

Internal Quality Assurance Cell (IQAC)

**AQAR**

**2017-2018**

Of



Vimala College (Autonomous)

Thrissur

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Vimala College, (Autonomous)

1.2 Address Line 1 :

Vimala College, (Autonomous)

Address Line 2 :

Thrissur

City/Town :

Thrissur

State :

Kerala

Pin Code :

680009

Institution e-mail address :

mail@vimalacollege.edu.in

Contact Nos. :

0487-2332080

Name of the Head of the Institution :

Dr Sr Beena Jose

Tel. No. with STD Code :

0487-2332080

Mobile :

+91 9562503468

Name of the IQAC Co-ordinator :

Dr. Minimol K

Mobile:

9495875418

IQAC e-mail address:

iqacvimala@gmail.com

1.3 NAAC Track ID

KLCOGN10094

(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143  
dated 3-5-2004. This EC no. is  
available in the right corner - bottom  
of your institution's Accreditation Certificate)

EC (SC)/01/RAR/84, dt; 05.05.2014  
Revised on 18.12.2017

1.5 Website address:

www.vimalacollege.edu.in

Web-link of the AQAR:

http://vimalacollege.edu.in/index/iqac

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Five Star		19-01-2001	18/01/2006
2	2 <sup>nd</sup> Cycle	A grade	3.3	29-01-2009	28/01/2014
3	3 <sup>rd</sup> Cycle	A grade	3.5	5-05-2014	04/05/2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12/11/2003

1.8 AQAR for the year

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on 04/09/2014
- ii. AQAR 2014-15 submitted to NAAC on 24/11/2015
- iii. AQAR 2015-16 submitted to NAAC on 03/11/2016
- iv. AQAR 2016-17 submitted to NAAC on 14/11/2017

1.10 Institutional Status

University

State ☒

Central ☐

Deemed ☐

Private ☐

Affiliated College

Yes ☒

No ☐

Constituent College      Yes ☐      No ☒

Autonomous College of UGC      Yes ☒      No ☐

Regulatory Agency approved Institution      Yes ☐      No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education ☐      Men ☐      Women ☒

Urban ☒      Rural ☐      Tribal ☐

Financial Status      Grant-in-aid ☐      UGC 2(f) ☒      UGC 12B ☒

Grant-in-aid + Self Financing ☒      Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒      Science ☒      Commerce ☒      Law ☐      PEI (Phys Edu) ☒

TEI (Edu) ☐      Engineering ☐      Health Science ☐      Management ☐

Others (Specify)

#### 1.12 Name of the Affiliating University (*for the Colleges*)

University of Calicut

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☒

College/University with Potential for Excellence ☒

DST Star Scheme ☐ - UGC-CPE ☒

UGC-Special Assistance Programme	-	UGC-CE	
UGC-Innovative PG programmes	-	DST-FIST	√
UGC-COP Programmes	-	Any other ( <i>Specify</i> )*	√

\*NIRF-National Institutional Ranking Framework

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	24
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	32
2.10 No. of IQAC meetings held	13
2.11 No. of meetings with various stakeholders:	No. 15 Faculty 8
Non-Teaching Staff	1
Students	5
Alumni	1
Others	
2.12 Has IQAC received any funding from UGC during the year?	Yes No √
If yes, mention the amount	Nil
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Performance Based Appraisal system, MOODLE- Online Learning Management system, Outcomes and Assessment, Library Resources and Reference Management

- The IQAC core team conducted departmental faculty meetings to discuss and plan quality initiatives for the year suitable to each department.
- Meetings with student wing of IQAC and also with stake holders especially student representatives
- Conducted a two-day workshop on Outcomes and Assessment
- Facilitated the preparation of programme outcomes and course outcomes of each course and completed compilation of the same.
- Convened monthly meetings of IQAC committee for ongoing planning and evaluation of quality enhancement activities
- Prepared the Annual Quality Assurance Report for the year 2016-17 and submitted to NAAC. Uploaded the same on the college website
- Organised faculty training on Online Learning Management System (MOODLE) and conducted ongoing evaluation and refresher sessions on MOODLE
- Conducted Academic and Administrative Audit of all departments including administrative sections. The AAA was conducted by an external peer team that graded departments based on their performance
- Conducted the annual Dr Lissy John Irimpan Endowment Lecture Series for parents. There were sessions on Mental Health, Effective Parenting and Cyber Safety. More than 700 parents attended the programme

