

# **Vimala College (Autonomous)**

## **Thrissur**



### **CONSOLIDATED FEEDBACK REPORT**

### **2019-2020**

**Conducted by the Internal Quality Assurance Cell (IQAC) and Feedback Committee**

This academic year the IQAC in association with the Feedback Committee facilitated collection of feedback from various stakeholders including the Parents, Students, Alumnae, Staff and Employers.

### **Parents' Feedback**

The Parents' feedback was collected department-wise during the annual PTA meeting through Google Forms in which they rated their satisfaction level with regard to various aspects like Course/Syllabus, Teaching, Teacher-Student Relationship, Library, Office, Hostel, Conduct of Exam, Discipline, Value Education, Co-curricular Activities, Short-term Vocational Courses, Extra-curricular Activities, Social Commitment and Programmes for Integral Development. The suggestions received were sent to the respective departments for further action.

Considering the suggestions provided, each Department submitted a report in the BoS meeting. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly after the approval of the Governing Council. The Action Taken Report (ATR) was also meticulously prepared and documented.

### **Students' Exit Survey Report**

The feedback from the student community was collected through Google Form rather than Exit Survey owing to the unexpected lockdown at the end of the academic year. It enabled them to provide authentic opinion out of their experiences that would benefit the succeeding batches. The questionnaire included various components of the academics like syllabus covered in the classroom sessions, comparison of courses in different semesters, course content, employability, learner autonomy, relevance, library, positive and negative aspects of the course, suggestions for modifying the course, course delivery, course supplements sought, modifications required in course evaluation and overall rating of the programme.

Based on the feedback received, feasible modifications were implemented in the succeeding year. The Action Taken Report (ATR) was also meticulously prepared and documented.

### **Alumnae Feedback**

The alumnae, besides acting as a means to traverse the reputation of the institution far and wide, are also a source of its strength and delight. Hence, the institution values the opinion of the alumnae regarding the former's contribution in the latter's progress and suggestions on areas where there is a scope for further improvement. These areas cover academic, research and career augmentation possibilities as discerned from their exposure after completing a specific course.

The suggestions were received through Google Form with regard to the content of the syllabus including complementary subjects, evaluation methods, contemporary relevance, alignment with research aptitude and enhancement of employability. The Feedback Committee forwarded the suggestions pertaining to each department to the concerned departments. Those found relevant were placed for approval in the subsequent BoS by the departments. Upon obtaining sanction, they were minuted and steps were taken to incorporate the modifications. The ATR was also duly documented.

Apart from these, Employers' Feedback, Vehicle usage of Staff and Students, Evaluation of Library Resources and Canteen Facilities were also collected and analysed. These were found to be overall satisfactory.



**IQAC Coordinator**



**Principal**

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## DEPARTMENT OF BOTANY

Considering the suggestions provided, the Department submitted a report in the BoS meeting held on 14-01-2020. Based on the recommendations, the BoS/Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented. The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	93	7	-	-		
		Tutorial System	86	14	-	-		
		Value education (ethics & catechism)	81	11	8	-		
		Counselling service	80	10	10			
		Library	98	2	-	-		
		Internal assessment (examinations, assignments, presentations)	92	8	-	-		
		Lab facility	98	2	-	-		
		<b>Parameter</b>	<b>Excellent (%)</b>	<b>Good (%)</b>	<b>Average (%)</b>		<b>Suggestions</b>	<b>Action taken</b>
2.	Parents	Provision of career oriented programmes	70	13	17		More career oriented courses need to be implemented	Implementation of new Add on Courses/Value addition courses to bridge the gaps in curriculum
		System of Monitoring Student's Progress	88	12	-			

		Competence & Commitment of Faculty	85	10	5			
		Learning Resources (Library, Internet, Computer, etc.)	95	5				
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	80	15	5			
		Value Based Education	89	9	2			
<b>3.</b>	<b>Alumnae</b>	Content of the syllabus	<b>Suggestions</b>			<b>Action taken</b>		
		Complementary subjects	<b>Excellent</b>				-	
		Evaluation methods	<b>Excellent</b>				-	
		Syllabus covers current topics	<b>Excellent</b>				-	
		Inculcate Research aptitude	<b>More programmes need to be included which can evoke research aptitude</b>				<b>Initiation of Journal Club to enhance the scientific aptitude of students</b>	
		Enhances Employability	<b>More courses need to be incorporated focusing on employability</b>				<b>Implementation of certificate and add on courses for fostering academia-industry interface</b>	



**Head of the Department**



**Principal**

## DEPARTMENT OF CHEMISTRY

Considering the suggestions provided, the Department submitted a report in the BoS meeting on 06-10-2020 Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
<b>1</b>	<b>Students (Exit Survey)</b>	Coverage of Portions	<b>48</b>	<b>39</b>	<b>9</b>	<b>4</b>	Nil	
		Syllabus Supplements	<b>39</b>	<b>48</b>	<b>9</b>	<b>4</b>	Nil	
		Availability of Study Materials	<b>48</b>	<b>48</b>	<b>4</b>	<b>0</b>	Nil	
		Applicability / Relevance to real life	<b>26</b>	<b>4</b>	<b>26</b>	<b>4</b>	Nil	
		Lectures by Experts from outside	<b>35</b>	<b>39</b>	<b>22</b>	<b>4</b>	Nil	
		Workshops / Seminars	<b>30</b>	<b>48</b>	<b>9</b>	<b>13</b>	Nil	
		Environment Studies	<b>30</b>	<b>31</b>	<b>22</b>	<b>17</b>	Nil	
		Job Opportunities	<b>26</b>	<b>39</b>	<b>13</b>	<b>22</b>	Nil	
		Classroom Atmosphere	<b>53</b>	<b>30</b>	<b>17</b>	<b>0</b>	Nil	
		Internet Access	<b>39</b>	<b>43</b>	<b>9</b>	<b>9</b>	Nil	
		Learning through Digital Technology (OHP, PPT, ICT)	<b>43</b>	<b>40</b>	<b>13</b>	<b>4</b>	Nil	
		Add On Courses	<b>30</b>	<b>49</b>	<b>17</b>	<b>4</b>	Nil	

