coordinators [Total 06 Participants]
- 19.08.2019 Meeting of the Convocation Evaluation Committee [Total 18 Participants]
- 29 August 2019 Visit to St Theresa's college



31.08.2019 - Meeting of the Planning & Evaluation Committee [Total 09 Participants]



31.08.2019 - Meeting of the Students [Total 03 Participants]



#### 02.09.2019 First Year UG Add On - Nutrition



**02.09.2019 - Internal Academic Auditing Venue: Silver Jubilee Seminar Hall** by the Planning & Evaluation Committee

Department of Botany / Time: 08.45 am to 10.30 am/ [Total 06 Participants]

Department of Chemistry / Time: 10.45 am to 12.30 pm [Total 08 Participants]

Department of Computer Science / Time: 01.00 pm to 02.28 pm / [Total 06 Participants]

Department of Home Science / Time: 02.30 pm to 03.40 pm / [Total 16 Participants]

Department of Statistics / Time: 03.49 pm to 04.20 pm / [Total 04 Participants]





Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur



## 03.09.2019 - Internal Academic Auditing Venue: Silver Jubilee Seminar Hall by the Planning & Evaluation Committee

Department of Mathematics / Time: 08.55 am to 10.10 am / [Total 07 Participants] Department of Physics / Time: 10.15 am to 11.00 am / [Total 06 Participants] Department of Zoology / Time: 11.05 am to 12.25 pm / [Total 08 Participants] Department of Malayalam / Time: 01.05 pm to 01.53 pm / [Total 08 Participants] Department of Economics / Time: 01.55 pm to 02.50 pm / [Total 06 Participants] Department of Social Work / Time: 02.55 pm to 3.54 pm / [Total 06 Participants] Department of English / Time: 03.55 pm to 04.46 pm / [Total 18 Participants] Department of Sociology / Time: 04.48 pm to 05.13 pm / [Total 06 Participants]



Action Taken Report for the Year 2019-20



04.09.2019 - Meeting of the Clubs & forums [Nature Club, Yathra and Tourism, Bhoomitrasena, Health & Nutrition] [Total 04 Participants]



04.09.2019 - Meeting of the Planning & Evaluation Committee [Total 09 Participants]



04.09.2019 - Meeting of the Clubs & forums [Creative Writing, Quiz and Debate, Speakers and Writers' Forum, Library, Cultural, Dance, Music, film and Theatre, Media] [Total 12 Participants]



05.09.2019 - Meeting of the Clubs & forums [Curriculum Enrichment, Audit Courses & CGPT] [Total 07 Participants]



05.09.2019 - Meeting of the Clubs & forums [UBA, Pain and Palliative, NSS, NCC, Swatch Bharath] [Total 01 Participants]

05.09.2019 - Meeting of the Clubs & forums [Centre for Women Studies & Women Development Cell] [Total 08 Participants]



19.09.2019 - Meeting of the Coordinators of KSHEC SAAC Orientation Programme [Total 08 Participants]



19.09.2019 - Orientation for the NCC students to maintain discipline and decorum during the KSHEC SAAC Orientation Programme



27.09.2019 - Meeting of the New Union Members [Total 07 Participants]

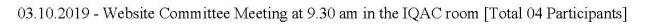


27.09.2019 - Meeting of the Clubs & forums [Value Inculcation Committee] [Total 05 Participants]



01.10.2019 - Meeting of the Planning & Evaluation Committee [Total 11 Participants]





03.10.2019 - Meeting of the Committee for Inclusivity at 1 pm in the IQAC room [Total 04 Participants]



11.10.2019 - Meeting of the Planning & Evaluation Committee [Total 12 Participants]

21.10.2019 - Meeting of the Planning & Evaluation Committee [Total 13 Participants]



23.10.2019 - Meeting of the Clubs & forums [Cluster No.1 Gender: Centre for Women's Studies, Women's Development Cell, Anti Sexual Harassment Cell, Anti Ragging Cell, Anti Narcotic Cell, Vigilance Cell] [Total 06 Participants]

23.10.2019 - Meeting of the Clubs & forums [Cluster No.2 Value & ethics: Value Inculcation, Campus Ministry, Xavier Board Aiache, AICUF & Jesus Youth] [Total 03 Participants]

