



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		VIMALA COLLEGE
• Name of the Head of the institution	Dr Sr Beena Jose	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04872332080	
• Alternate phone No.	7902490485	
• Mobile No. (Principal)	9562503468	
• Registered e-mail ID (Principal)	mail@vimalacollege.edu.in	
• Address	Vimala College (Autonomous), Engineering College P O, Thrissur	
• City/Town	Thrissur	
• State/UT	Kerala	
• Pin Code	680009	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	13/10/2015	
• Type of Institution	Women	
• Location	Semi-Urban	

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr Malini K A
• Phone No.	944377292
• Mobile No:	9495220673
• IQAC e-mail ID	iqac@vimalacollege.edu.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://vimalacollege.edu.in/uploads_new/userfiles/AQAR%20report.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://vimalacollege.edu.in/uploads_new/userfiles/2020-2021(1).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	90	2001	19/01/2001	18/01/2006
Cycle 2	A	3.3	2009	29/01/2009	28/01/2014
Cycle 3	A	3.5	2014	05/05/2014	31/12/2021

6.Date of Establishment of IQAC

12/11/2003

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	Paramarsh	UGC	11/03/2020	3000000
Institution	DBT Star College	DBT	29/02/2020	12300000

8.Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	7	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Student induction, leadership training, orientation to parents, strengthening of ongoing student support activities and initiation of new activities and inclusive practices. 2. Faculty enrichment sessions focusing on participatory and student centric teaching and learning strategies, ICT enabled teaching, learning and evaluation aiming competency for all faculty. 3. Submitted AQAR 2019-20, participated in the NIRF, India Today Ranking, ISO audit and implemented UGC Paramarsh Scheme, Unnat Bharat Abhiyan with active student and faculty engagement. 4. Conducted Academic and Administrative Auditing (external) of all departments, SSR preparation for the next cycle of accreditation, and conducted stakeholder feedback analysis. 5. Offered advisory and assistive support for the research, extension, and spearheaded activities for campus sustainability, quality audits.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Submission of AQAR 2019-20 to NAAC	Submitted
Academic and Administrative Auditing(External)	Done for all the academic and administrative departments
ISO 9001:2015 certification	ISO certification completed
Orientation sessions for faculty on Revised Accreditation Framework of NAAC	Conducted sessions on NAAC accreditation
Result analysis	Evaluated the Results by the Governing Council of the College and suggested measures to improve the student educational outcomes. A framework for the Analysis of End Semester Examination was formulated and Result Analysis and Action to be taken were presented by all departments.
IQAC Meetings	Conducted Meetings of the IQAC
Departmental Quality Assurance Cells	Constituted Departmental Quality Assurance Cell with Alumnae and Industry representatives
Participation in MHRD National Institutional Ranking Framework	Participated in the NIRF 2021, Placed in 100-150 band
Participation in India Today Ranking	Secured 27th position in Social Work, 56th in Arts, 35th in Science Streams, and 33rd in Commerce at the National level.
UGC PARAMARSH Scheme	Implementation of UGC PARAMARSH Scheme for mentoring five selected unaccredited Colleges. Under the UGC Paramarsh Scheme, Vimala College mentored 5 unaccredited colleges and supported in their accreditation procedures.
Meetings of Boards of Studies,	Conducted required number of

Academic Council and Governing Council	meeting for the purpose of up gradation of syllabi, Introduction of innovative teaching and learning strategies, curriculum enrichment and publication of results.
Academic Calendar	Prepared the Academic Calendar at the beginning of the academic year.
Working Committees	Constituted various working committees as part of participatory governance
Policies	Reviewed and updated
Implementation of Value-Added Courses and Add-on course	Offered more than 39 Value Added/ Add- on Courses
New UG and PG programmes	New academic programmes- Four new programmes - M.Sc Statistics, M.Sc Computer Science, B.Sc Psychology and M.Sc Zoology (Optional- physiology, structure and classification of animals) were initiated this academic year.
Freshers' Orientation and induction	IQAC organized an orientation session for the newly joined UG and PG students and their parents in the year 2020, considering the COVID situation online 'Welcome Week' was organised by the IQAC from 16 to 27 September 2020 with sessions on campus facilities, online learning, entry level assessment, bridge courses etc.
V Inspiration	Interaction sessions with College Alumnae who pursue their higher education in premier institutions.
Parents Meet- Dr Sr Lissy John endowment Lecture	A Parents' Meet was organized by the IQAC along with PTA

Alumnae activities	Conducted annual alumnae get-together and departmental alumnae meetings. Conducted Alumnae Executive Committee meetings.
Professional development/administrative training	Organised 44 programmes including Workshops on Outcome Based Education, Mentoring skills etc..
Question Bank using Qn Smart Software	Training provided to all faculty on Question Bank preparation using Bloom's Taxonomy. Introduced Qn Smart Software for generating question papers.
Feedback from Stakeholders	Collected and compiled feedback from students, parents and Alumnae. Conducted Satisfaction Survey. Conducted Faculty evaluation by students to assess the impact of teaching, effectiveness of course design, course delivery and adequacy of student support services. An evaluation of online teaching and learning was conducted and elicited feedback from students and faculty. Remedial measures were taken. Prepared Action Taken Report.
Orientation about internship	Promoted student internships
Enhanced the number of recognised research guides	The number of recognised research guides has been increased.
Research Promotion	'Explorigate' - a National level research webinar series with national and international resource persons.
V- TRACK (Tuning Research Aspirants for Creating Knowledge)	18 Research teams were constituted, trained. 18 research projects related to COVID-19 under the guidance of

	Faculty mentors.
Student support - Freeship	Provided freeship to students who belong to socio economically disadvantaged communities and who experience personal and family difficulties.
Counselling	Provided by Vimala Family counselling Centre as per students' requirement.
Academic Support	Continued Peer Teaching
Career Guidance and support	Conducted courses for students to enhance their employability and competencies.
Faculty Support - Incentive to attend Seminars/ Workshop etc.	Provided support for the faculty by the College Management.
Seed Money for Research	Provided seed money for faculty as an incentive
Innovation Eco System	Start-up for the production of Eco-Friendly Sanitary Napkins
Young Innovators programme	Students participated in the Young Innovators Programme of Government of Kerala.
Student Development Activities - Clubs and Forums	Ongoing activities by Nature Club, Music Club, Bhoomithrasena club, Dance club, Nutrition club, Yoga Club, Tourism club, Media club, Palliative Care club, Quiz and Debate club etc.
Gender Sensitisation	Seminars on Gender Sensitization conducted
Inclusive Practices - Support for the divyangjan students	Conducted needs assessment, parents meet, motivational talk, Support with arranging scribes for examination. Modified the physical facilities of the college to ensure a barrier free environment. Created a friendly environment for them to seek support from the Committee for

	Inclusivity.
Transition Support to Students	Assessed the individual learning needs of first semester students and provided support through peer teaching.
Interface with students from Lakshadweep	Meetings were conducted with the students from Lakshadweep to understand their special needs and provided support.
Environmental sustainability - Sustainable Transport	Encouraged students to use public transport and carpooling by faculty and students.
Campus bio-diversity	Promoted indigenous flora and fauna and also maintained natural land scape, Continued organic farming.
Waste Management and Recycling	Improved Waste management and recycling system by enhancing student engagement in waste segregation at source, more waste disposal facilities were made available.
Energy Auditing	Conducted Energy Auditing.
Environment Auditing	Environment Auditing conducted under the leadership of the Green Audit Committee.
Use of Eco-friendly materials	Supported initiatives for producing paper pen, paper files, paper bag and fabric bags.
Water recharging facilities	Installation of additional facilities for water recharging and storage in the campus and hostel.
Sustainable Buildings	Installed Energy efficient equipment and adopted energy saving strategies in the newly constructed and refurbished buildings.