		Certificate Courses	30	49	17	4	Nil	
		<b>Parameter</b>	<b>Excellent(%)</b>	<b>Good(%)</b>	<b>Average(%)</b>		<b>Suggestions</b>	<b>Action taken</b>
2.	Parents	Teaching	80	20	-	-	Nil	
		Syllabus	20	80	-	-	Nil	
		Teacher-student relation	80	20	-	-	Nil	
		Conduct of exams	40	40	20	-	Nil	
		Value based education	60	40	-	-	Nil	
		Job oriented short courses	40	40	20	-	Nil	
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects	Nil					
		Evaluation methods	Nil					
		Syllabus covers current topics	Nil					
		Inculcate Research aptitude	Nil					
		Enhances Employability	Nil					

### Teachers' Suggestions on Curriculum

- 1) Decided to conduct JAM coaching
- 2) Decided to conduct NET coaching

**Head of the Department**

**Principal**

## DEPARTMENT OF COMPUTER SCIENCE

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student – teacher relationship	53	39	8.3	0		<ul style="list-style-type: none"> <li>•Provided more lab time</li> <li>•Taken necessary steps to send students for Counselling</li> </ul>
		Tutorial System	42	53	5.6	0		
		Value education (ethics & catechism)	25	61	14	0		
		Counselling service	11	58	31	0		
		Library	64	31	5.6	0		
		Internal assessment (examinations, assignments, presentations)	44	42	14	0		
		Lab facility	53	31	14	2.8		
		<b>Parameter</b>	<b>Excellent (%)</b>	<b>Good (%)</b>	<b>Average (%)</b>		<b>Suggestions</b>	<b>Action taken</b>
2.	Parents	Teaching	59.26	55.56	3.7	0		Conducting academic-industry talks by experts
		Syllabus	37.04	70.37	11.11	0		
		Teacher-student relation	48.14	51.85	18.52	0		
		Conduct of exams	51.85	59.26	7.41	0		
		Value based education	55.56	44.44	18.52	0		
		Job oriented short courses	55.56	37.04	25.93	0		

3.	Alumnae		Suggestions	Action taken	
		Content of the syllabus			
		Complementary subjects			
		Evaluation methods			
		Syllabus covers current topics			
		Inculcate Research aptitude			
		Enhances Employability			

### **Teacher's feedback on curriculum**

#### **1. 10-10-20 (BoS meeting)**

It was decided to promote online courses instead of assignments and it can be considered as a supplement to add on course. The BoS suggested conducting entrance examination for BVoc. Web Technology as a part of the admission procedure provided if it complies with regulations of University and UGC.

**Head of the Department**

**Principal**

## DEPARTMENT OF HOME SCIENCE

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of portions	37.5	29.6	16.6	14.58	-	
		Syllabus Supplements	31.25	35.41	20.83	12.5	Change the syllabus. Combine the practical with theory on the same semesters. Need to include more portions	Inclusion of Industrial visits and Internships in syllabus of B.Sc. Home Science (Textiles and Fashion Technology). Request BoS of Calicut University for the same. The present syllabus has courses focussing on CAD in fashion design and it includes all relevant topics as of now. More practical sessions can be added by changing complementary II (Botany/Zoology) to fashion related complementary subjects. <b>(BoS meeting : 06/10/2020)</b>
		Availability of study materials	33.33	27.08	20.83	14.58	-	
		Applicability/relevance to real life	18.75	52.08	18.75	10.41	-	
		Lectures by experts from outside	14.58	39.58	29.16	16.6		
		Workshops/seminars	20.83	33.33	27.08	16.66	Please include more industrial visits	More industrial visits can be included in each semester to have an industry interface in both UG courses. <b>(BoS meeting : 06/10/2020)</b>

		Environment studies	16.66	35.45	31.24	14.58	-	
		Job opportunities	12.5	29.16	27.08	29.16	Improvement of campus selection	<p>A webinar on the job prospects in Home Science to be conducted for parents and students soon after the admission.</p> <p>Present recruitments in hospitals are on contract basis. The department can try to contact various hospital managements and other private health firms to conduct interviews on campus for job placements for PG Nutrition and Dietetics. Similarly for Textiles and Costume Science also.</p> <p><b>(BoS meeting : 06/10/2020)</b></p>
		Class room atmosphere	31.25	37.50	18.75	12.50	-	
		Internet access	29.16	37.50	16.66	14.58	-	
		Learning through digital technology (OHP, PPT, ICT)	25	43.75	20.83	10.41	-	
		Add on courses	20.83	33.33	29.16	16.66	-	
		Certificate courses	18.75	35.41	29.16	14.58	-	