23.10.2019 - Meeting of the Clubs & forums [Cluster No.3 National Service Scheme (NSS) & National Cadet Corps (NCC)] [Total 01 Participants]





24.10.2019 – Dr Minimol K Met Mr P J Mathew Administrator – PMC of IIM Indian Institute of Arbitration & Mediation, G 254, 11<sup>th</sup> Cross, Panampilly Nagar, Cochin – 682 036 in the Conference hall at 1 pm

24.10.2019 - Meeting of the Clubs & Forums [Cluster No.4 Waste Management / Green Practices/Rain Water Harvesting / Energy Management: Green Audit, Environmental, Nature, Bhoomithrasena] [Cluster No 5: Skill Enhancement: ASAP, Foreign Language, IELTS, Language Lab, SSP, WWS, Vocational Education Programme, CGPT, Add On & Certificate Courses, Short Term Courses, DCA] [Total 05 Participants]



25.10.2019 - Meeting of the Clubs & Forums [Cluster No.7 Health & Fitness: Health and Nutrition, Physical education and Yoga] [Total 02 Participants]



## 28.10.2019 - Vigilance Integrity Pledge



## 06.11.2019 - Vigilance Integrity Week Observance



30.10.2019 - Meeting of the Institutional Certification Committee [Total 14 Participants]



Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

## 31.10.2019 - Meeting of the Clubs & Forums [Total 19 Participants] 31.10.2019 Rashtriya Ektha Diwas - National Unity Day



## 01.11.2019 - Keralapiravi





## 07.11.2019 - Internal Academic Auditing Venue: Silver Jubilee Seminar Hall by the Planning & Evaluation Committee

Department of History / Time: 10.15 am to 10.30 am / [Total 01 Participant]

Department of Psychology/ Time: 10.35 am to 10.50 am/[Total 01 Participant]

Department of Political Science / Time: 10.55 am to 11.25 am [Total 01 Participant]

Office / Time: 11.30 am to 12.00 pm / [Total 02 Participant]

Library / Time: 12.00 pm to 12.30 pm / [Total 02 Participant]



08.11.2019 - Meeting of the International Research Journal Committee [Total 05 Participants]



# **11.11.2019 - Internal Academic Auditing Venue: Silver Jubilee Seminar Hall** by the Planning & Evaluation Committee

Department of Mathematics/Time: 10.10 am to 10.45 am/[Total 05 Participants]

Department of Physical Education/Time: 10.46 m to 11.55 am/[Total 02 Participants]

Department of Sanskrit/Time: 12.00 pm to 12.15 pm/[Total 01 Participant]

Department of Sociology/Time: 01.10 pm to 02.50 pm/[Total 06 Participants]

Department of Social Work/Time: 2.52 pm to 4.10 pm/[Total 06 Participants]

Department of Hindi/Time: 04.15 pm to 4.25 pm/[Total 02 Participants]





20.11.2019 – Orientation Session by Dr Minimol K & Mr Sreekumar, Dept of History for the participants of the Training Programme on Arbitration & Mediation in the IQAC room from 10.20 am to 10.40 am



Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

02.12.2019 - Meeting of the UBA Faculty Representatives of each Department [Total 10 Participants]



04.12.2019 - Interactive Session with Differently Abled Students- SJ Hall - 12.00 pm to 1.00 pm

10.12.2019 - Scholar Support Programme (SSP) meeting conducted in the SJ Hall from 2.30 pm to 3.30 pm

11.12.2019 – IQAC Core Committee Meeting with the Principal at 3.00 pm to 3.45 pm in the Visitors room. Members Present: Dr Minimol K, Dr Malini K A, Dr Sheeba P, Dr Anjaly Kishore, Dr Binu Ann Kuriachan.

11.12.2019 – IQAC Core Committee Meeting with the Principal at 3.00 pm to 3.45 pm in the Visitors room. Members Present: Dr Minimol K, Dr Malini K A, Dr Sheeba P, Dr Anjaly Kishore, Dr Binu Ann Kuriachan.

