

Vimala College (Autonomous)

Thrissur



CONSOLIDATED FEEDBACK REPORT

2016-2017

Conducted by the Internal Quality Assurance Cell (IQAC) and Feedback Committee

This academic year the IQAC facilitated collection of feedback from various stakeholders including the Parents, Students, Alumnae, Staff and Employers.

Parents' Feedback

The Parents' feedback was collected during the annual PTA meeting through forms in which they rated their satisfaction level with regard to various aspects like teaching, syllabus, teacher-student relation, conduct of exams, value-based education and job oriented short courses.

Various suggestions were offered to improve the career possibilities for the students after the programme. Considering the suggestions provided, each Department submitted a report in the respective Department Meeting. Based on the recommendations, the Governing Council approved relevant revisions which were minuted and implemented. The Action Taken Report (ATR) was also meticulously prepared and documented.

Students' Exit Survey Report

The feedback from the student community is collected annually during the final semester of the course as it enables them to provide authentic opinion out of their experiences that would benefit the succeeding batches. The questionnaire includes various components of the campus like coverage of portions, syllabus supplements and availability of study materials, applicability/relevance to real life, lectures by experts from outside, workshops/seminars provided, papers related to environment studies, job opportunities afforded, perspectives on factors like classroom atmosphere, internet access, learning opportunities through digital technology, add on and certificate courses.

Based on the feedback received, feasible modifications were implemented in the concerned papers the succeeding year by the concerned department following the sanction of the Governing Council. The Action Taken Report (ATR) was also meticulously prepared and documented.

Alumnae Feedback

The alumnae, besides acting as a means to traverse the reputation of the institution far and wide, are also a source of its strength and delight. Hence, the institution values the opinion of the alumnae regarding the former's contribution in the latter's progress and suggestions on areas where there is a scope for further improvement. These areas cover academic, research and career augmentation possibilities as discerned from their exposure after completing a specific course.

The suggestions received with regard to the content of the syllabus including complementary subjects, evaluation methods, contemporary relevance, alignment with research aptitude and enhancement of employability. The Feedback Committee forwarded the suggestions pertaining to each department to the concerned departments. Those found relevant were placed for approval in the subsequent Governing Council by the departments. Upon obtaining sanction, they were minuted and steps were taken to incorporate the modifications. The ATR was also duly documented.

Apart from these, Employers' and Teachers' Feedback were also collected and analysed. These were found to be overall satisfactory.



IQAC Coordinator



Principal

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DEPARTMENT OF BOTANY

Considering the suggestions provided, the Department submitted a report in the BoS meeting held on 18-01-2017. Based on the recommendations, the BoS/Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	93	7	-	-		
		Tutorial System	86	14	-	-		
		Value education (ethics & catechism)	81	11	8	-		
		Counselling service	80	10	10			
		Library	98	2	-	-		
		Internal assessment (examinations, assignments, presentations)	92	8	-	-		
		Lab facility	98	2	-	-		
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Provision of career oriented programmes	70	13	17		More career oriented courses need to be	Implementation of new Add on Courses/Value

							implemented	addition courses to bridge the gaps in curriculum
		System of Monitoring Student's Progress	88	12	-			
		Competence & Commitment of Faculty	85	10	5			
		Learning Resources (Library, Internet, Computer, etc.)	95	5				
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	80	15	5			
		Value Based Education	89	9	2			
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Excellent				-	
		Evaluation methods	Excellent				-	
		Syllabus covers current topics	Excellent				-	
		Inculcate Research aptitude	Excellent				-	

4	Alumnae	Content of the syllabus	Suggestions	Action taken	
		Complementary subjects	Excellent		-
		Evaluation methods	Excellent		-
		Syllabus covers current topics	Excellent		-
		Inculcate Research aptitude	Very Good		-
		Enhances Employability			
5.	Teachers	Content of the syllabus	Suggestions	Action taken	
		Complementary subjects	Excellent		
		Evaluation methods	Excellent		-
		Syllabus covers current topics	Excellent		-
		Inculcate Research aptitude	Good		
		Enhances Employability	Good		To incorporate add courses/certificate courses imparting employability