Upgrade of lighting	Upgraded lighting by replacing damaged bulbs with LED bulbs to enhance energy efficiency.
Green Protocol	Ensured formulation and implementation of Green Protocol by each department.
Promotion of Human Values - Observance of Days of National Importance	Days observed
Value Education	Conducted Value Education Sessions once a week for all students with end-semester assessment.
Disha- Life Guidance Programme for Final year students	Conducted two day Life Guidance Programme
Infrastructure - Renovation of College Reception Area, Conference Room and Amphitheatre	Renovated Reception area, state of the art conference room and Amphitheatre.
Response to COVID-19 - Lend a Hand to Learn Online Initiative	The IQAC coordinated an initiative whereby the stake holders were invited to partner with the College in ensuring total technological accessibility among students. As Part of the Initiative, donations in the form of monetary contributions, pre-owned devices and sponsorship of data plans for the deserving students with limited means.
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Council	18/02/2022

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2020-2021	26/03/2022
15. Multidisciplinary / interdisciplinary	
<p>The National Education Policy foresees the fostering of multitalented students in intellectual, aesthetic, social, physical, emotional and moral capacities. In line with NEP, the institution has come up with various avenues to nurture the versatile learner. Apart from offering regular programmes under Choice Based Credit Semester System, the college conducts vocational Programmes in Web technology and Food processing, PG Diploma in Data Science, PG Diploma in Nutrition and Dietetics, Community college programmes such as Diploma in Interior Architecture and Design, Diploma in Digital Video Production and Diploma in Tourism Management and Hospitality. Seminars on contemporary multidisciplinary areas such as Science and Religion, statistical analysis of COVID-19 in the state, globalization, gender sensitization etc. are given due importance. Multi-disciplinary events such as V TRACK, SPARK and EXPLORIGATE are organized to inculcate multi-dimensional thinking among students. Societal commitment is catalysed through ensuring student involvement in activities of Unnat Bharat Abhiyan, Ek Bharat Shresht Bharat, Swacch Bharat, Azadi ka Amrut Mahotsav, NCC, NSS, etc. Interdisciplinary seminars and projects, research grants under various schemes such as SERBPOWER, DST-NCST, DBT STAR college Scheme, STRIDE, DST-CURIE, SRS-KSCSTE and many more are promoted to mobilize the research culture of the institution. The institution, in future, is willing to take up the conduct of programmes of interdisciplinary nature, organize international events that address multidisciplinary interests, student and faculty exchange initiatives that shall enhance the quality of education to develop human resources as global citizens.</p>	
16. Academic bank of credits (ABC):	
<p>The implementation of Academic Bank of Credits into the curriculum shall be highly beneficial to students to pursue or exit a course of their liking. Though academically autonomous, University approval in such matters is mandatory in implementing ABC in the institution.</p>	

The latest regulations of the University for UG as well as PG programmes include audit courses, earning of extra credits by students who participate in activities like NCC, NSS, Swacch Bharath, Social Service Programme, etc., grace marks to students who participate in cultural events, sports and college fitness education programmes. Hitherto, the college has encouraged student enrollment and successful completion of courses under MHRD initiatives like SWAYAM, NPTEL, etc. There are students who complete skill-courses from Registered Higher Education Institutions offering vocational Degree or Diploma or Post Graduate Diploma or Certificate programmes. The accrual and redemption of credits through the Academic Bank of Credits shall be a highly student-centric approach which will be beneficial to the average or slow learner. Students who have to quit the course on unforeseen grounds too shall benefit from credit transfer and credit accumulation in the ABC model. The institution, in future, is willing to be part of government endeavours such as the National Academic Depository or ABC portal as soon as the resolution on ABC is being approved by the higher academic bodies. The college can also institutionalize an online repository for all academic achievements under the Digital India Programme in the years to come.

17.Skill development:

Vimala College, with a vision to improve the quality of education, has switched onto combining class room centered formal education with experiential learning via industrial practice or internships since the last NAAC accreditation. The college has commenced programmes under Community college and B.Voc schemes aiming at integrating knowledge acquisition simultaneously upgrading human skill towards creating employable youth. Mentoring is so well integrated in our system to motivate and help the students to fruitfully shape their future upholding their interests and current industrial requirements. The college insists students to take up curriculum enrichment courses during the first two years of their graduation. This includes courses to improve their soft skills, communication skills, professional skills and research skills. The institution offers certificate courses in foreign languages (German and French), Trinity Graded Examination in Spoken English, Malayalam and Hindi communication and computing, ACCA, CMA, Diploma in Practical Accounting and Tax Practice and Advanced Course in C++ & Python. Basic skill enhancement courses include soft skills for personal excellence, Mathematics Skill Development Programme, Digital learning and cyber ethics, Statistical analysis, Observational astronomy, Energy auditing, Culinary arts, Practical methods in food analysis, Entrepreneurial skill development and

selfemployment for women, Sustainable farming, Econometrics, Fitness with dance, Holistic approach in yoga, Healthy living and many more. The college also hosts Government skill enhancement programmes such as WWS, ASAP, DCA, KILA certified course on Local governance, etc. Vimala college has been 3 star rated by the Institution's Innovation Council of MoE, Government of India. The installation of an incubation centre, research hub and start-up initiatives such as C-glow, V-fert, Aquaphilia, Astrophile, etc. has triggered entrepreneurial skills among students. Activities under dance club, music club, debate club, nature club, Bhoomithrasena, Biodiversity club, Media club and so forth also address interests of students and nurturing of their inherent talents. In future, the institution aims to take up ventures in order to align with the Government of India's National Skills Qualification Framework (NSQF) and requirements of Industry 4.0.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sanskrit and Hindi are the Indian languages taught in the campus. Observation of Hindi Diwas, Mother tongue day, Keralapiravi, Tourism day, Khadi day, participation in Ek Bharat Shresht Bharat - all are meant to inculcate national spirit in the youth. The activities of the folklore club, promotion of ethnic cuisine, the library collection of 'Thaliyola Grandham', inception of an art gallery, observance of days of national relevance, events related to 'Karkidaka' week, annual events in honour of literary and national figures - all aim to inculcate and uphold the values of our culture. An area in the campus is specifically defined as "Nakshatravanam" where trees specific to the Malayalam stars are planted. Research and student projects such as Mathematics in 'Vasthu' and 'Athirathram', theyyam, kathakali, literature etc. helps the learner to have a respect towards their culture and understand the value of their rich heritage. Some courses run by the institution in line with integration of Indian Knowledge system includes 'Indigenous knowledge of herbal medicines in Kerala' through MoU with Amrita Ayurveda, Human rights and Fundamentals of Indian constitution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Vimala has clearly stated Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Course outcomes (CO) for all courses offered by the institution in line with the spirit of NEP. Any course designed caters to cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain specific skills, outcome-based education (OBE) ensures at all levels social responsiveness and ethics, as well as

entrepreneurial skills so that students contribute proactively to economic, environmental and social well-being of the nation. A lot of ventures were organized to acquaint the faculty with the need and framework of OBE. Every effort was made to implement Bloom's taxonomy at various levels - from setting of the question banks to evaluation of the quality of question papers and exam results.

20.Distance education/online education:

Distance education or online education unveils ample opportunities before the learner. Though it lacks face to face interaction with peers and instructors, it brings the comfort of learning a course at one's own pace, acquiring knowledge in a field of one's own taste and interaction with experts beyond geographical barriers. Vimala has been offering courses via the Moodle platform since 2017 which evolved as a major platform for online teaching during the Covid-19 pandemic. Digital platforms were immensely used for engaging classes, for celebrations, for conducting meetings, webinars, workshops and faculty enrichment programs. The various tools used by the faculty now include , Vimala Linways, Google Classroom, Zoom, Moodle, Webex, Teams, Jamboard etc. using videos and presentations as teaching and learning aids. Assignments, quizzes, surveys and assessments are now effortlessly done online. Student interaction is being ensured via group collaborative activities and projects. The making of short videos, interactive presentations, posters and brochures for academic and non-academic purposes helped to expose the creative talents in students. Blended learning was one of the new normal envisaged in New Education Policy as well. Though Covid-19 kept people indoors, educational scenario has tremendously transformed adapting the educators as well as students to switch between online and offline teaching and learning. Vimala offers discipline specific courses via its learning management system promoting the blended system of learning. The online PG Diploma in Data Science, coaching for competitive exams such as JAM, NET etc. has benefited the students a lot. The use of digital repositories, digital media for virtual learning, virtual labs, credit-based recognition of MOOCs and courses offered by NPTEL, SWAYAM etc. will be ensured at par with high-quality in-class programmes in future. Moreover, internationalization of education will be facilitated through institutional collaboration.