#### 2.14 Significant Activities and contributions made by IQAC

- Conducted motivation sessions for the students on the following areas:
  - Enhancing employability skills through community extension activities and internship
  - Discussion on quality enhancement through Quality Circles
  - Scientific and systematic use of library resources
  - Referencing for Research and Academic Integrity
  - Orientation on faculty evaluation through Linways
  - Mindfulness and observance of Mindful Moments soon after morning assembly
  - Academic paper presentation
- Conducted orientation sessions for faculty members/tutors on the following areas:
  - Course evaluation
  - Extension activities
  - Results analysis
  - Use of Linways for various academic purposes and data management
  - Use of library resources and referencing
  - Academic and Administrative Audit
- Organised visit to St Joseph's College, Devagiri, Kozhikode to understand the quality initiatives undertaken by the college. Vice Principal, IQAC Core team. Controller of Examinations and Librarian were included in the team
- Organised workshops for faculty members on the following areas:
  - Online Learning Management System (MOODLE)
  - API and PBAS
  - Outcomes and Assessment
  - ICT enabled teaching-learning
  - e-filing of IT returns
- Modified the formats for faculty evaluation, course evaluation and exit survey
- Coordinated online faculty feedback and collated the data and prepared report
- Coordinated faculty feedback on functioning of college and compiled a report
- Prepared a proposal for the community extension activities to be conducted in the neighbourhood villages collating the specific plan chalked out by each department and undertook proper follow up.
- Organised leadership training programme for student leaders
- Organised V-live, a community living programme for students
- Conducted Research paper presentation competition (SPARK) for PG students- separate for Humanities and Science
- Organised two paper presentation competitions for students
- Facilitated Student organised Seminars by various departments
- Initiated internship programme at Undergraduate Level

## 2.15 Plan of Action by IQAC/Outcome

Plan of action chalked out by the Internal Quality Assurance Cell towards quality enhancement and the Outcomes / Achievements

	Plan of Action	Achievements
<b>General</b>	Visit to each department by IQAC Core Team at the beginning of the academic year and facilitate discussion regarding quality enhancement activities to be introduced by each department for the academic year	Completed visits to all the departments by July 2017 and made an action plan to be implemented during the academic year
	Formulate a Monthly Performance Report to be submitted by each department by the 5 <sup>th</sup> working day of every month	Departments followed the procedure for effective documentation
<b>Criterion 1; Curricular Aspects</b>	Workshop on Outcomes and Assessment	A two day workshop was conducted on 26-27 October 2017 with Prof N.J Rao as resource person (International Institute of Information Technology (IIIT), Bangalore.
	Formulation of Programme Outcomes and Course outcomes of all courses	Faculty members prepared the course outcomes of all the courses in consultation with Prof N.J Rao
	Academic and Administrative Auditing (AAA)	Conducted Academic and Administrative auditing of all the departments and allied and administrative sections by external peer team on 15 September, 2017
	MOODLE - Online Learning Management System	Training provided to teachers on MOODLE by external experts (06 July, 2017) and developed the Online Learning Management System
	Enhancement of ICT enabled teaching- learning	Training provided to faculty members and student leaders on optimum use of smart boards and provided session by external expert