Head of the Department


Principal

DEPARTMENT OF CHEMISTRY

Considering the suggestions provided, the Department submitted a report in the Department Meeting on **23/3/2017**. Based on the recommendations, the Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of portions	69	24	7	-	Nil	
		Syllabus Supplements	30	57	10	3	Nil	
		Availability of study materials	52	38	7	3	Nil	
		Applicability/relevance to real life	28	45	24	3	Nil	
		Lectures by experts from outside	42	34	17	7	Nil	
		Workshops/seminars	46	39	11	4	Nil	
		Environment studies	25	43	25	7	Nil	
		Job opportunities	19	19	44	18	Nil	
		Class room atmosphere	56	30	11	3	Nil	
		Internet access	31	45	21	3	Nil	
		Learning through digital technology (OHP, PPT, ICT)	22	34	33	11	Nil	
		Add on courses	38	45	17	-	Nil	
		Certificate courses	48	35	14	3	Nil	

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Teaching	48	52	-	-	Nil	
		Syllabus	14	69	17	-	Nil	
		Teacher-student relation	38	45	17	-	Nil	
		Conduct of exams	41	59	-	-	Nil	
		Value based education	52	34	14	-	Nil	
		Job oriented short courses	28	52	14	6	Nil	
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Nil					
		Evaluation methods	Nil					
		Syllabus covers current topics	Nil					
		Inculcate Research aptitude	Nil					
		Enhances Employability	Nil					

Teachers' suggestions on curriculum

- 1) Waste management to be continued as a best practice of the department
- 2) Add on course 'Microsoft Office Specialist Program' to be continued
- 3) Decided to conduct science popularization program
- 4) Decided to conduct seminar based on revised syllabus
- 5) Decided to conduct lecture series by PG section



Head of the Department



Principal

DEPARTMENT OF COMPUTER SCIENCE

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of portions	53	50	17	0		Conducted lectures and seminars from outside
		Syllabus Supplements	17	60	37	7		
		Availability of study materials	43	53	23	0		
		Applicability/relevance to real life	17	67	33	3		
		Lectures by experts from outside	13	70	23	13		
		Workshops/seminars	30	57	33	3		
		Environment studies	13	43	47	17		
		Job opportunities	47	50	23	0		
		Class room atmosphere	70	43	7	0		
		Internet access	73	43	3	0		
		Learning through digital technology (OHP, PPT, ICT)	37	70	7	7		
		Add on courses	17	60	30	13		
		Certificate courses	23	47	30	20		

		Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Satisfactory (%)	Suggestions	Action taken
2.	Parents	Teaching	18.52	33.33	44.33	3.7		
		Syllabus	7.4	33.33	55.55	3.7		
		Teacher-student relation	29.63	25.93	44.44	0		
		Conduct of exams	18.5	40.74	40.74	1		
		Value based education	18.52	44.44	11.11	25.93		
		Job oriented short courses	40.74	18.52	11.11	29.63		
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						

Teacher's feedback on curriculum

1. 12-07-16 (Department meeting)

It was decided to convert the add on hour of the fifth semester to project hour to increase their hands on experience on various technologies

2. 23-01-2017 (BOS Meeting)

It was recommended to allocate certain lab hours for core theory papers wherever it is necessary.



Head of the Department



Principal

DEPARTMENT OF HOME SCIENCE

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of portions	23.5	58.82	11.76	2		All parameters are rated good hence quality of teaching, learning and student support systems should be maintained. (Department meeting: 20/03/20)
		Syllabus Supplements	23.52	50	14.70	11.76		
		Availability of study materials	20.55	44.11	17.64	17.64		
		Applicability/relevance to real life	14.70	64.70	20.58	-		
		Lectures by experts from outside	11.76	44.11	35.29	5.88		
		Workshops/seminars	2.94	61.76	26.47	8.82		
		Environment studies	2.94	61.76	23.52	11.76		
		Job opportunities	5.88	67.6	8.82	17.64		
		Class room atmosphere	5.88	50	41.17	2.94		
		Internet access	14.70	52.3	26.47	5.88		
		Learning through digital technology (OHP, PPT, ICT)	8.82	67.64	17.64	5.88		
		Add on courses	8.82	64.70	26.47	-		
		Certificate courses	17.64	61.76	17.64	2.94		

2.	Parents	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
		Teaching						
		Syllabus						
		Teacher-student relation						
		Conduct of exams						
		Value based education						
		Job oriented short courses						
3.	Alumnae	Parameter	Suggestions			Action taken		
		Content of the syllabus						
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						