2.	Parents	Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
		Provision of career oriented programmes					-	
		System of Monitoring Student's Progress					Semester wise review of the student should be done & intimated to parents through SMS/E-mail/ Whatsapp. Its helps parent to be aware of their child's academic level.	PTA meeting is conducted after internal exams and performance intimated. Also parents are able to view their wards performance through Linways. Tutors Send SMS or email through Linways. <b>(BoS meeting: 06/10/2020)</b>
		Competence & Commitment of Faculty						
		Learning Resources (Library, Internet, Computer, etc.)					Please add more books of fashion designing course on library	Books of fashion designing be bought in multiple copies <b>(BoS meeting: 06/10/2020)</b>
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality					-	

		Development Programmes, Career Oriented Programmes etc.)					
		Value Based Education				-	
<b>3.</b>	<b>Alumnae</b>	<b>Content of the syllabus</b>	<b>Suggestions</b>			<b>Action taken</b>	
		Complementary subjects	-				
		Evaluation methods	-				
		Syllabus covers current topics	-				
		Inculcate Research aptitude	-				
		Enhances Employability	Start Bsc. Nutrition and dietetics programme.			Proposal for BVoc in Clinical Nutrition or Nutrition and dietetics can be applied <b>(BoS meeting: 06/10/2020)</b>	

### TEACHER'S FEEDBACK ON CURICULUM

(14-6-19) Dept. CGPT cell to be established for career placements and counselling included in the action plan draft.

Planned for start ups for entrepreneurial skill development of the students complementing the syllabus

Training and internships for students planned for experiential learning experience.



**Head of the Department**



**Principal**

## DEPARTMENT OF MATHEMATICS

Considering the suggestions provided, the Department submitted a report in the BoS meeting on 30-09-2020. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Student-teacher relationship	40	49	9	2		Suggestions noted and necessary measures for improvement taken.
		Tutorial System	21	62	10			
		Value education (ethics & catechism)	20	52	18			
		Counselling service	8	56	22			
		Library	54	40	6			
		Internal assessment (examinations, assignments, presentations)	17	49	29	5		
		Lab facility	10	80	10			

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents	Provision of career oriented programmes	33	67				Suggestions noted and necessary measures for improvement taken.
		System of Monitoring Student's Progress	67	33				
		Competence & Commitment of Faculty	33	67				
		Learning Resources (Library, Internet, Computer, etc.)	33	67				
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	67	33				
		Value Based Education		67			No Comments: 33%	

**Teacher's Feedback on Curriculum:**

<b>Suggestions</b>	<b>Action Taken</b>
Syllabus of Complementary Course to be revised	B O S approved the changes made.
The topics for PG courses already studied in UG has to be removed and new related topics to be introduced	B O S approved the changes made.

*K. L. Swarna*

**Head of the Department**



**Principal**

## DEPARTMENT OF PHYSICS

The report of the feedback collected from 2019-20 outgoing students were presented in the BoS meeting (2020-21) held on 1/10/2020. The Action Taken Report (ATR) was also meticulously prepared and documented

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Students	Coverage of Portions	47	50	3	0		
	Syllabus Supplements	24	55	21	0		
	Availability of Study Materials	24	53	23	0	More subjects books required in library	Can be included in the next syllabus revision
	Applicability / Relevance to real life	11	47	39	3		
	Lectures by Experts from outside	18	55	22	5		
	Workshops / Seminars	21	50	29	0		
	Environment Studies	8	34	45	13		
	Job Opportunities	3	40	36	21		
	Classroom Atmosphere	37	37	26	0		
	Internet Access	21	47	24	8		
	Learning through Digital Technology (OHP, PPT, ICT)]	26	50	21	3		
	Add On Courses	29	37	24	10		
	Certificate Courses	16	50	24	10		
	Number of forms collected 38						

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
Parents	Teaching	75	25			Two Internal exams in a day causes difficulty in students	The next internal exams were scheduled as one exam per day
	Syllabus	33	59	8			
	Teacher-student relation	84	8	8			
	Conduct of exams	17	41	17	25		
	Value based education	50	42	8			
	Job oriented short courses	16	50	17	17		
	No: of forms collected & analyzed:12						
		<b>Suggestions</b>				<b>Action taken</b>	
Alumnae		Start new courses since Vimala have good infrastructure					
Teachers		<b>Suggestions</b>				<b>Action taken</b>	
		Staff to do NPTEL /MOOC courses				Presented in the BoS and internships Made mandatory	
		Internship to be made compulsory					
		Students to attend workshops and seminars					



Head of the Department



Principal

## DEPARTMENT OF STATISTICS

The report of the feedback collected from 2019-20 outgoing students were presented in the BoS meeting (2020-21) held on 29/09/2020.