**09.01.2020 - Internal Academic Auditing Venue: Silver Jubilee Seminar Hall** by the Planning & Evaluation Committee

IQAC/Time: 10.45 am to 11.15 am [Total 04 Participants] Library/Time: 11.20 am to 11.45 am[Total 01 Participant] Department of Sociology/Time: 11.50 am to 01.00 pm [Total 05 Participants] Department of Physical Education/Time: 01.05 pm to 01.15 pm [Total 02 Participants]





09.01.2020 - Planning & Evaluation Committee Meeting [Total 17 Participants]



10.01.2020 - Clubs & Forums Meeting [Total 11 Participants]

## 14.01.2020 - Arbitration & Mediation Club Meeting [Total 13 Participants]



## 27.01.2020 – Result Analysis Presentation Venue: Conference Hall, Euphrasia Block

Department of Malayalam/Time: 09.00 am to 09.45 am [Total 05 Participants] Department of Home Science: 9.45 am to 09.55 am[Total 07 Participant] Department of Computer Science/Time: 09.55 am to 10.25 am [Total 08 Participants] Department of Social Work/Time: 10.25 am to 10.40 am [Total 05 Participants] Department of Sociology/Time: 10.40 am to 11.20 am [Total 09 Participants] Department of Zoology/Time: 11.55 am to 12.20 pm [Total 09 Participants] Department of Mathematics/Time: 12.20 pm to 12.30 pm [Total 09 Participants] Department of Botany/Time: 12.35pm to 12.45 pm [Total 08 Participants] Department of Physics/Time: 12.45 pm to 01.00 pm [Total 08 Participants] Department of Economics /Time: 01.05 pm to 01.30 pm [Total 06 Participants] Department of Economics /Time: 01.30 pm to 02.20 pm [Total 14 Participants] Department of Statistics /Time: 02.25 pm to 02.30 pm [Total 10 Participants] Department of Chemistry/Time: 02.30 pm to 02.50 pm [Total 10 Participants]











30.01.2020 - People's Mediation Centre [Total 11 Participants]



10.01.2020 – Meeting of the Committee for Inclusivity held in the IQAC Room at 2.30 pm [Total 4 Participants]



Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

## Date: 20 February 2020

# Awareness Session for Teaching & Administrative Staff on Cancer & Insurance Scheme for Treatment in collaboration with LIC

Resource Person: Dr Sourabh Radhakrishnan,

Oncologist, Amala Institute of Medical Sciences, Thrissur

Venue: Silver Jubilee Seminar Hall / Time: 03.00 pm to 4.00 pm / [Total 40 Participants]





## Date: 24 February 2020 Faculty Enrichment Programme

Topic: Spiritual Orientation

Resource Person: Mar Antony Prince Panengadan, Athilabad Bishop

Venue: Golden Jubilee Marian Hall / Time: 10.30 am to 12.15 pm / [Total 102 Participants]



### Date: 24 February 2020 Faculty Enrichment Programme

Topic: NAAC: Revised Accreditation Framework (RAF) New Initiatives & Reforms Resource Person: Dr M P Rajan, Member Peer Team & Former Academic Consultant, NAAC, Bengaluru Venue: Golden Jubilee Memorial Marian Hall / Time: 01.00 pm to 03.30 pm / [Total 105 Participants]





## Date: 25 February 2020 Faculty Enrichment Programme

Topic: Mentoring / Counseling

Resource Person: Dr Susha Janardhanan & Mrs Aroline K Tom

Bright Ray Training Research & Consulting Services, Thiruvananthapuram Venue: Lissieux Seminar Hall / Time: 01.30 pm to 03.30 pm / [Total 24 Participants]



Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur

### **Date: 04 March 2020 Motivation Class for the Administrative & Ministerial Staff by the College Manager** Resource Person: Sr Anija-CMC

Venue: Silver Jubilee Seminar Hall / Time: 03.00 pm to 04.00 pm [Total 49 Participants]

#### Date: 11 May 2020 to 17 May 2020

One Week Online Workshop: Changing Platforms: Transitioning to Digital Teaching (Online Faculty Enrichment Programme on Desigining and Conducting online courses using MOODLE platform)- Phase I Organised by the Internal Quality Assurance Cell (IQAC), Vimala College (Autonomous), Thrissur Resource Person: Ms Sreekala M, Assistant Professor,