TEACHER'S FEEDBACK ON CURRICULUM

(31-8-16) New add on course introduced for B.Sc. students

(14-3-17) Enrichment programmes conducted for students



Head of the Department



Principal

DEPARTMENT OF MATHEMATICS

Considering the suggestions provided, the Department submitted a report in the Department meeting on 23-03-2017. Based on the recommendations, the approved relevant revisions were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Coverage of portions	14	28	58			Suggestions noted and necessary measures for improvement taken.
	Syllabus Supplements		100				
	Availability of study materials	58	42				
	Applicability/relevance to real life		43	43		No Comments: 14%	
	Lectures by experts from outside	28	44	28			
	Workshops/seminars	28	58			No Comments: 14%	
	Environment studies	42			58		
	Job opportunities	14	72	14			
	Class room atmosphere	14	86				
	Internet access	72	28				
	Learning through digital technology (OHP, PPT, ICT)		86	14			
	Add on courses	14	43	43			
	Certificate courses	14	28	58			

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Parents	Teaching		12	82	6		Suggestions noted and necessary measures for improvement taken.
	Syllabus		18	82			
	Teacher-student relation	6	35	59			
	Conduct of exams	12	53	35			
	Value based education		18	59	18	No comments: 5%	
	Job oriented short courses			42	42	No comments: 16%	

Teacher's Feedback on Curriculum:

Suggestions	Action Taken
The Complementary portions are to be subject specific	The BoS members suggested that its beyond the University norms.
Some topics are repeating in third and fifth semesters like Riemann sums.	The BoS decided to avoid such overlapping.
Graph Theory to be taught in 2nd sem and number theory in 1st sem. Also remove Automata from Discrete and introduce more topics on Graph Theory.	Changes approved by BoS.

K. L. Swarna
Head of the Department

V. Mahesh
Principal

DEPARTMENT OF PHYSICS

Report of the feedback analysis and ATR were presented in the in the Department Meeting **2017-18** held on 24/3/2017

The following is the summary report of the feedback for the year 2016-17

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Coverage of portions	11	70	19		Nil	Nil
	Syllabus Supplements	11	52	37			
	Availability of study materials	19	59	22			
	Applicability/relevance to real life	4	41	48	7		
	Lectures by experts from outside	15	44	41			
	Workshops/seminars	11	41	37			
	Environment studies	15	48	15	22		
	Job opportunities	11	37	26	26		
	Class room atmosphere	37	48	15			
	Internet access	15	70	15			
	Learning through digital technology (OHP, PPT, ICT)	11	52	30	7		
	Add on courses	26	44	19	11		
	Certificate courses	30	37	22	11		
No: of forms collected & analyzed:27							2017

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Parents	Teaching	33	53	14		Nil	Nil
	Syllabus	7	80	13			
	Teacher-student relation	40	40	20			
	Conduct of exams	33	40	14	13		
	Value based education	40	47	13			
	Job oriented short courses	53	27	20			
	No: of forms collected & analyzed:15						
		Suggestions			Action taken		
Alumnae		Nil			Nil		
Teachers		Suggestions			Action taken		
		To start M Phil			Discussed and decision made on the Departmental meeting on 24/3/2017 NSAP Conducted AGNI series started		
		To Conduct National Seminar in Honour of Sr Ritty J Nedumpara					
		Encourage students centered techniques peer Teaching					
		To invite eminent personalities to the department Conduct Astronomical /sky watch sessions/workshops					
		Enhance the number of research scholars, Encourage Students to attend intercollegiate seminars					

Melvin

Head of the Department

V. M. M. M.

Principal

DEPARTMENT OF STATISTICS

Report of the feedback analysis and ATR were presented in the Department Meeting 2017-2018 held on 23/3/2017

The following is the summary report of the feedback for the year 2016-17

Sl.No.	Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed: 13)	Coverage of portions	11	2	-	-	-	-
		Syllabus Supplements	9	4	-	-	-	
		Availability of study materials	9	4	-	-	-	
		Applicability/relevance to real life	8	2	2	1	-	
		Lectures by experts from outside	5	4	2	2	-	
		Workshops/seminars	6	5	1	1	-	
		Environment studies	6	5	2	-	-	
		Job opportunities	6	3	3	1	-	
		Class room atmosphere	7	6	-	-	-	
		Internet access	6	6	1	-	-	
		Learning through digital technology (OHP, PPT, ICT)	7	3	3	-	-	
		Add on courses	8	4	1	-	-	
		Certificate courses	9	3	1	-	-	
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2	Parents (No: of forms collected & analyzed: 3)	Teaching	8	5	-	-	-	-
		Syllabus	7	5	1	-	-	
		Teacher-student relation	7	5	1		-	