The Action Taken Report (ATR) was also meticulously prepared and documented

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)  (No: of forms collected & analyzed: 26)	Student – teacher relationship	10	12	3	1	Very good curriculum system is in the Vimala college.	
		Tutorial System	10	13	2	1	-	
		Value education (ethics & catechism)	4	17	4	1	-	
		Counselling service	6	10	8	2	-	
		Library	19	5	2	-	-	
		Internal assessment (examinations, assignments, presentations)	9	15	2	-	-	
		Lab facility	20	5	1	-		
		<b>Parameter</b>	<b>Excellent (%)</b>	<b>Good (%)</b>	<b>Average (%)</b>		<b>Suggestions</b>	<b>Action taken</b>
2.	Parents (No: of forms collected & analyzed: 22)	Teaching	14	8	-	-	Excellent Discipline and good facilities	
		Syllabus	7	13	2	-	-	
		Teacher-student relation	11	6	5	-	-	
		Conduct of exams	16	4	2	-	-	
		Value based education	14	6	2	-	-	
		Job oriented short courses	18	2	2	-	-	

3.	Alumnae		Suggestions	Action taken
		Content of the syllabus	Time schedule of College	-
		Complementary subjects		
		Evaluation methods		
		Syllabus covers current topics		
		Inculcate Research aptitude		
		Enhances Employability		
4	Teachers		Suggestions	Action Taken
			*The board approved the syllabus of the MSc Statistics programme.	Presented in the BoS held on 29/09/2020
			*The meeting discussed in detail, the proposed syllabus of the new triple main B.Sc. honors program ( <b>Computer Sciences, Mathematics, Statistics</b> ).	
			*The meeting strongly recommended to conduct the combined BOS meeting ( <b>Computer Science, Mathematics, Statistics</b> ) in this regard and distribute equal credit to each department.	
			*The board also recommended to continue the Bridge course for UG students * <b>Internship for students in the Covid -19 situations</b>	



Head of the Department



Principal

## **DEPARTMENT OF ZOOLOGY**

Considering the suggestions provided, the Department submitted a report in the BoS meeting. Based on the recommendations, the BoS/Department approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
<b>1</b>	<b>Students (Exit Survey)</b>	Coverage of portions	60	39.8	3.12		NIL	NIL
		Syllabus supplements	60	40	nil	nil		
		Availability of study materials	65	35	nil	nil		
		Relevance to study materials	60	38	1.30	0.03		
		Lectures by experts from outside	70	28.8	1.30	nil		
		Response to workshops/seminars	68	30.7	1.30	nil		
		Job opportunities	50	44	4.7	1.30		
		Class room atmosphere	75	24.40	0.60	nil		
		Internet access	80	18.40	1.60	nil		
		Digital learning technology	78.2	21.17	0.60	0.03		
		Add on courses/certificate courses	88.2	8.96	2.81	0.03		
		Opinion about curriculum					Include more practical sessions	Decided to discuss in BoS and take necessary actions

2	Parents	<p><b>Suggestions</b></p> <ul style="list-style-type: none"> <li>• Should need a little more teaching</li> </ul>	<p><b>Action taken</b></p> <ul style="list-style-type: none"> <li>• Matter was discussed in department meeting and decided to give more focus in teaching</li> </ul>	
3.	Alumnae	<p><b>Suggestions</b></p> <ul style="list-style-type: none"> <li>• E-library access will be useful</li> <li>• Try to include updated content to syllabus</li> <li>• It would give more experience to students if they would be given practical knowledge along with theory for most subjects.</li> <li>• Please increase the availability of reference Books (both Indian &amp; foreign authors) for P.G courses in our library</li> <li>• Provide more information about opportunities of respective courses</li> <li>• Providing NET coaching classes for postgraduate students</li> </ul>	<p><b>Action taken</b></p> <ul style="list-style-type: none"> <li>• e-learning material are made available by faculty through google class, central library has a vast collection of e-learning resources</li> <li>• Syllabus revision is carried out in 2016-17, 2017-18 and 2019-20 with updated contents</li> <li>• Content of practical courses also updated in syllabus revision</li> <li>• List of standard reference books give to library in every academic year</li> <li>• Career guidance classes organized</li> <li>• Interaction with experts in biological science is arranged</li> <li>• Planned for starting NET coaching</li> </ul>	

4	Teachers feed back on curriculum		Action taken	
		<p><b>Suggestions</b></p> <p><b>12-06-2019(Department Meeting)</b> Faculty members suggested to introduced a value addition course for second year UG students on Diary Products and Diary Development in association with Kerala Veterinary and Animal science University, Mannuthyto enhance the student exposure to a wide range of learning and to enhance employability.</p>	<ul style="list-style-type: none"> <li>• Introduced value addition course for second year UG students on Diary Products and Diary Development in association with Kerala Veterinary and Animal Science University, Mannuthy</li> </ul>	
		<p><b>07-01-2020 (BOS meeting)</b> It was suggested to introduce the audit course (Ability enhancement course) for the first year PG students, Innovative Farming Techniques in collaboration with Rosen Fisheries, Maratha Kara, Thrissur as a part of curriculum for increasing skill development in Aquaculture. It was suggested to introduce the audit course( Professional competence course in ‘R’ software.</p> <p>To gain an in-depth knowledge in research aptitude, it was planned to start a ‘Journal club discussion Forum’-‘Zootopia’ and it was suggested to include activities such as;</p> <p>a) Research project presentation</p>	<ul style="list-style-type: none"> <li>• Audit course (Ability enhancement course) for the first year PG students, Innovative Farming Techniques in collaboration with Rosen Fisheries, Maratha Kara, introduced</li> <li>• Introduced the audit course( Professional competence course in ‘R’ software.</li> <li>• ‘Journal club discussion Forum’ -‘Zootopia’ activities strengthened</li> <li>• Research project presentation competition for final year PG students decided to conduct in every march</li> <li>• Decided to encourage students for Review paper writing</li> <li>• Invited lectures was organized on the topic ‘Ethics in Scientific Research and Article Writing’</li> <li>• Pentazooscripts-series 1, published- a manual of research article published by PG and UG students</li> </ul>	