Extended Profile

1.Programme

1.1

34

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **2841**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **930**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **2809**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **882**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **143**

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1	34
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	2841
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	930
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	2809
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1	882
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	143
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	143
Number of sanctioned posts for the year:	
4.Institution	
4.1	659
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	96
Total number of Classrooms and Seminar halls	
4.3	501
Total number of computers on campus for academic purposes	
4.4	611.23
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Ever since its inception, Vimala College has adopted all measures to align the curricula to its vision of empowering women. Efforts are made to develop dynamic curricula in order to foster global competencies. The development and implementation of curricula were as follows:

1.Directives for curriculum enhancement:

- NAAC Manual
- Stipulations for Autonomy
- CMC Educational Policy

2.Planning stage :

- Orientation for faculty, Identification of gaps and suggestions for improvement.
- Curriculum design for introduction of new programmes

3.Groundwork for OBE consisted of:

- Composition of POs, PSOs, COs, etc in consonance with the Vision & Mission.
- Structuring of Feedback and Constitution of BoS

4.Need Assessment

- stakeholder Feedback
- Pre-Board discussion
- Suggestions of BoS for syllabi revision

5.Implementation

- Resolution by the Governing council to initiate new programmes.
- Recommendations by BoS,Ratification by Academic Council and approval by University and Government
- Programmes revised to be in tune with the emerging local, national and global trends.

6.Outcome

- New programmes PG-Statistics, Zoology, Computer Science and UG -Psychology introduced. ???

The POs reflect a holistic approach towards nurturing a Vimalite adept in social and professional skills apart from specialised knowledge and practical applications of these skills. The curricula are systematically updated to reinforce the learning outcomes outlined in the programmes offered.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_1_1_1_curriculumdesign.html

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

851

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

133

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

34

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The cross cutting issues have a crucial presence in the ultimate goal of the institution, and feature prominently in the POs, PSOs, COs and Graduate Attributes.

1.Integration of crosscutting issues in syllabus

- Core and Elective courses: 54 courses with emphasis on Professional Ethics and Human Values, 32 on Gender Issues and 47 on Environmental sustainability
- Common Courses: (English /Hindi /Malayalam/ Sanskrit): Includes modules related to human values and ethics, environment, societal transformation, gender
- Audit Courses: IPR, Gender, Disaster Management, Consumer Protection

2.Value Addition Courses

- Certificate Course on Gender Sensitisation by the UGC Centre for Women's Studies
- Certificate Course on Life Skills

- Certificate courses on energy auditing, medicinal plants
- Segments included in value addition courses: self-defense, protection against violence, cyber security and gender equality

3.Value Education Course

- Value education course modules include rights and duties of the individual, society and the role of religion, personality development and values for a successful life

4.Research

- Adherence to Research Policy and Research Ethics
- Course on Research and Publication Ethics made mandatory by the University of Calicut for all research scholars
- Plagiarism check software in the Library
- In addition, various cells promote discipline knowledge, impart scientific prowess, and practical skills required to develop professional and social competence.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

39

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1520

File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
1913	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://vimalacollege.edu.in/feedback-portal
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://vimalacollege.edu.in/feedback-portal
Any additional information	View File

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1115	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
586	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>Departments are given flexibility in conducting entry level assessment to identify advanced and slow learners and promote strategies and create an environment for the advancement of both categories of learners.</p> <p>1.Categorization of Students</p> <ul style="list-style-type: none"> • Initial categorization made at the time of admission, based on the result of qualifying examination • Entry level assessment framework developed by the IQAC • One Week Student Induction Programme • Classroom response, tutor interaction, teacher-student interface • Support to differently-abled students based on need assessment • Students requiring special attention (other than disability) 	

are also identified.

- Following the performance in subsequent tests, the list of advanced and slow learners is modified.

2.Measures for Improvement:

- The tutor improvises strategies to upgrade slow learners and enhance the performance of advanced learners.
- Specific Programmes for Slow learners: Transition support, Bridge courses, Mentoring sessions to identify and overcome the challenges and difficulties, Remedial coaching, Peer teaching, Library Assistance, Easy comprehension aid - simplified learning material, Exam preparation groups, Student Support Programme (SSP) of KSHEC
- Specific Programmes for Advanced Learners: Student as Teacher, Motivational visits Walk With Scholar (WWS), KSHEC, V TRACK, SPARK, V-Lead, YIP, Internships at premier institutes, IIC, ASAP and mentoring for competitions/exams, career guidance etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_2_2_1_assessmentstrat.html

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2021	20	1

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

College adopts student centric methods including seminars, student as teacher, projects, flipped teaching, blended learning, brain storming, group discussions, paper presentation based on research

on specific topics, assignment, quizzes, structured debates, demonstration, mass display and the use of LMS.

1. Experiential Learning:

- Laboratories - practicals - projects/ dissertations - hands on trainings
- Internships
- Young Innovators Programme(YIP)
- Vimala Tuning Research Aspirants towards Creating Knowledge (VTRACK)
- Study tours/Industry Visits
- Field Trips - rural, tribal and community camps and visits, nutrition camps
- Visits to Social Welfare Institutions
- Involvement in social development programmes-street plays, rallies and campaigns addressing social issues (DST-NCSTC-Covid Awareness Campaign, drug abuse, water preservation, child labour, protection of human rights etc), medical camps, health campaigns, UBA

2.Participative Learning

- Interface with the experienced: subject experts, persons of eminence, illustrious alumnae
- Student Organized Seminars
- Student Union Activities:
- Activities undertaken under the aegis of the Institution's Innovation Council(IIC)
- Walk With Scholar(WWS), Additional Skill Acquisition Programme(ASAP)
- Activities of NSS, NCC, Alumnae, PTA, UBA, Swachh Bharat Abhiyan, Swachta Pakwada and Departmental programmes

3.Problem solving

- Developing Programmes and projects, Case discussion, Startups, Counselling, Collaborative Projects
- The opportunities obtained through Day Celebrations, Activities of various Clubs and forums, certificate programmes and extension activities afford students a varied learning atmosphere.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_2_3_1_studentcentric.html

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Institution has earnestly supported academic expansion with the required infrastructural enhancement.

1.Methodical Faculty Orientation for Use of ICT:

- Participation in FDPs/FEPs/Others on : MOOCs, MOODLE, Digital Teaching – Learning Tools and Software, Linways AMS, e-content/e-referencing/e-resources, Training Programmes initiated by the MHRD, UGC-HRDCs, KSHEC, University and other institutions
- In house training by trained faculty on developing online resources

2.Implementation of ICT in teaching:

- Linways AMS: digitizes continuous evaluation (attendance, assignments, internals) and also ensures digital communication of all academic affairs among the stakeholders with separate login.
- Digitalised Examination Procedure
- Question Paper Automation - QnSmarti software to ensure confidentiality
- Moodle Courses offered through LMS@Vimala.

3.Infrastructural Expansion for IT Integration:

- Lecture Capturing System, ICT enabled classrooms, laboratories, Seminar/Conference halls
- Automated Library
- The Language Lab: Chomsky Convergence Centre with 24 consoles and a master system functions as both language lab and multimedia room

4.Utilisation of online resources:

- N-LIST INFLIBNET, Subscription to e-journals and e-libraries, NPTEL local chapter
- Online Libraries of Universities accessed
- G-Suite license, Coursera for Campus, Zoom, WebEx, YouTube online platforms, Institution e-content repository
- Webinars, Online workshops, virtual labs and Virtual tours

The training provided and infrastructure developed towards ensuring an ICT-equipped educational system has diversified the possibilities and potential of the academic community.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://vimalacollege.edu.in/ssr2021/criterion_4_3_4_lectureimage.html
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

143

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

All the academic and administrative activities at the College are executed systematically in adherence to the academic calendar.