	analyzed: 13)	Conduct of exams	8	5	-	-	-	
		Value based education	6	5	2	-	-	
		Job oriented short courses	7	4	2	-	-	
3.	Alumnae	Parameter	Suggestions					Action taken
			If its possible we can design our teaching method in such a way that each students are capable of improving their practical knowledge too.					Provided SPSS workshops to improve their practical knowledge
		Content of the syllabus						
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
4.	Teachers		Suggestions					Action taken
			<p>Teachers Appreciated Prof. Annamma Thachil for the Meritorious service she had rendered in the department for the last 33 years.</p> <p>The members of the department expressed satisfaction regarding the activities of the department during 2016-17</p> <p>It is decided to continue Bridge Course (I DC Students) and Remedial Course(II DC students) to improve the performance of the students in Maths exam.</p>					Discussed and decision made on the Departmental meeting on 23/3/2017



Head of the Department



Principal

DEPARTMENT OF ZOOLOGY

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	70	20	10	0	<ul style="list-style-type: none"> • Inclusion of student internship as part of curriculum • Inclusion of courses offering employability skills for students • Internal assessment • Strengthen tutorial system 	<ul style="list-style-type: none"> • Student as teacher program • Regular and effective tutorial system is continuing • Provided more freeships for students • All internal assessments made transparent • Decided to engage tutorial hours by tutors of each class to enhance student teacher relationship
		Tutorial System	65	30	5	0		
		Value education (ethics & catechism)	45	35	20	0		
		Counselling service	50	25	25	0		
		Library	45	35	20	0		
		Internal assessment (examinations, assignments, presentations)	45	35	20	0		
		Lab facility	50	30	10	10		
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Provision of career oriented programmes	63	29	8		<ul style="list-style-type: none"> • Learning resources and syllabus • Programmes to enhance students personality • Improve student support services 	<ul style="list-style-type: none"> • Decided to provide extra learning materials • Organized various departmental and interdepartmental competitions, seminar presentations • Mentoring system ,
		System of Monitoring Student's Progress	80	11	9			
		Competence & Commitment of Faculty	32	56	12			
		Learning Resources (Library, Internet, Computer, etc.)	80	16	4			
		Institutional Sensitivity to	74	22	4			

		changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)					● Provision for career oriented programmes	peer teaching, remedial coaching ● Freeships and scholarships for students ● Career guidance classes and encourages students to participate in the placement and other programmes oragnised by CGPT
		Value Based Education	41	29	30			
3.	Alumnae	Suggestions	Action taken					
		Content of the syllabus should be strengthened	● Alumnae lecture series ● Alumnae participation in the zoo fest ● Encourage more participation of alumnae in the programmes of the Department ● Include courses and value added course offering employability ● Include relevant topics & practicals in the areas like Molecular biology, Immunology, Biotechnology etc.					
		Value addition courses						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
4	Teachers feed back on curriculum	05-06-2016 (Department Meeting) Faculty members suggested that an exhibition open to public shall be conducted in connection with the golden jubilee celebrations of the college	● Exhibition planned					

		02-09-2016 (Department Meeting) Sports students should be given extra attention, consideration and retest in all academic matters	<ul style="list-style-type: none"> • Retest and remedial coaching was conducted 	
		06-01-2017(Department Meeting) Faculty members should publish research articles in UGC listed journals	<ul style="list-style-type: none"> • 3 Faculty member published research articles in UGC listed journal- Millennium Zoology 	
		21-3-2017 (Department Meeting) Principals meeting with the faculty members in the department Evaluated the activities of the department and suggestions were put forward for further improvement	<ul style="list-style-type: none"> • All activities mentioned in the action plan of the academic year was evaluated by the principal and approved 	