	<p>competition for final year PG students.</p> <p>b) Review paper writing competition based on their PG research topic</p> <p>c) Invited lectures on the topic 'Ethics in Scientific Research and Article Writing'</p> <p>d) It was suggested to publish a manual based on research article published by PG and UG students as a series.</p> <p>e) Write one article based on their PG project and submit it along with the dissertation.</p>	<ul style="list-style-type: none"> <li>Decided to implement in the next academic year- Write one article based on the PG project and submit it along with the dissertation.</li> </ul>	
	<p><b>20-3-2020</b></p> <p>Principals meeting with the faculty members in the department</p> <p>Evaluated the activities of the department and suggestions were put forward for further improvement</p>	<ul style="list-style-type: none"> <li>All activities mentioned in the action plan of the academic year was evaluated by the principal and approved</li> </ul>	

**Head of the Department**

**Principal**

## DEPARTMENT OF COMMERCE

Sl. No.	Stake Holder	Parameters	Very Good (%)		Good (%)		Satisfactory (%)		Not Satisfactory (%)		Suggestions		Action taken	
			PG	UG	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG
1	Students (Exit Survey)	Student – teacher relationship	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG	PG	UG
		Tutorial System	14	36	57	47	29	17	0	0				
		Value education (ethics & catechism)	33	36	43	51	24	13	0	0				
		Counseling service	20	20	52	64	28	16	0	0				
		Library	29	32	43	51	28	16	9	1				
		Internal assessment (examinations, assignments, presentations)	43	40	33	38	24	19	0	3				
		Lab facility	57	33	14	35	29	32	0	0				
		<b>Parameter</b>	<b>Excellent (%)</b>		<b>Good (%)</b>		<b>Average (%)</b>				<b>Suggestions</b>		<b>Action taken</b>	
2.	Parents	Provision of career oriented programmes	57		40		3		0					
		System of Monitoring Student's Progress	30		57		13		0					
		Competence & Commitment of Faculty	50		40		10		0					
		Learning Resources (Library, Internet, Computer, etc.)	17		53		20		10					

		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)	13	43	44	0			
		Value Based Education	37	40	23	0			
<b>3.</b>	<b>Alumnae</b>		<b>Suggestions</b>				<b>Action taken</b>		
		Content of the syllabus							
		Complementary subjects							
		Evaluation methods							
		Syllabus covers current topics							
		Inculcate Research aptitude							
		Enhances Employability	More practical exposure and campus placements				<ul style="list-style-type: none"> <li>• More campus placements are arranging with the support of CGPT</li> <li>• Internship is compulsory for all final year students</li> </ul>		

**BoS Date – 03/10/2020**

**Teacher’s feedback on curriculum – 1.** Introduction of add on/ value added courses

2. Start Research club to promote research attitude among students

**Head of the Department**

**Principal**

## DEPARTMENT OF ENGLISH

### BA ENGLISH

Considering the suggestions provided, the Department submitted a report in the BoS held on 07.01.20. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

#### Exit Survey

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)	Coverage of Portions	10	50	30	10		
		Syllabus Supplements	10	20	60	10		
		Availability of Study Materials	20	30	40	10		
		Applicability / Relevance to real life	10	40	30	20		
		Lectures by Experts from outside		30	50	20		
		Workshops / Seminars		30	60	10		
		Environment Studies	10	30	40	20		
		Job Opportunities		20	50	30		
		Classroom Atmosphere	20	40	30	10		
		Internet Access		40	10	50		

		Learning through Digital Technology (OHP, PPT, ICT)		30	30	40		
		Add On Courses		30	40	30		
		Certificate Courses		40	30	30		
		<b>Parameter</b>	<b>Excellent(%)</b>	<b>Good(%)</b>	<b>Average(%)</b>		<b>Suggestions</b>	<b>Action taken</b>
<b>2.</b>	<b>Parents</b>	Provision of career oriented programmes						
		System of Monitoring Student's Progress						
		Competence & Commitment of Faculty						
		Learning Resources (Library, Internet, Computer, etc.)						
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)						

		Value Based Education						
<b>3.</b>	<b>Alumnae</b>	Content of the syllabus	<b>Suggestions</b>			<b>Action taken</b>		
		Complementary subjects	A paper on contemporary literature to be included					
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
<b>4</b>	<b>Teachers</b>		As the University has introduced new regulations, it was proposed to follow the revised University syllabi (both UG & PG) for 2019 admission				Implemented in the year	

### **M A ENGLISH**

Considering the suggestions provided, the Department submitted a report in the BoS held on 07.01.20. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

#### **Exit Survey**

<b>Sl. No.</b>	<b>Stake Holder</b>	<b>Parameters</b>	<b>Very Good (%)</b>	<b>Good (%)</b>	<b>Satisfactory (%)</b>	<b>Not Satisfactory (%)</b>	<b>Suggestions</b>	<b>Action taken</b>