1. Academic Calendar:

- A comprehensive almanac is prepared in due consultation with the College Council, Controller of Examinations and the IQAC. It is uploaded in the College website following approval of the Governing Council. It is also incorporated in the Student Handbook.
- Content of Academic Calendar: Working days, holidays,

vacation, schedule of internal and external examinations and expected dates of declaration of result

- Preparation of a Master Timetable- any changes in this to be made in consultation with the College Council.
- Preparation of Department Timetable done with distribution of work to faculty.
- Semester breaks effectively utilized to meet mandatory curriculum requirements like internships, experiential learning, audit courses, study tour

2. Teaching Plan:

- Preparation of Teaching Plan: IQAC format for Course/Teaching plan
- Department work distribution in accordance with UGC stipulation, student feedback, faculty expertise and interest
- Weekly schedule is decided according to the syllabus requirements
- The first hour of each course is devoted to dissemination of information regarding syllabus, course delivery and expected outcome

3. Adherence to Academic Calendar and Teaching Plan

- The College Council and the Examination Committee ensures the smooth execution of the schedule.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

143

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

67

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1120

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

36

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

123

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Extensive upgrading of Examination Management System(EMS) by integrating IT to examination procedures. The extensive measures adopted can be categorised as follows:

1.Examination Procedure

- The Office of the Controller of Examinations (CoE) prepares a detailed Examination Calendar
- The Departments supervise the preparation of teaching plans and schedule internal examinations in congruence with the Calendar
- The Internal Examination marks are uploaded on the LMS portal
- University CIA(Continous Internal Assessment): One sessional exam, assignment, seminar/viva and attendance.

2.IT Integration

- Infrastructure: An automated Examination Management System with unique student ID.
- Question Bank System: QnSmarti software for question paper

generation integrated with OBE framework.

- V-MAP software for the calculation of mapping attainment of outcomes.
- Automated Result Analysis available at Linways AMS
- Barcode Mechanism for generation of false numbers has been
- Online assessment strategies were implemented during the pandemic

3. Continuous Internal Assessment System

- While the Internal Assessment System of the University is adhered to, the College ensures a successful academic track record among students by adopting several reforms and practices to enhance the internal assessment measures like viva, Course specific activities etc.

IT integration in EMS helped to minimise chances for error, better accuracy, and lesser human effort leading to efficient utilisation of manpower resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_2_5_3_examautomation.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes, Programme Specific Outcomes and Course Outcomes have been drafted in tune with the vision and mission of the College, and are displayed on the website.

1. Integration of OBE:

- The syllabi specify the PSOs and COs which are the pointers for preparation and revision of its units and modules
- Discussion on directives at Council Meetings
- Drafting of PO by a core team nominated at the Council Meeting
- Departmental meeting for the drafting and review of PSOs and COs
- Recommendation from BoS

- Approval from Academic Council
- Revision of syllabi oriented towards specified outcomes

2. Dissemination

- The POs, PSOs, and consolidated COs are displayed on the website
- The Student Handbook with POs and Graduate Attributes.
- Students are briefed on the outcomes in detail during orientation sessions at the time of admission.
- Incorporated in the teaching plan/course plan
- Tutor also briefs the outcome-based education during the first tutorial hour to clarify students' concerns regarding the learning outcomes and the means to achieve those effectively
- The outcomes are also mentioned in the syllabus of each course

3. Mapping of outcomes is executed through Bloom's Taxonomy based on which the Question Banks are prepared and attainment of outcomes is measured through V-MAP.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_2_6_1_copopso.html

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

V-MAP (Vimala- Method of Measuring Attainment of Programme Outcomes)

1. Method

- The attainment calculation has direct and indirect methods of evaluation:
- The Direct mechanism is based on the consolidated result of the programme which includes: Internal and End Semester Examinations.
- The indirect method is executed based on an Outcome Attainment Survey

2.Mapping of outcomes to four parameters

"explain", "demonstrative", "can be analysed" and "meet the requirement" on a 4 point scale.

- The batch wise average of the feedback score mapped to a 4 point scale.

3.Level of Attainment

- The final direct component (D) comprises 20% of the internal and 80% of the external component.
- The indirect component (ID) is obtained through the Attainment Survey.
- The final CO attainment (FA) weightage comprises 20% of indirect (ID) and 80% of direct (D) component.
- The attainment level of PO and PSO is calculated based on the final CO attainment score.
- Based on direct and indirect components, attainment level is analysed for each student.
- The statistical analysis of PO and PSO attainment is done.
- Benchmark of attainment at three levels are set at activity to CO, CO to PO and CO to PSO levels.
- The analysis thus obtained through the software, enables the adoption of corrective measures.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_2_6_2_attainment.html

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

822

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://vimalacollege.edu.in/ssr2021/criterion_2_6_3_reportcoe.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://vimalacollege.edu.in/sfasffsf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

1.Policies & Procedures

The regulations stipulated by the University of Calicut are followed while formulating the policies and procedures, uploaded in the website and outlined below:

- Research Policy emphasizes - Institutional core values, Professional ethics, Research Procedure, Seed Money and Guidelines for collaborative research. Code of Research Ethics, Policy for Plagiarism Check, Consultancy Policy and Policy for Professional Development Grant

2.Committees

- Research & Consultancy Committee
- Research Ethics Committee
- Research Advisory Committee (RAC) for individual scholars
- IPR Cell

3.Research Activities

- Spark- Interdepartmental PG Project Presentation Competition

- V-TRACK (Vimala-Tuning Research Aspirants towards Creating Knowledge) – an IQAC initiative for UG research promotion
- Vinspiration- Talk by alumnae
- Explorigate Research Webinar Series
- Research Conclave—for PhD scholars
- Vimala International Research Journal (VIRJ) for Pure and Applied Science & Humanities and Social Sciences
- Reflections - Journal published by UGC Centre for Women's Studies
- Vimala College Publications in collaboration with Raja Rammohan Roy National Agency
- Departmental research activities

4. Research Facilities

- Infrastructure— dedicated discipline wise area for research scholars
- Library
- Laboratories with research facilities updated with the support of DST/RUSA/CPE/Autonomy, Seminar/Conference Halls
- Research Hub

5. Promotion of Research

- Seed money provided to faculty
- RUSA, DBT, UGC, CPE, FIST, KSCSTE funds for research augmentation
- Best Teacher-researcher award
- Incentive for publications

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vimalacollege.edu.in/research
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year

(INR in lakhs)**7.10812**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**1**

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****25.65**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion322projects.html
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

26

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://vimalacollege.edu.in/ssr2021/criterion324ecopiesgrants.html
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College has an Innovation & Incubation Cell under KSIDC, the

activities of which are now featured under the IIC of the MoE.

1. Innovation and Incubation

- Institution's Innovation Council (IIC): under MoE
- Young Innovators Programme (YIP): active participation in Government of Kerala initiative
- Vimala Centre for Innovation : incubation of eco-friendly sanitary Napkins in collaboration with Khadi Board and College seed money support
- Departmental Entrepreneurship Efforts: Astrophile(LED stars and lamps), Aquaphilia(fish cultivation), mushroom cultivation, V Fert(green compost manure), C Glow(soap products and sanitizers), Brochure Designing and Foodie's Spot

2. Research

- Areas of Specialisation: Material Science Division, Tissue Culture, Pisciculture, Polymer Chemistry, Dietetics, Textile Technology
- Infrastructural Support: Material Synthesis Lab, DST-FIST Lab, Zoology Workstation, Tissue Culture Lab, Instrumentation Lab, Home Science Labs
- MoUs in research with institutions like SCIO Oxford, CPCRI, KFRI, FECER and KAU, to transform research ideas for the benefit of society.
- Several research publications with institutions of International and National repute.

3. Entrepreneurship

- ED Club (DIC, Kerala): skill development sessions/ fests and exhibitions
- Business Track, Riti, eco-friendly textile designing
- Promote Industry-academia collaborations certificate courses/internship/MoUs

4. Community Orientation

- Develop skills in the community, Assembling and distribution of solar lanterns, Energy audit in the local community and industry, Sale of vermicompost, Water quality testing, mosquito control awareness, surveys

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_3_3_1_innovimala.html

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

144

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

27

File Description	Documents
URL to the research page on HEI website	https://vimalacollege.edu.in/view-pdf/list-of-research-scholars
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

57

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

108

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_3_4_4_listofbooks.html

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

82

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

8

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

15.34218

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

6.83403

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities have always been a passionate vocation of the College. There is a Policy on Student Engagement in Community Extension Activities.