Head of the Department


Principal


DEPARTMENT OF COMMERCE

Sl. No.	Stake Holder	Parameters	Very Good (%)		Good (%)		Satisfactory (%)		Not Satisfactory (%)		Suggestions		Action taken	
1	Students (Exit Survey)	Student – teacher relationship	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG
		Tutorial System	35	67	50	33	15	0	0	0				
		Value education (ethics & catechism)	30	20	50	67	20	13	0	0				
		Counseling service	35	33	45	60	20	7	0	0				
		Library	25	34	65	33	10	33	0	0				
		Internal assessment (examinations, assignments, presentations)	45	47	50	53	5	0	0	0				
		Lab facility	15	40	50	13	25	47	0	0				
		Parameter	Excellent (%)		Good (%)		Average (%)				Suggestions		Action taken	
2.	Parents	Provision of career oriented programmes	49		45		6		0				* Advanced syllabus introduced for ethics education * Syllabus based text books given	
		System of Monitoring Student's Progress	19		58		23		0					
		Competence & Commitment of Faculty	49		45		6		0					

		Learning Resources (Library, Internet, Computer, etc.)	29	42	29	0	
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	16	58	16	10	
		Value Based Education	45	35	20	0	
3.	Alumnae		Suggestions			Action taken	
		Content of the syllabus	Nil				
		Complementary subjects					
		Evaluation methods					
		Syllabus covers current topics					
		Inculcate Research aptitude					
		Enhances Employability					

Date of Department meeting – 27/03/2017


Head of the Department


Principal

DEPARTMENT OF ENGLISH

B A ENGLISH

Considering the suggestions provided, the Department submitted a report in the BoS held on 20.1.17. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Coverage of portions	5	43	43	9		
	Syllabus Supplements	16	39	34	11		
	Availability of study materials	14	50	34	2		
	Applicability/relevance to real life	21	25	36	18		
	Lectures by experts from outside	9	36	23	32		
	Workshops/seminars	21	25	27	27		
	Environment studies	5	30	43	22		
	Job opportunities	19	27	34	20		
	Class room atmosphere	18	55	23	4		
	Internet access	21	23	36	20	More systems	
	Learning through digital technology (OHP, PPT, ICT)	14	27	32	27		
	Add on courses	18	39	27	16	More comprehensive approach required	
	Certificate courses	14	43	30	13	More comprehensive approach required	

No: of forms collected & analyzed: 44

	Teachers' feedback on curriculum		To replace Ibsen's Doll's House with Blithe Spirit by Neil Coward in the paper Reading Drama VEG3B03		Done in the next year
			To remove some topics and add Sudhir Kakar, Katharina Kakar. "The Hierarchical Man" in The Indians: Portrait of a People. Pg – 7-24 from the paper Methodology of Humanities VEG4B06		Done in the next year
			The Board unanimously suggested that the Informatics course be adapted to the acquisition of literary and linguistic skills and elaborate changes to be done in the next revision		
			Repetition of topics to be avoided in the paper Literary Criticism and Theory VEG6B12		Done in the next year

MA ENGLISH

Considering the suggestions provided, the Department submitted a report in the BoS held on 20.1.17. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Student – teacher relationship	37.5	25	37.5	Nil	To encourage teacher's visit to the houses of students so as to foster better relationship with students	House visit is planned Topics to be discussed in tutorial session in consultation with

Tutorial System	50	25	25	Nil	To include the topics of student's interest for tutorial hours	students apart from other topics discussed Teachers intervene in the personal problems of students. If required, professional assistance given.
Value education (ethics & catechism)	50	25	25	Nil	Nil	
Counselling service	50	25	25	Nil	As per the requirement of students	
Library	50	50	Nil	Nil		
Internal assessment (examinations, assignments, presentations)	75	25	Nil	Nil	Nil	
Lab facility	Nil	Nil	Nil	Nil	Nil	

No: of forms collected & analyzed:8

B A FUNCTIONAL ENGLISH

Considering the suggestions provided, the Department submitted a report in the BoS meeting held on 20.1.17. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	40	36.6	13.3	10		
		Tutorial System	50	37.5	12.5			
		Value education (ethics & catechism)	16	68	16			
		Counselling service	36	32	32			

		Library	61.5	26.9	11.5			
		Internal assessment (examinations, assignments, presentations)	41.3	40.7	22.2			
		Lab facility	25	30	15	30		
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Provision of career oriented programmes						
		System of Monitoring Student's Progress						
		Competence & Commitment of Faculty						
		Learning Resources (Library, Internet, Computer, etc.)						
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)						
		Value Based Education						