1	Students (Exit Survey)	Coverage of Portions	29.4	58.8	11.7			
		Syllabus Supplements	23.5	58.8	17.6			
		Availability of Study Materials	35.2	35.2	29.4			
		Applicability / Relevance to real life	29.4	52.9	5.8	5.8		
		Lectures by Experts from outside	29.4	41.1	29.4			
		Workshops / Seminars	47	29.4	23.5			
		Environment Studies	17.6	58.8	17.6	5.8		
		Job Opportunities	17.6	41.1	29.4	11.7	Inclusion of more campus interviews.	
		Classroom Atmosphere	52.9	23.5	23.5			
		Internet Access	47	29.4	23.5			
		Learning through Digital Technology (OHP, PPT, ICT)	35.2	47	17.6			
		Add On Courses	29.4	35.2	35.2			
		Certificate Courses	23.5	52.9	23.5			
		<b>Parameter</b>	<b>Excellent(%)</b>	<b>Good(%)</b>	<b>Average(%)</b>		<b>Suggestions</b>	<b>Action taken</b>
2.	Parents	Provision of career oriented programmes						
		System of Monitoring Student's Progress						

		Competence & Commitment of Faculty						
		Learning Resources (Library, Internet, Computer, etc.)						
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)						
		Value Based Education						
<b>3.</b>	<b>Alumnae</b>	Content of the syllabus	<b>Suggestions</b>			<b>Action taken</b>		
		Complementary subjects	A paper on contemporary literature to be included					
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
<b>4</b>	<b>Teachers</b>		As the University has introduced new regulations, it was proposed to follow the				Implemented in the year	

			revised University syllabi (both UG & PG) for 2019 admission		
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## **B A FUNCTIONAL ENGLISH**

Considering the suggestions provided, the Department submitted a report in the BoS held on 07.01.20. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary of the feedback:

### **Exit Survey**

<b>Sl. No.</b>	<b>Stake Holder</b>	<b>Parameters</b>	<b>Very Good (%)</b>	<b>Good (%)</b>	<b>Satisfactory (%)</b>	<b>Not Satisfactory (%)</b>	<b>Suggestions on Curriculum</b>	<b>Action taken</b>
<b>1</b>	<b>Students (Exit Survey)</b>	Coverage of Portions	29	54	17	0	I have always felt we have got a wider syllabus in our complementary rather than our main subjects.	
		Syllabus Supplements	25	58.3	16.6	0	Some papers are just for the sake of subject, and nothing to do with the personal development or job perspective. Even some activities given in the syllabus are not done in the class, in other word,	

							not taken seriously. So the development aimed by that activity was not happening actually.	
		Availability of Study Materials	25	50	20.8	4.2	Satisfactory	
		Applicability / Relevance to real life	29.2	41.7	25	4.2	Freedom !	
		Lectures by Experts from outside	12.5	41.7	33.3	12.5		
		Workshops / Seminars	16.7	45.8	33.3	4.2		
		Environment Studies	16.7	37.5	29.2	16.7		
		Job Opportunities	16.7	45.8	29.2	8.3		
		Classroom Atmosphere	33.3	33.3	25	8.3		
		Internet Access	29.2	33.3	20.8	16.7		
		Learning through Digital Technology (OHP, PPT, ICT)	33.3	41.6	25	0		
		Add On Courses	25	37.5	33.3	4.2		
		Certificate Courses	25	50	20.8	4.2		
		<b>Parameter</b>	<b>Excellent(%)</b>	<b>Good(%)</b>	<b>Average(%)</b>		<b>Suggestions</b>	<b>Action taken</b>
<b>2.</b>	<b>Parents</b>	Provision of career oriented programmes					In this academic year 2019- 2020, college has focused on academics. But co-curricular activities are equally important. So please encourage students to be part of	

						<p>every events. Dont confine them in studies only. Vimala must come up with its energy in every field. Not only in academics.</p> <p>The syllabus needs to be improved. The works chosen can be made better. Avoid unnecessary programs conducted and encourage students to spent more time in the library.</p>	
		System of Monitoring Student's Progress					
		Competence & Commitment of Faculty					
		Learning Resources (Library, Internet, Computer, etc.)					
		Institutional Sensitivity to changing educational, social & market demands (Spoken English, Foreign Languages, Courses, Personality Development Programmes, Career Oriented Programmes etc.)					
		Value Based Education					

3.	Alumnae	Content of the syllabus	Suggestions	Action taken
		Complementary subjects		
		Evaluation methods		
		Syllabus covers current topics		
		Inculcate Research aptitude		
		Enhances Employability		
4	Teachers		As the University has introduced new regulations, it was proposed to follow the revised University syllabi (both UG & PG) for 2019 admission	Implemented in the year



**Head of the Department**



**Principal**

## DEPARTMENT OF ECONOMICS

Considering the suggestions provided, the Department submitted feedback report of 2019-20 in the BoS meeting held on 6<sup>th</sup> Oct 2020. Based on the recommendations, the BoS approved relevant revisions which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

The following is the summary report of the feedback:

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
<b>1</b>	<b>Students (Exit Survey)</b>	Coverage of portions	50	50	0	0	NIL	No Suggestions to take action
		Syllabus Supplements	25	62.5	12.5	0		
		Availability of Study materials	25	75	0	0		
		Applicability to real life	25	75	0	0		
		Lectures by experts from outside the college	50	37.5	12.5	0		
		Workshops/seminars	37.5	50	12.5	0		
		Environment studies	25	62.5	12.5	0		
		Job opportunities	12.5	25	62.5	0		
		Classroom atmosphere	75	12.5	12.5	0		
		Internet access	50	37.5	12.5	0		