1.Participation in Government Initiatives:

- Unnath Bharat Abhiyan(UBA), Need assessment surveys, Community Nutrition Camps "AROGYASAMHIDA", V4U: YouTube Channel, Dyuthi: Digital Library for children, FCC Family Counselling Centre offering counselling service, NSS and NCC activities - observation of days, cleanliness/sanitisation drives, volunteer services, rehabilitation and relief activities, Swachhatha Pakhwada and Swachh Bharat Abhiyaan, CHILDLINE Nodal

2.College initiated activities:

- Clubs and forums, Gender sensitization programmes, Certificate Courses, programmes by the Women Development Cell and the UGC Centre for Women's Studies.
- V Podcast -Podcast Channel of the College launched during COVID-19.

3.Department initiated activities:

- Awareness programmes on the ill-effects of substance abuse,

the necessity of good nutrition and health, self-defence and cyber security, organic farming.

- Survey on agraaharam (heritage village) in collaboration with the Heritage Department and literacy initiatives in economically challenged areas.

4. Efforts under VCEC (Vimala Community Extension Centre), VCASS (Vimala Community Aid & Sponsorship Scheme) support for deserving school children and Pakalveedu - day care for elderly.

5. Response to emergency:

- Vaccination drive, mask and sanitizer production, COVID Awareness Campaign Project by DST, distribution of essential materials and Psychosocial services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_3_6_1_extension.html

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

13

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

58

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2841

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

462

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

22

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Vimala College has classrooms, laboratories, halls, library, auditorium, guest house and other facilities spread across four blocks.

1. Curricular

- 89 ICT enabled well-ventilated, spacious classrooms with adequate lights, fans, furniture, Boards, speakers and access to the College Wi-Fi and LAN connections.
- 38 well-equipped Laboratories including UG and PG labs, Tissue Culture Lab, Chemistry Instrumentation Lab, Computer Labs, Language Lab (Chomsky Convergence Centre), Digital Video Production Lab, Food and Nutrition Lab, Nutrition and Dietetics Lab, Textiles and Clothing Lab, Food Microbiology Lab, Food processing Lab, Food Science and Nutritional Biochemistry Lab, Garment Construction and draping Lab, Textile Testing and Wet Processing Lab, CAD Lab, Laser Lab, DST FIST Lab, Material Synthesis Lab and Zoology Instrumentation Centre.
- The Research Centres - English - Tagore Hall, Commerce - Chanakya Hall, Physics - Vimala Physics Research Centre, Economics, Social Work and Malayalam
- Computing Equipment/ Facilities for enhancing teaching-learning and administrative activities.
- Linways - LMS and AMS, Lecture Capturing System.
- Audio Visual Centre with Mixing and Editing Facilities, Multimedia Lab and Server Room.
- Department rooms (17)
- Library: Central Library, Garden Library, Media Centre, Art Gallery, Research Hub
- Gardens and Museums: Nakshtavanam, Botanical Garden, RET Garden, Zoology Museum, Mushroom Cultivation Centre etc.
- International Aquatic Academy open to public

2. Co-Curricular

- Seminar/ Conference Halls(6), Auditorium, Leisure Tower, Amphitheatre, Reprography(3), Printing Press etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_1_1_tachinglearn.html

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. Facilities for Yoga, Sports and Games (indoor, outdoor):

The Faculty of Department of Physical Education, along with National Institute of Sports (NIS) trained coaches offer regular training programmes for sports activities. Adequate support in the form of equipment, kits, sportswear and financial assistance is also provided.

Infrastructure Facilities:

Infrastructure for Sports training - Athletics 200mt Track, Long jump pit ordinary, Runway, Basketball Court (outdoor) 35x20m, Handball Court/ Baseball/ Softball/ Cricket/Netball/ Rugby, Kabaddi (mud court), Basketball Court Indoor, Fencing (indoor), Gymnasium, High Jump pit, Shot put sector, Judo (indoor) mat, Kabbadi mat, Long jump pit Synthetic, Tug of war, Boxing (Indoor), Wushu, Shuttle Court. Indoor Stadium with Yoga hall/ Aerobics hall for Fitness Sports training, Outdoor Fitness Garden, Marian Forecourt. Vimala International Aquatic Academy with Swimming pool 50x25m for International Competitions, Training pool 15x10m for amateur training and Baby pool.

2. Facilities for Cultural Activities:

The following infrastructure facilities are utilised to promote cultural activities: Auditorium, Silver Jubilee Hall, Lissieux Hall, Marian Hall, Amphitheatre, Leisure Tower, Audio-visual Centre for Campus Radio Recording, Mixing and Editing, Media Centre for Co-curricular activities, Digital Video Production Lab for Recording and Editing, Marian Forecourt, Strategic corners in the campus like Nakshatra Vanam and Public Address system

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_1_2_facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

96

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

251.88

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The fully automated Central Library is housed in a three-storeyed building covering an area of 15000 sq. ft. Software and Automation: Library has been automated since 2003 with LIBSOFT and Subsequently migrated to KOHA, the Integrated Library Management Software, in 2018 and further upgraded to KOHA version 20.11.00.000 in 2021.

Infrastructural Facilities:

- Reading room, Reference Section, Internet Resources, Media Centre,
- Digital Library, Research Hub, Bound Volumes, Book Bank, Periodical Section, newspaper section, Reprographic Section, E-book Corner, Alumnae Section, Children's Book Section, New arrivals, issue and return sections, property counter.
- Books and Physical Resources: 80432 books, 235 journals and periodicals, 4603 Archives, 6 Palm leaves, 889 Electronic resources, 1000 Thesis and projects.
- Digitization : DSPACE and Digi Library with access to NLIST-INFLIBNET, DELNET and OPAC. Database Searching and Online Services (Website and Blog).

Response to COVID 19: Strengthened online access to educational resources/ materials for all. Uniqueness: Manuscript Collection with Palm-Leaf, Book of the month, 'Donate a book', Collection of Books donated by alumnae, Children's Literature, Plagiarism Check, Paper Recycling Unit, Brain Gym, Automated Gate with RFID and Garden Library Inclusivity : Differently-abled support - Screen Reader, Open Book Reader, Ramp, Wheelchair, special space Library Club of reading enthusiasts

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_2_1_software.html

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
---	--------------------------------------

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**13.38309**

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****470**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Vimala has established and maintains a robust IT infrastructure inclusive of hardware and software facilities which undergo regular and timely upgrades according to requirements.

1.IT facility

- 300 Mbps of FTTH (BSNL) and 10 Mbps (Jio) internet facility with 30 Wi-Fi access points. Vimala Net and Vimala Guest Net facility with internet download/ upload limits controlled by the Admin.
- 100% ICT enabled classrooms, G- Suite for online classes

2.IT Policy to safeguard the IT infrastructure and resources, Policy for MOODLE Course Retention and Storage. IT policy contains guidelines for the use, maintenance, establishment, upgrade and replacement of IT resources, procedures for ensuring data

protection, cyber security and budgeting policy. Risk management for timely data backup and alternate internet connectivity. Guidelines for access, usage and retention of data.

3.Cyber Security: SOPHOS XG210 Firewall was installed in 2020 with Enterprise License Guard. Microsoft licensed Operating System with Windows Imagine License Park. Content filter facility to avoid malpractices, User activity surveillance and control, Web protection. Network protection options against DOS attack, phishing attacks. The College is also engaged in establishing a proxy server for caching data.

Budget allocation for IT Augmentation: The Planning committee along with College Council allocates fund for IT augmentation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_3_1_itpolicy.html

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6	1

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available

A. All four of the above

for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_3_4_lectureimage.html
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

327.81

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College has Policy and procedure for the maintenance of infrastructure facilities and utilization. The Committee in charge of maintenance is headed by the Bursar. Budgetary provisions are made for regular checking, repairs and corrective measures.

1.Procurement of Facilities

- The Management in consultation with all its stakeholders finalises the procurement in consultation with Finance Committee and Purchase Committee

2.Optimum Utilization of Infrastructure

- The Administrative Section solicits departmental proposals of requirements, and make purchases on priority basis. Maintenance Plan is prepared by the Education Committee

- Maintenance of Classrooms, Furniture, Equipment and Laboratories, Conference Rooms, Seminar Halls and Auditorium, Guest Rooms, Library, ICT – Computer, LAN, Internet, and Wi-Fi, Transport, Sports, Games and Fitness facilities, Electrical and Plumbing, Solar Power System, Website, Maintenance CCTV cameras, UPS, air conditioners and lifts, fire safety equipment etc. are taken into account.