3.	Alumnae	Content of the syllabus	Suggestions	Action taken	
		Complementary subjects			
		Evaluation methods			
		Syllabus covers current topics			
		Inculcate Research aptitude			
		Enhances Employability			
4	Teachers		To include a section on Practical Criticism in the paper: Translation Studies VFE6B13		Done in the next year
			The essay by Ronald Abramson to be removed from the paper: Film Studies VFE6B14		Done in the next year
			The Board recommended offering an Open course in either Film Studies or Film Appreciation in the next revision		Done



Head of the Department



Principal

DEPARTMENT OF ECONOMICS

Considering the suggestions provided, the Department submitted feedback report of 2016-17 in the BoS meeting held on 11/10/2017. Based on the recommendations, the BoS/Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Academic content	71.4	26.2	2.4	0		
		Usefulness of the teaching materials	45.2	52.4	2.4	0		
		Appropriateness of practical/field work/internship	61.9	31	7.1	0	Provide more opportunities for internship	Provided internship opportunities
		Placement opportunities	42.9	42.9	14.3	0		
		Fairness of exam evaluation	69	31	0	0		
		Availability of reading materials related to your subject in the library	76.2	21.4	2.4	0		
		Internal evaluation system	71.4	23.8	4.8	0		
		Parameter	Excellent (%)	Good (%)	Average		Suggestions	Action taken

					(%)			
2.	Parents	Teaching	69.4	30.6	0	0		
		Syllabus	38.9	55.6	5.6	0		
		Teacher-student relation	58.3	41.7	0	0		
		Conduct of exams	52.8	41.7	5.6	0		
		Value based education	50	47.2	2.8	0		
		Job oriented short courses	30.6	66.7	2.8	0	Provide job oriented short courses	Started new value added course in collaboration with ESAF
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Add complementary subjects which will enhance skill for jobs like advance excel VBA. Bring more practical things than theory.				Action could not be taken due to the technical problems in workload calculation	
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						



Head of the Department



Principal

DEPARTMENT OF MALAYALAM


Sl.No	Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed: 13)	Coverage of portions	65.85	34.1	-	-	-	-
		Syllabus Supplements	51.9	48	-	-	-	
		Availability of study materials	85.5	14	-	-	-	
		Applicability/relevance to real life	66	34			-	
		Lectures by experts from outside	56	44			-	
		Workshops/seminars	52	48			-	
		Environment studies	44.3	55.8		-	-	
		Job opportunities	54.3	39.4	12.5		-	
		Class room atmosphere	68.3	31.8	-	-	-	
		Internet access	63.5	37		-	-	
		Learning through digital technology (OHP, PPT, ICT)	40.9	47	25	-	-	
		Add on courses	82.3	17.8		-	-	
		Certificate courses	9	3	1	-	-	
		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2	Parents (No: of forms collected & analyzed: 13)	Teaching	61.8	38.2	-	-	-	-
		Syllabus	56.8	43.2		-	-	
		Teacher-student relation	56.8	33.2	20		-	
		Conduct of exams	47.3	52.8	-	-	-	
		Value based education	38	52.3		-	-	
		Job oriented short courses	24	51.4	20	10	-	

3.	Alumnae	Parameter	Suggestions	Action taken
			Help students to perform well in honourable programmes	Guidelines had been given to conduct Paper presentations of PG students and participation in poets artists day competition in college-
		Content of the syllabus		
		Complementary subjects		
		Evaluation methods		
		Syllabus covers current topics		
		Inculcate Research aptitude		
		Enhances Employability		

Meeting held on 27-3-2017

* Teachers feedback on curriculum: remedial teaching has to be improved

Paper presentation from pg. students should be increase


Head of the Department

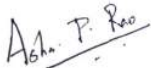

Principal

DEPARTMENT OF SOCIAL WORK

Feedback from the students and stakeholders were discussed in the Board of Studies meeting held on 28/ 11/2018. The following is the summary report of the feedback for the year 2016-17.