		Learning through digital technology	50	50	0	0		
		Add on courses	37.5	37.5	25	0		
		Certificate course	37.5	37.5	25	0		
		<b>Parameter</b>	<b>Very Good (%)</b>	<b>Good(%)</b>	<b>Satisfactory (%)</b>	<b>Not Satisfactory (%)</b>	<b>Suggestions</b>	<b>Action taken</b>
<b>2.</b>	<b>Parents</b>	Teaching	62.5	37.5	0		NIL	No Suggestions to take action
		Syllabus	54.2	33.3	12.5			
		Teacher-student relation	41.7	54.2	4.2			
		Conduct of exams	37.5	54.2	8.3			
		Value based education	41.7	41.7	16.7			
		Job oriented short courses	29.2	45.8	25			
<b>3.</b>	<b>Alumnae</b>	Content of the syllabus	<b>Suggestions</b>			<b>Action taken</b>		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability	<b>Should include professional add on courses</b>				<b>Started new add on course</b>	



**Head of the Department**



**Principal**

## DEPARTMENT OF MALAYALAM

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)  (No: of forms collected & analyzed: 26)	Coverage of portions	48	48	4.4		-	
		Syllabus supplements	37	48	17		-	
		Availability of study materials	55	35	17		-	
		Applicability relevance to real life	33	48	22		-	
		Lecturers by experts from outside	26	70	4.4		-	
		Workshops/seminars	26	63	9	4.4	-	
		Environment studies	33	48	22			
		Job opportunities	19	52	30	4.4		
		Classroom atmosphere	63	30	9			
		Internet access	41	52	9			
		Learning digital technology	7	59	17			
		Add on courses	26	67	9			
		Certificate courses	35	63	9			

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents (No: of forms collected & analyzed: 10)	Teaching	60	40			Li there is an opportunity for research ,it is good	Dept. of Malayalam has sanctioned as research centre under Calicut uty.
		Syllabus	50	50			-	
		Teacher-student relation	50	30	20		-	
		Conduct of exams	40	60			-	
		Value based education	30	70			-	
		Job oriented short courses	30	30	30		-	
3.	Alumnae		Suggestions			Action taken		
						Wait to strictly include digital Malayalam and field visit too	-decided to start a value added course on Malayalam computation for ug students	
		Content of the syllabus	Time schedule of College					
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						

Suggestions on BOS meeting held on 6-1-2020

- Teachers Feedback on curriculum: \*Implement value added course for ug students  
Talks by experts from alumnae members  
Internship programmes and job oriented coaching in collaboration with reen books.



Head of the Department



Principal

## DEPARTMENT OF SOCIAL WORK

Feedback from the students and stakeholders were discussed in the Department meeting held on 9/09/2020. Board of Studies meeting (2020-21) held on 05/10/2020. The BoS approved relevant revisions which were documented and implemented accordingly. The following is the summary report of the feedback for the year 2019-2020

Sl. No.	Stake Holder	Parameters	Very Good (%)	Good (%)	Satisfactory (%)	Not Satisfactory (%)	Suggestions	Action taken
1	Students (Exit Survey)  (No: of forms collected & analyzed:12)	Coverage of Portions	33.33	50	16.67		Syllabus should focus on the application of social work in Indian context	Discussed in the Department meeting held on 09/09/2020 and BoS Meeting held on 05/10/2020
		Syllabus Supplements	33.33	58.33	8.33			
		Availability of Study Materials	25	58.33	8.33			
		Applicability / Relevance to real life	58.33	41.67	0			
		Lectures by Experts from outside	33.33	58.33	8.33			
		Workshops / Seminars	50	41.67	8.33			
		Environment Studies	25	58.33	16.67			
		Job Opportunities	16.67	75	8.33			
		Classroom Atmosphere	25	66.67	8.33			
		Internet Access	58.33	41.66	0			
		Learning through Digital Technology (OHP, PPT, ICT)	50	50	0			
		Add On Courses	8.33	33.33	58.33			
				Certificate Courses	25	25		

		Parameter	Excellent (%)	Good (%)	Average (%)		Suggestions	Action taken
2.	Parents  (No: of forms collected & analyzed: 9)	Course /syllabus	66.67	11.11	22.22			
		Teaching	66.67	22.22	11.11			
		Teacher- student relationship	66.67	22.22	11.11			
		Library	0	0	0			
		Office	66.67	11.11	22.22			
		Hostel	55.56	11.11	33.33			
3.	Alumnae	Content of the syllabus	Suggestions			Action taken		
		Complementary subjects						
		Evaluation methods						
		Syllabus covers current topics						
		Inculcate Research aptitude						
		Enhances Employability						
4.	Teachers		Suggestions			Action taken		
			To provide English language skill training			Discussed in BoS meeting held on 05/10/2020 and decided to provide English language skill training to the students in the next Academic year		

*Ash. P. Rao*

Head of the Department

*[Signature]*

Principal

## DEPARTMENT OF SOCIOLOGY

Considering the suggestions provided, the Department submitted a report in the BoS meeting held on 8/10/2020 in the academic year **2020-21 for the year 2019-20**. Based on the recommendations, the BoS approved relevant items which were minuted and implemented accordingly. The Action Taken Report (ATR) was also meticulously prepared and documented.