3. Reporting for Maintenance -

- Customer Complaints /suggestion register, preventive maintenance register, PD consolidated register, list of machinery and maintenance, stock register, infrastructure office maintenance report are maintained in the administrative office.
- Maintenance request is also reported to the Bursar.
- Bursar investigates the requests on a daily basis and allocates maintenance team to address the request. A completion report will be maintained by the person who executes maintenance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_4_4_2_maintenance.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1142

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

775

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://vimalacollege.edu.in/view-pdf/capacity-development-and-skill-enhancement-programmes
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2134

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

161

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

407

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

10

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

62

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Union is a vibrant presence in the campus. The College follows Parliamentary model for electing the members to the Student Union. Election is held under the supervision of a Committee, headed by the Dean of Students' Welfare, in which a senior faculty is appointed as the Returning Officer. The members are the voice of students and appraise the management of their concerns, Plan and execute events, Ensure student support and Maintain discipline in the campus

Student Union activities are mentored by a College Union Advisory Committee. The Union adopts a name each year based on a theme of social and cultural relevance. Interaction with eminent personalities, College Arts Festival, Coordinate students for representation in arts Festivals, publishing of College Magazine, Fund mobilisation, Observation of important days and events, celebration of festivals, Responding to social issues: Flash Mobs and community services.

Participation in College initiatives, Representation in Statutory and Advisory Committees: IQAC, Pre Board, Anti Ragging, Grievance Cells, Fine Arts Committee, Women Development Cell, Anti Narcotic Cell, Anti Sexual Harassment Cell, Discipline Committee and various clubs. Student suggestion corner, Student Notice Board, Non Teaching Staff Day Celebration, Grand Parents' Day Celebration - Valsalyakoodu, COVID-19 Members of Young Warrior Movement of Ministry of Youth Affairs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion 5 3 2 collegeunion.html

5.3.3 - Number of sports and cultural events / competitions organised by the institution

114

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumnae Association of the College is a registered and recognised body since 2018 (Registration No. TSR/TC/241/2018 dated 18.04.2018). The Association also has an international chapter VIMEX based in the United Arab Emirates. Apart from the official reunion, informal get-togethers and other programmes, members of the Association stay connected over social media and digital platforms. The Association is engaged in College initiatives as well as societal interventions through outreach activities.

1.Role and Responsibilities:

- Alumnae representation in major committees including the

IQAC, DQAC, Board of Studies, Pre-board, Provide financial support, Collaborate with the College for academic/ non-academic endeavours, provide feedback and partner with the College in providing internship and employment opportunities.

2.Activities

- The Annual Reunion and General Body Meeting, annual newsletter Dear Alumna, orientation programme for mothers of students in collaboration with the UGC Centre for Women's Studies.

3.Financial Support

- Contribution towards the installation of Library Digital Display Board, Financial assistance of Rs.80000/- by Vimex UAE chapter to deserving students during Covid 19 for technological access

4.Vimalaardram: Social Outreach Wing

- Pakalveedu, an adult day care facility was opened at Padukad since April 2018.
- Donated essential items to the residents of Ashraya Bhavan, a rehabilitation project in January 2020

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_5_4_1_repalumnaeact.html

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vimala College is the realization of the aspiration of the CMC Management to dedicate their life and service to the vocation of women's education. The Management drafted an education policy, motto, vision and mission statements:

- **Vision:** We envision the total transformation of young women for their enrichment and of the society at large and the nation as a whole.
- **Mission:** We dedicate ourselves to the mission of training women for academic excellence, development of skills and character formation based on the love of God and service to the society and country.

Nature of Governance:

- Democratic and fair distribution of duties and responsibilities is ensured through a well-drafted Organogram.
- Governing Body of the CMC Management, the apex authority of the College, takes care of academic excellence and administrative effectiveness
- Statutory Committees (Governing Council, Academic Council, College Council, BoS, Finance Committee and IQAC) frame policies and execute them
- Controller of Examinations and the Examination committee takes care of timely conduct of both internal and external examinations.

Perspective Plan:

- The IQAC drafts the Perspective Plan, Strategic Plan and Action Plan in consultation with the Departments and teachers taking into consideration NAAC recommendations, stakeholder suggestions and expert opinions.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_6_1_1_vision.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

All the milestones that the College has marked in more than fifty years of its existence - like achieving the highest grade in the preceding three cycles of NAAC Accreditation, worthwhile commemoration of Silver and Golden Jubilee years, the glorious path to Autonomy and CPE, and the immense other major and minor feats accomplished in its onward journey - affirm the collaborative and inclusive approach ingrained in the organisational culture.

Participation of Teachers:

- The Governing Council and Academic Council consist of senior teachers nominated by the Principal.
- The Principal along with the two Vice Principals, takes all stakeholders into confidence while planning and implementing various activities.
- The College Council consists of staff representatives in addition to the HoDs, IQAC Coordinator, Superintendent and Librarian which ensures the representation of all these sections in the strategic decisions.
- The Operations Manual details the role and functions of all committees which ensures clarity in the distribution of work.
- The leadership of various committees and the members are decided after close examination of the potential, work culture and academic background of the staff members.
- Representation of teachers in various bodies like Staff Recruitment committee, Management Admission Committee, Planning and Evaluation committees etc. ensure democratic management and transparency.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_6_1_2_organogram.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Perspective Plan 'Vision 2025' drafted in the year 2015, forms the foundation for the Strategic Plan 2021 formulated in 2017. Participative management lends better focus and significance to the strategic plan drafted with inclusion of views and suggestions of the various stakeholders.

- Activity Implemented: Digitisation of the Teaching Learning Evaluation Process
- Since the attainment of Autonomy and CPE status, there have been sustained efforts to bring the educational processes at par with international standards.
- Extensive digitisation measures were adopted, as follows:

1. Infrastructure and Logistics

- Linways - LMS, Institutional Moodle Platform, Wi-Fi campus, 100% ICT enabled classrooms
- Lecture Capturing System

2. Teaching:

- Teachers have undergone training programmes on digital teaching-learning
- Online resources have been prepared by all teachers

3. Learning:

- The LMS Linways: established in 2016, coordinates all academic processes
- An automated Library with digital resources

4. Evaluation and Assessment

- Linways LMS is regularly updated with student performance:
- Database to store marks, Online attendance, assignments
- QnSmarti: The Question Bank software generates question papers, Barcode on answer scripts ensures complete transparency

5. Feedback

- Teacher evaluation, Course feedback and exit survey is

conducted online.

- Feedback from parents, alumnae and employers are taken.
- Apart from the academic processes, the College also has a digitised admission process and maintains digital student records.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vimalacollege.edu.in/sdgdg
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Organogram reflects the hierarchical, democratic, decentralised, participative and inclusive approach of the Management as represented by the different units.

