

Vimala College (Autonomous)

Thrissur



Policy on Professional Development Grant for Faculty



VIMALA COLLEGE (AUTONOMOUS), THRISSUR
KERALA 680009

Policy No.	VC/ Policy/ 17				
Policy Name:	Policy on Professional Development Grant for Faculty				
Drafted by	Internal Quality Assurance Cell (IQAC) in consultation with respective Working Committee	Adopted:	2019-20	Revised:	2020-21
Approved by	Governing Council	Date:	08 April 2021		
Next Revision					2022-23




PRINCIPAL IN-CHARGE,
VIMALA COLLEGE
(AUTONOMOUS)
THRISSUR - 680 009

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PREAMBLE: Vimala College is committed to impart continuing professional development of faculty that increases their knowledge and skill set which in turn impacts students' performance. This include gaining deeper understanding of their subject matter, learning new and better ways to educate students, and keep up-to-date with changes in technology and research. This clearly aligns with the mission of the College which is providing quality educational experience for students and research scholars.

UNDERPINNING PRINCIPLE: Faculty members in higher education institutions have to be responsive enough to adapt their curriculum and pedagogy to account for those changes in technology and learning styles of students. This policy provides opportunities to promote individual progress of all faculty members that comes through improvements in efficiency and effectiveness. This inculcates positive feelings in faculty about themselves, their jobs, and their skills and creates a supportive environment towards the mission of the College.

SCOPE: This policy is applicable to all faculty members- both permanent teachers and teachers on contract. The College supports face to face and online courses if the purpose explains how this training is beneficial to the individual teacher, department, Institution and specifically to student community.



TERMS AND CONDITIONS:

- Applicant should be full-time faculty
- The professional development course proposed should be in align with College's Mission, programme outcomes, to inspire student learning through improving the quality of education and services provided to students
- Meets the needs of the applicant's discipline or department
- Plan to share knowledge gained with colleagues via presentation, workshop, discussion and/or report
- The course can be Local, out-of-state, and online professional conferences.
- The course must be related to gain deeper understanding on the subject or Pedagogical and educational content, ICT enabled teaching, establishment of partnerships with industries;
- Requests are evaluated based on equitable access to training and development opportunities to the faculty members of the College.
- As a rule, a faculty can receive this grant only once in an academic year

APPLICATION

Application on the specific format along with a description on how this training impacted student learning, how it is beneficial to your department and institution in general should be submitted to the College Office. It should be supported by brochure of the course, and receipt and of the fee paid.

Applications will be processed only after all the documents have been received in the College Office. A Committee with Principal as the Chairperson will scrutinize the application and decide upon the amount to be awarded. The applicant will be notified of his/her application status after the review by the Committee.



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Application

1. Name of the faculty:
2. Designation:
3. Department:
4. Date of entry into service:
5. Title of the Course/ Programme:
6. Host Institution (University /Department/Institution) :
7. Date and Duration:
8. Total Course Fee:
9. How does this course beneficial for your professional development?
10. How does the course beneficial for students?
11. How does this course beneficial for the institutional development?

Signature of the Applicant

OFFICE USE

Approved/ Not Approved

Amount awarded:



Signature of the Principal
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