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey) (No: of forms collected & analyzed:11)	Coverage of portions	90.91	9.1	0		1. To get more opportunities to improve their counselling skills 2. Add more specializations 3. To add gender based basic topics in each course 4. To add psychiatry aspects in Community Development course 5. Curriculum to be updated according to emerging trends in social work	Discussed in the Board of studies held on 28/11/2018
		Syllabus Supplements	72.77	27.27	0			
		Availability of study materials	100	0	0			
		Applicability/relevance to real life	54.55	45.45	0			
		Lectures by experts from outside	72.73	18.18	0			
		Workshops/seminars	81.82	9.1	0			
		Environment studies	54.55	45.45	0			
		Job opportunities	54.55	36.36	9.10			
		Class room atmosphere	72.73	27.27	0			
		Internet access	72.73	27.27	0			
		Learning through digital technology (OHP, PPT, ICT)	72.73	27.27	0			
		Add on courses	27.27	72.73	0			
		Certificate courses	45.45	54.56	0			

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents (No: of forms collected & analyzed: 7)	Teaching	100	0	0			
		Syllabus	57.14	42.86	0			
		Teacher-student relation	85.71	14.29	0			
		Conduct of exams	100	0	0			
		Value based education	85.71	0	14.29			
		Job oriented short courses	57.14	28.571	14.29			
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
4.	Teachers		Suggestions			Action taken		
			English language skills training to be conducted			English language skill training was given to the students		


Head of the Department


Principal

DEPARTMENT OF SOCIOLOGY

Considering the suggestions provided, the Department submitted a report in the Dept. meeting held on 24/03/2017 in the academic year **2016-17**. Based on the recommendations, the Dept. approved relevant items which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students (Exit Survey)	Coverage of portions	80.48	19.51	0	0	<ul style="list-style-type: none"> • Ensure more internet access. • Organise more career oriented programmes. • Organise seminars and workshops on the topics which has contemporary relevance in the discipline. • Give opportunity for field visit as well as try to give more lectures by experts from outside. 	<ul style="list-style-type: none"> • More class rooms with internet facility and smart boards • Sessions on career guidance. • Started internships, Summer internships, More field visits and social exposure visits, Introduced PRA, • Organised More invited lectures and student organised seminars
	Syllabus Supplements	14.63	80.49	4.88	0		
	Availability of study materials	46.34	53.65	0	0		
	Applicability/relevance to real life	7.31	87.80	4.87	0		
	Lectures by experts from outside	78.04	7.31	14.63	0		
	Workshops/seminars	78.04	7.31	9.76	4.88		
	Environment studies	7.31	78.04	7.31	7.31		
	Job opportunities	4.87	7.31	78.04	9.76		
	Class room atmosphere	14.63	75.6	0	9.76		
	Internet access	9.76	9.76	2.43	78.04		
	Learning through digital technology (OHP, PPT, ICT)	7.31	7.31	7.31	78.04		
	Add on courses	21.96	68.29	9.75	0		
	Certificate courses	9.75	78.04	0	12.19		

Parent's Feedback

SL.NO	PARAMETERS	VERY GOOD	GOOD	SATISFACTORY	NOT SATISFACTORY	TOTAL
1	ACADEMIC CONTENT	70.6%	29.4%	0.0%	0.0%	100.0%
2	USEFULNESS OF THE TEACHING MATERIALS	64.7%	35.3%	0.0%	0.0%	100.0%
3	USEFULNESS OF PEER TEACHING IN FURTHERING LEARNING	29.4%	47.1%	23.5%	0.0%	100.0%
4	APPROPRIATENESS OF PRACTICAL/FIELD WORK/INTERNSHIP	17.6%	41.2%	17.6%	23.5%	100.0%
5	PLACEMENT OPPORTUNITIES	11.8%	29.4%	29.4%	29.4%	100.0%
6	FAIRNESS OF EXAM EVALUATION	52.9%	35.3%	11.8%	0.0%	100.0%
7	INTERACTION WITH FACULTY	52.9%	41.2%	5.9%	0.0%	100.0%
8	INTERACTION WITH PRINCIPAL	23.5%	23.5%	35.3%	17.6%	100.0%
9	INTERACTION WITH OFFICE STAFF	11.8%	29.4%	41.2%	17.6%	100.0%
10	LIBRARY FACILITIES	64.7%	17.6%	11.8%	5.9%	100.0%
11	COMPUTER FACILITIES	41.2%	41.2%	0.0%	17.6%	100.0%
12	HOSTEL FACILITIES	5.9%	52.9%	29.4%	11.8%	100.0%
13	RECREATIONAL FACILITIES	41.2%	11.8%	29.4%	17.6%	100.0%
14	EXTRA CURRICULAR ACTIVITIES	11.8%	35.3%	41.2%	11.8%	100.0%
15	SPORTS FACILITIES	41.2%	35.3%	23.5%	0.0%	100.0%
	Overall	36.1%	33.7%	20.0%	10.2%	100.0%



Head of the Department



Principal