Department of Computer Science,

Vimala College (Autonomous), Thrissur / Venue / Platform: MOODLE[Total 64 Participants]



#### Date: 15 May 2020

Webinar on Create Host & Schedule a Webinar- Phase I Organised by the IQAC, Vimala College (Autonomous), Thrissur Resource Person: Ms Sareena Rose, Assistant Professor, Department of Computer Science, Vimala College (Autonomous), Thrissur Venue / Platform: Webex / Time: 11.30 am to 12.30 pm / Participants: 57



#### Date: 18 May 2020 to 24 May 2020

Faculty Enrichment Programme:"Seven Day Capacity Building Online Workshop on Technology Assisted Teaching Learning"

Resource Person: Ms Smitha PS, Assistant Professor,

Department of Botany, Vimala College (Autonomous), Thrissur Venue / Platform: Google Class room / Time: 09.30 am to 04.00 pm / Participants: 64



Action Taken Report for the Year 2019-20

#### Date: 22 May 2020

Webinar on Create Host & Schedule a Webinar- Phase II Jointly organised by the IQAC &Department of Computer Science, Vimala College (Autonomous), Thrissur Resource Person: Ms Sareena Rose, Assistant Professor, Department of Computer Science, Vimala College (Autonomous), Thrissur Venue / Platform: Webex / Time: 11.30 am to 12.30 pm / Participants: 57

#### Date: 27 May 2020 to 02 June 2020

One Week Online Workshop: Changing Platforms: Transitioning to Digital Teaching (Online Faculty Enrichment Programme on Desigining and Conducting online courses using MOODLE platform)- Phase II Organised by the Internal Quality Assurance Cell (IQAC), Vimala College (Autonomous), Thrissur Resource Person: Ms Sreekala M, Assistant Professor, Department of Computer Science,

Vimala College (Autonomous), Thrissur

Venue / Platform: MOODLE / Participants: 33

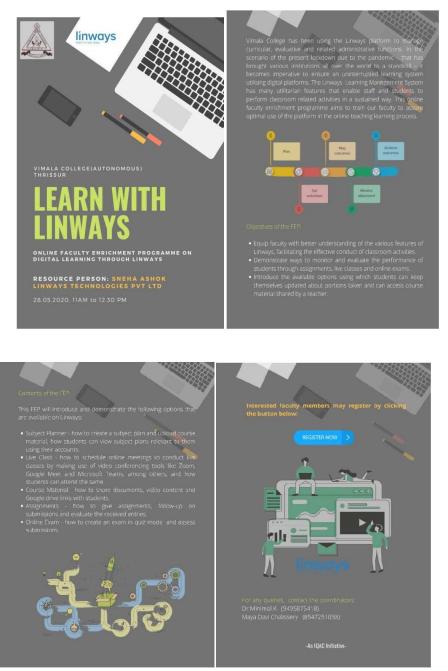


#### Date: 28 May 2020

Learn with Linways: An Online FEP on Digital Learning through Linways for Batch 1 organised by the Internal Quality Assurance Cell (IQAC), Vimala College (Autonomous), Thrissur Resource Person: Ms Sneha Ashok, M/s Linways Technologies Pvt Ltd, Kalamassery, Cochin Venue / Platform: Google Meet / Time: 11:00 am - 12:30 pm / Participants: 103

URL: https://meet.google.com/fbh-srem-oqd

#### Brochure



#### Date: 29 May 2020

Learn with Linways: An Online FEP on Digital Learning through Linways for Batch 2 organised by the Internal Quality Assurance Cell (IQAC), Vimala College (Autonomous), Thrissur Resource Person: Ms. Sneha Ashok, Linways Technologies Pvt. Ltd.

Venue / Platform: Google Meet / Time: 11:00 am - 12:30 pm / Participants: 82

Dr Minimol K IQAC Coordinator



Dr Sr Beena Jose PRINCIPAL IN - CHARGE, VIMALA COLLEGE (AUTONOMOUS) THRISSUR - 530 009

Action Taken Report for the Year 2019-20

Vimala College (Autonomous), Thrissur