- The Corporate Management (Governing Body) monitor the overall development and activities of the College.
- Principal, leads the Institution in administrative, academic and public enterprises.
- The Principal is assisted by two Vice Principals- 1) Dean of Students' Welfare & Dean of Residence and 2) Dean of Staff Welfare & Dean of Academics.
- Office of the Controller of Examinations along with Examination Committee deals with all examination related activities.
- Governing Council, Academic Council and BoS plan and approve the strategies and policies for the development of the institution.
- The College Council acts as an advisory unit that supports all academic and administrative functions of the College.
- Finance Committee and Purchase Committee deal with funds allocation and resource mobilisation.
- College Administrative Office, headed by the Principal and supported by the Superintendent, coordinates the administrative affairs of the College.
- Recruitment to permanent vacancies as well as staff promotion is based on the UGC regulations and CAS as per the PBAS approved by the University of Calicut. Kerala Service Rules (KSR) and regulations and statutes of the University

of Calicut are followed by all employees.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vimalacollege.edu.in/view-pdf/organogram
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion 6 2 2 organogram.html

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Vimala College provides the following welfare schemes to employees:

1. Career Development/Progression:

- Policy on Professional Development Grant, Seed money, Recognition for publications and achievements
- Financial support for attending FDP National and College level professional development programmes, Training programmes for teaching and non-teaching staff
- Initiatives undertaken for the processing of CAS of teaching staff

2.Welfare

- Staff association, Recreation room, Staff tour, Staff get together and celebrations, Meeting with Manager once a year
- Sanctioning leave - Maternity leave, Paternity leave, Special Casual Leave
- Ensuring benefits - Group Insurance, State Life Insurance, PF, LTC
- Deputed for training - NCC, NSS, WWS, SSP, FLAIR, FDP, ASAP
- Ascertaining fitness, Staff Sports Day, Fitness centre, Yoga, Fee concession for staff at Vimala International Aquatic Academy
- Support during Emergencies - COVID vaccination camps
- Financial support and Spiritual and Psychological support
- Additional privileges for non teaching staff:
- Necessary aid for marriage, construction of houses and education of children through Vimala Education and Charitable Trust
- Non teaching Staff Day by Student Union
- Rest-area and special uniform for the janitorial staff
- Clean, green and well maintained campus, nursery and day care, residential facility, canteen, transport (college bus), parking space and separate restrooms ensure overall welfare of the Vimala community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_6_3_1_profdevelgrant.html

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

64

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

44

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

91

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The College conducts systematic internal and external audits to supervise the flow of funds and ensure efficient management of financial resources. All audits are conducted at the end of each financial year. All government funds of the Institution are received and disbursed/ spent through Public Financial Management System (PFMS) of the Ministry of Finance.

1.Types of Funds Audited

- Management, Government , Alumnae and Social Welfare

2.Procedure for Auditing

- Internal audit:Day to day verification of accounts is done

by the Bursar and endorsed by the Principal

- The following accounts maintain the financial resources of the institution:
- PD section manages PD account in accordance with State Government rules
- External audit is carried out according to the stipulation of the Government and other governing bodies:
- Chartered Accountant audits all the grants sanctioned by the Government/UGC
- Audit report issued by the Auditor with Utilization Certificate and all necessary ratified accounts are submitted to the concerned sanctioned authorities
- Directorate of Collegiate Education: Verifies all the financial documents related to the public funds utilized by the College
- Final accounts settled after examining the clarifications and corrections
- Accountant General, Kerala: Conducts periodic verification of all the accounts sanctioned by the Government

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_6_4_1_consolidateaudit.html

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

115.22934

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a well framed policy and procedure for fund mobilisation, implementation and utilization.

1. Financial/Material Resources:

- College mobilizes and secures funding: from Grant-in-aid from State Government and Central Government: UGC plan development grants, RUSA, DST, DBT, CPE, KSCSTE, Autonomy, Central Social Welfare Board, Centre for Women's Studies, SSP, WWS, ASAP, MP/MLA Fund, FCC, CHILDLINE
- Management Fund
- Fees collected from students
- College Development Fund
- Parent Teacher Association
- Income generated from Consultancy
- Funds generated through College activities
- Rent generated from providing space to external bodies
- Contribution and sponsorship from individuals and philanthropists
- Endowments and scholarships by well-wishers
- Grants from Government for students belonging to reserved category
- Central/State Government funding for NSS and NCC
- University funding for College Union, College Magazine
- Sponsorship and assistance from Alumnae

2. Procedure for Implementation

- The Finance Committee prepares annual budget taking into consideration the audit rectifications and College Council recommendations.
- Committees are constituted to tap the financial resources with a nodal officer.

3. Utilisation

- The Government funds are administered by the Head Accountant with assistance from the respective Nodal Officers
- All funds mobilised are systematically audited as per government stipulations
- College ensures mobilisation and optimum utilisation of resources through well defined policies and set of procedures formulated for this purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_6_4_3_resourcemob.html

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC engages in constant efforts to upgrade the quality of teaching-learning in the Institution thereby setting a standard that can be emulated. Two practices institutionalized as a result of IQAC initiatives are:

1. Curriculum Enrichment:

- Academic initiatives to enhance the quality of curricula through the introduction of new programmes and courses.
- Objectives :Ensure academic flexibility and skill enhancement through the introduction of Choice-Based Enrichment Courses
- Outline: IQAC undertook initiatives to institutionalize curriculum enrichment accordance with the recommendations of the NAAC peer team and stakeholder feedback
- Implementation: Feedback on the curriculum collected and Pre-board Meetings conducted in accordance with the IQAC directives
- Syllabus Design and Approval
- IQAC organised syllabus revision workshops and training programmes
- A Curriculum Enrichment Committee (CEC) was constituted
- Value addition and add-on certificate courses were proposed to supplement the gaps identified
- Outcome: New programmes initiated, Syllabi of all programmes were revised

2. Faculty Enrichment Programme:

- Objective: The organisation and conduct of enrichment

programmes for staff members

- **Outline:** Sustainable and visionary enrichment programmes were formulated during the strategic planning phase
- **Implementation:** The Faculty Enrichment Committee organises FEPS.
- **Outcome:** Exponential increase in the number of FEPS organised and participated
- **One-week national level FDP** under the aegis of the PMMMNTT of the MHRD

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_6_5_1_policy.html

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Two focal areas where IQAC facilitated reforms in the Institution are Outcome Based structuring of the teaching learning mechanism and the translation of academic research into innovations and discoveries for the welfare, progress and practical applications in daily life.

1. Institutionalisation of OBE:

- IQAC facilitated the design, delivery and evaluation of the curriculum in the direction of outcome based education and concerted measures as Orientation, seminars, workshops on OBE Sessions held at department level to formulate PSOs and Cos.
- OBE was implemented across all programmes and all courses
- V-MAP [Vimala- Method of Measuring Attainment of Programme Outcomes], an indigenous method was developed for outcome attainment measurement
- QnSmarti - Software for Question Bank integrated with artificial intelligence to generate Question Papers aligned to OBE

2. Promotion of Research:

- IQAC drafted Policies on Research and Consultancy and initiating student researcher programmes

- All Aided PG Departments as Research Centres.
- Instituted Seed money for Research
- Initiatives to encourage research collaborations, consultancy and faculty enrichment
- Academic Confluences: Explorigate: Research webinar series
- SPARK: Annual Interdepartmental PG Project Presentation Competition
- V-TRACK for UG students
- Vinspiration talk by meritorious alumnae
- Several other activities to enhance teaching-learning atmosphere in the College are adopted and executed systematically by the IQAC.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vimalacollege.edu.in/ssr2021/criterion_6_5_2_policydoc.html

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://vimalacollege.edu.in/ssr2021/criterion_6_5_3_meetingiqac.html
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has a well-defined policy on Gender Equity and Women Empowerment. Statutory Cells like Internal Compliance Committee, Anti Sexual Harassment Committee are functional in the campus. The activities of UGC Centre for Women's Studies and Women Development Cell facilitates the empowerment of young women.

1. Curricular aspects

- Courses in syllabi instilling gender awareness (32)
- Certificate Course on Gender Sensitization
- Student projects based on gender and women's issues

2. Co-Curricular activities

- Workshops and lecture series to sensitize and empower students
- Legal awareness, Self-defence training, Gender film festivals
- Flash mobs and street plays
- Shikha newsletter on gender issues
- Full-time Security Personnel
- The College has a counselling centre with a qualified full-time counsellor
- Vimala Family Counselling Centre (FCC) offers counselling services to students and public
- Psycho-social help through mentors/tutors
- Common rooms for staff and students, Leisure Tower, Amphitheatre
- Day care centre for young children in the campus is utilized by the staff and local community
- Separate restrooms for men and women
- Sanitary napkin vending machine
- Annual free medical check-up, Nutrition awareness programmes

3. Institutional Outreach for Women Empowerment

- Skill development programmes for local women
- Service Providing Centre for protection against domestic violence under Vimala Community Extension Centre (VCEC) provide large scale assistance to women and children.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://vimalacollege.edu.in/ssr2021/criterion_7_1_1_safetysecurity.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution attributes particular significance to waste management procedure. The College has adopted Policy on Campus Sustainability (Vimala Swachh Campus Policy) and Institutional Green Protocol.