**The following is the summary report of the feedback:**

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Non Satisfactory (%)	Suggestions	Action taken
<b>Students (Exit Survey)</b>	Coverage of portions	30.77	65.39	3.84		<ul style="list-style-type: none"> <li>• Provide smart class technology and equip the students with more presentation ability.</li> <li>• Conduct more career guidance class.</li> <li>• Provide more opportunities for placement.</li> <li>• Provide more reference books.</li> </ul>	<ol style="list-style-type: none"> <li>1. Requested for IT infrastructure to increase the smart classes.</li> <li>2. Proposed in and Approved by BoS a career guidance and Employability program '<i>Samagram2020</i>'</li> <li>3. Inform the concern to the Industry partner in BoS to improve the same.</li> <li>4. Introduced a new Add-on Course for first years</li> <li>5. Submitted the list of books to be added and purchased in the sociology section of the library</li> </ol>
	Syllabus Supplements	34.61	51.92	13.47			
	Availability of study materials	32.7	40.38	13.46	13.46		
	Applicability/relevance to real life	32.7	55.77	11.53			
	Lectures by experts from outside	34.61	50	15.38			
	Workshops/seminars	40.38	44.23	13.46	1.92		
	Environment studies	53.84	32.69	9.61	3.84		
	Job opportunities	23.07	40.4	28.84	7.69		
	Class room atmosphere	51.92	28.84	9.61	9.61		
	Internet access	42.30	40.38	13.46	3.84		
	Learning through digital technology (OHP, PPT, ICT)	48.07	34.61	17.30			
	Add on courses	46.15	36.53	15.38	1.92		
Certificate courses	46.15	40.38	9.62	3.84			

Stake Holder	Parameter	Very Good (%)	Good (%)	Satisfactory (%)	Non-Satisfactory (%)	Suggestions	Action taken
Parents	Teaching	70.6%	29.4%	0.0%	0.0%	More Job oriented training programmes.	1. Proposed in and Approved by BoS a career guidance and Employability programme 'Sama gram2020' 2. Encourage students to enrol in CGPT courses.
	Syllabus	64.7%	35.3%	0.0%	0.0%		
	Teacher-student relation	52.9%	41.2%	5.9%	0.0%		
	Conduct of exams	52.9%	35.3%	11.8%	0.0%		
	Value based education	14.81%	37.03	29.62	18.51%		
	Job oriented short courses	11.8%	29.4%	29.4%	29.4%		

#### Alumnae Suggestions 2019-20

No.	Suggestions	Course	Action Taken
1	Increase job oriented interviews for final years	B A Sociology	1. Proposed in and Approved by BoS a career guidance and Employability programme 'Samagram2020'
2	Individual Degree project preparation is more helpful	B A Sociology	2. As the curriculum suggests group projects for the completion of Degree courses can encourage the students to submit mini-projects as part of the course on Research Methods.
3	More number of practical experience-oriented initiatives such as voluntary works, internships can be done from first year itself.	M A Sociology	3. Since 2016 the Dept has been providing support and opportunities for internships especially summer internship and voluntary works etc. As part of first semester Audit course a 20 hour compulsory internship has been started since 19 admission onwards

Head of the Department

Principal

## Teachers' Feedback on Curriculum

A feedback on curriculum was taken from the faculty of the college. The forms were distributed among the teachers to record their opinions and suggestions. **The objectives of the survey:**

- To understand the perception of the staff the on the present syllabus
- To elicit their suggestions so that the syllabus can be improved by accommodating the changes
- To create a culture of sharing suggestions and thoughts that could help the smooth functioning of the college.

The total number of members who participated in the survey was 101.

The response of the survey was compiled and prepared a detailed report.

The tool used for the survey is given below:

### TEACHER'S FEEDBACK ON CURRICULUM

Faculty Name:	Department:
Year/Semester:	Type of course(Core/complementary):

Please give your valuable feedback on curriculum to improve quality of the programme. Select your ranking on the scale of 1 to 5 for each of the following parameters. (1- Strongly disagree, 2- Disagree, 3- Uncertain, 4- Agree, 5- Strongly agree)

Feedback on course						
		1	2	3	4	5
1	The allocation of the credits to the course is appropriate.					
2	The depth of the course content is adequate to have significant learning outcomes.					
3	Syllabus is sufficient to bridge the gap between industry standards /current global scenarios and academics.					
4	The timely coverage of syllabus is possible in the mentioned number of hours.					
5	The recommended textbooks are adequate and map onto the syllabus.					
6	Sufficient reference material and books are available for the topics mentioned in the syllabus.					
7	The course/syllabus of this subject increased my knowledge and perspective in the subject area					
8	The course/syllabus has good balance between theory and Lab ( <i>if applicable</i> )					

Recommendations for course improvement (Please specify topics that should be added/dropped from the course, new books to be recommended, changes in teaching scheme and experiments, etc. if any)

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## CONSOLIDATED REPORT ON TEACHERS' FEEDBACK ON CURRICULUM 2018-2019

No:	Department	No: of Teachers Participated	Overall Satisfaction (%)
1	Statistics	4	82.05
2	Botany	5	80
3	Sociology	4	75.64
4	Malayalam	8	96.87
5	Economics	6	83.56
6	Commerce	12	76.52
7	Social Work	5	84.41
8	Mathematics	5	83.68
9	Chemistry	5	78.5
10	Zoology	7	83.93
11	English	17	72.00
12	Home Science	8	79.06
13	Physics	7	87.86
14	Computer Science	3	76.6
15	Hindi	1	
16	Psychology	1	
17	History	1	
18	Political Science	1	
19	Sanskrit	1	100