- Colour coded bins recommended by the Kerala Suchitwa Mission are installed for collecting and segregating paper, plastic, degradable waste and e-waste.
- Degradable - organic garbage: The food waste generated is managed through Biogas Plant, Biopod/Pipe Compost, Biopit. Garden waste in the campus is converted to organic manure through vermicomposting and open pit composting units. Paper recycling unit in the College Library recycles waste paper.
- Non-degradable waste: Management of non-degradable solid waste (Plastic, Metal, Glass) is done effectively with the help of approved agencies (Harithakarma Sena of Thrissur Corporation).
- e-waste: The College has a functional MoU with M/s. PROGRESSIVE RECYCLING & TRADING, an agency for e-waste management authorized by the Kerala State Pollution Control Board. Faulty electronic components, batteries, cartridges etc. are collected and handed over to the aforesaid agency.
- Liquid waste: There is a water recycling and purification

unit at Vimala International Aquatic Academy. Waste water from sewage, laboratory, laundry, hostel, and canteen is recycled through percolation system and is used for irrigation and ground water recharging.

- No activity in the campus generates hazardous chemicals, radioactive waste and biomedical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p>	<p>A. Any 4 or all of the above</p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College has made concerted efforts in ensuring an inclusive environment for all stakeholders. The College has initiatives to sensitize students to respect fellow beings transcending cultural, geographic, ethnic, gender, religious, socioeconomic, linguistic and other diversities.

- The institution has formulated policies on Code of Conduct, Services for the Divyangjan etc..
- Several committees are constituted as per guidelines to ascertain inclusive environment in the campus.
- Cultural Programmes and Celebrations, Indigenous festivals - Kerala Piravi, Onam
- Ek Bharat Shreshtha Bharat (EBSB) club activities
- Day celebrations like Mother Tongue Day, Hindi Day inculcate love for different languages
- Send off function includes inter-religious prayer by reading holy books of three different religions
- Inter-religious conclaves-address by religious leaders
- Observance of Communal Harmony Day, Rashtriya Ekta Diwas
- Socio-economic and other diversities: Provision for freeships, fee concession, scholarships, endowments
- 'Lend a Hand Initiative' - Support to address digital divide during COVID-19
- The College also offers ethics and value education classes, DISHA training for life skills and character building.
- Social outreach initiatives like VCASS, V4U, old age home and orphanage visits, Vimalardram, Pakalvedu etc. instill an inclusive mindset in students and teach them to embrace the

virtues of fellow beings irrespective of diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

National values as ingrained in the Constitution of India is reflected in the vision and mission of the College and is an integral part of all institutional policies and activities. Accountable and responsible citizenry is one of the Graduate Attributes of a Vimalite.

1. Institutional Policies

2. Display of National Identities

- Ekta Smarak, Display of Preamble, rights and duties
- Recital of National Anthem, Hoisting of National Flag
- Display of Preamble of Indian Constitution, Constitutional Rights and Duties

3. Curricular Aspects

- Institution designed value addition programmes enrich the curriculum
- Value education programme helps awareness generation

4. Co-Curricular Activities

- NCC, NSS, Anti-Narcotics Club, Red Ribbon Club, Pain & Palliative Club, Civic Club
- Vrithika Nature club, Bhoomitrasena club, Biodiversity club
- Vimala Energy Management Centre, VEMC
- People's Mediation Centre under the auspices of the Arbitration and Mediation club
- Students' Union Activities

5. Observance/ Celebration of Days and Events

- Constitution Day, National Voters' Day, Kargil Vijay Diwas,

Independence Day, Republic Day

- Rashtriya Ekta Diwas
- Swadeshi National Handloom Day
- Gandhi Jayanthi

6. Participation in Government Initiatives and Institutional Recognitions

- Azadi Ka Amrit Mahotsav
- Reading of the Preamble of Indian Constitution, Constitution quiz
- Vigilance awareness week
- Village adoption under the UBA of MoE
- Fitness programme COFE, 'Fit Vimala Fit India'

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and international commemorative days, events and festivals are celebrated/observed to sensitize the students and community.

- Environmental consciousness and sustainable living practices imparted through: World Environment Day, Ozone Day, World Paper Bag Day, National Handloom Day, National Energy Conservation Day
- Gender sensitization and gender equality promotion is achieved through the celebration of International Women's Day
- Science popularisation through the activities conducted as part of: World Space Week, Computer Literacy Day, Ramanujan Day
- Patriotism and constitutional awareness are instilled through activities organized as part of: Independence Day, Republic Day, Gandhi Jayanti, Kargil Vijay Diwas, Constitution Day, Rashtriya Ekta Diwas, 75th Year of Indian Independence–Azadi Ka Amrit Mahotsav
- Appreciating linguistic and cultural diversities through the celebrations organized as part of: Hindi Diwas, Sanskrit Day, Mother Tongue Day, Reading week celebrations - Vayanavaram, Kerala Piravi - the formation of the Kerala State - is celebrated with much grandeur showcasing the rich cultural heritage of Kerala
- Healthy lifestyle and general well-being are cultivated through: World Food Day, International Yoga Day, World Mental Health Day, National Milk Day
- Motivating the youth to constructively contribute to Nation building : World Humanitarian Day, International Youth Day,

**International Day against Drug abuse, National Youth Day,
Teachers' Day**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-1

1.V-RESPOND - Campus to Community

2.Objectives of the Practice

- To elevate Vimala as an indispensable unit of service to the community
- To inculcate sensitivity and responsiveness to social problems

3. The Context

- V-RESPOND practices include Response to emergencies, Economic, Psycho-social, Educational support, Support to elderly and terminally ill

4. The Practice

- Active participation in Government initiatives and College initiated activities
- COVID-19-vaccination camps, young warrior programme
- VCASS, 'Vimalardram', Lend a Hand, Digital Literacy Programmes, FCC, service providing centre
- 'Pakalvedu', Activities by Red Ribbon, Pain and Palliative care Clubs

5.Evidence of Success

- Recognitions for the commendable community extension activities.
- These practices could mobilize the students for social service initiatives.

Best Practice-2

1. Digital OBE Integrated Question Bank

2. Objectives of the Practice

- To ensure the incorporation of OBE in evaluation
- To automate the EMS to optimise resources ensuring confidentiality

3. The Context

- College Management in consultation with the faculty, resolved to initiate question bank system and equipped faculty by training sessions.

4. The Practice

- Provide guidelines for the preparation of the question bank
- Faculty assigned for each course according to expertise
- Vetting, Review and approval

5. Evidence of Success

- Confidentiality was ensured through the objective approach.
- Manpower and time saved as part of automation

File Description	Documents
Best practices in the Institutional website	http://vimalacollege.edu.in/ssr2021/criterion_7_2_1_bestpractice1.html
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness - Attributes of a Vimalite

For more than five decades now, the thrust and focus of Vimala on women empowerment has evolved into a culture that reflects in all spheres. All stakeholders of the College imbibe this culture that culminates in the moulding of a Vimalite as described and envisioned in the graduate attributes that the Institution upholds.

The initiation to college education is through an Induction Programme envisioned as Vimalaarambham - the beginning at Vimala. The Curriculum design and reforms are executed to empower pupils to develop into civic, responsible and independent individuals. Sensitivity to/knowledge of contemporary issues are imparted through the value addition courses. Various innovative programmes like VTRACK, SPARK, Vinspiration, Explorigate, VLead and V-Respond provides a distinctive learning environment for students.

An alumnae community comprising 5 out of the 19 women Olympians in the state, international and national sports stars, renowned academicians, entrepreneurs and artistes of high stature, form the touchstone of excellence for future generations. This mark of excellence—that of being a Vimalite—sets each of the students apart from the rest of their peers, an honour and legacy that prevails throughout their lives. Thus, what makes Vimala distinct is her student community.

File Description	Documents
Appropriate link in the institutional website	http://vimalacollege.edu.in/ssr2021/criterion_7_3_1_report.html
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. NAAC fourth cycle SSR submission and visit
2. Initiative towards implementation of NEP
3. More resource allocation/mobilization for research promotion
4. Implementation of DBT STAR college scheme
5. To implement innovative pedagogical methods
6. To enhance MoUs and linkages with institutions with National and international repute