		Dr Senthil Nathan on 15 February, 2018
	Establish academic linkages and MoUs	Established academic linkages through MoU 1. Kerala Institute of Local Administration (KILA) 2. Legal Services Clinic and Alternative Dispute Resolution Centre 3. SCIO Scholarship & Christianity in OXFORD
	Introduce new Value added courses	Conducted Certificate Course in Local Governance in collaboration with Kerala Institute of Local Administration (KILA) and Certificate Course in Basic Law and Human Rights in collaboration with Legal Services Clinic and Alternative Dispute Resolution Centre
	Upgradation of syllabus	Reconstituted BoS of all disciplines and convened meetings for review and upgradation of all programmes within the stipulated level prescribed by the University of Calicut and approved by the Academic Council and submitted to University of Calicut for approval
<b>Criterion 2 Teaching, Learning and Evaluation</b>	Orientation for faculty members	
	Online evaluation of faculty members by students	Introduced online evaluation of teachers by students through Linways and compiled the report
	Course evaluation by students	Conducted course evaluation by students
	Lecture series by experts- Department-wise	Initiated lecture series by a few departments
	Student-led seminars	Organised student –led seminars on various topics. Enhanced students’

		organisational skills.
	Enhance students' participation in MOOC	Orientation given to all students on MOOC
	Promotion of Industry-Academia Interface	Enhanced interaction with respective industries by all departments
	Exit surveys	Done by outgoing students
	End- semester Results - analysis	Done by all departments
<b>Criterion 3 Research, Consultancy and Extension</b>	Strengthening activities of research centres	Organised Research Conclave on 10 January, 2018 to assess the progress of ongoing research activities of research scholars
	Research Centre for Dept of Economics	Proposal submitted to the University of Calicut to upgrade the department as research centre. Recognised as research centre
	Promotion of research and publication culture among faculty members	Enhanced publications of management faculty Awarded Incentives
	SPARK- paper presentation competition for PG students	Conducted Research paper presentation competition
	Strengthening extension activities by each department	Each department formulated specific action plan for extension activities in the neighbourhood villages and schools. Compiled the proposal
	Setting up <i>Pakalveedu</i> - a day care centre for the elderly	Initiated the project
<b>Criterion 4 Infrastructure and Learning resources</b>	Enhance students' partnership in Clean – Green Campus project and Swachh Bharat Abhiyan	Enhanced students' involvement by allocating specific area for each department
	Refurbishment of facilities	Renovated administrative office, language lab and exam office
<b>Criterion 5 Student Support and Progression</b>	Transitional Support for I UG students	Arranged Peer learning system for academic support for I UG students of each department
	Develop proficiency of students in the area of oral academic presentation	Conducted two paper presentation contests on topics of contemporary relevance
	Activities to promote academic	Organised sessions on Referencing

	integrity among students	for Research and Library Resources
	Initiatives to promote English speaking	Set aside one day of the week for exclusive English speaking
	Formal Orientation for new comers by student leaders	Enhanced students' participation and engagement
	IQAC- Quality Circle of students	Initiated activities to sensitise students on quality enhancement
	Leadership Training for Student Leaders	Conducted V-Lead two day Residential programme for student-leaders
<b>Criterion 6 Governance, leadership and Management</b>	Evaluation of Management by faculty	Collected feedback from faculty and compiled report
	Enhance interaction with stakeholders	Conducted regular meetings with alumnae, PTA and parents, Seminar for parents on Student Wellness
<b>Criterion 7 Innovative Practices</b>	Work-integrated Learning for UG students of all departments	Arranged orientation programme for all students emphasising the importance of work integrated learning, internships. Initiated student internships with industries and social welfare agencies
	Departmental News letters	News letters released by the departments of Physics & Botany
	Green Auditing	Conducted Green auditing in the College by external agency during 2017-2018

*\* Attached the Academic Calendar of the year as Annexure.*

**2.15 Whether the AQAR was placed in statutory body**

Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The statutory body approved the AQAR

## Part – B

### Criterion – I

#### **1. Curricular Aspects**

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3	-	-	-
PG	13	-	7	
UG	16	-	2	
PG Diploma	1	-	-	-
Advanced Diploma	1	-	-	-
Diploma	1	-	-	-
Certificate	13	-	-	-
Others	8	-	-	-
<b>Total</b>	52		9	
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	29 (13 PG, 16 UG )
Trimester	-
Annual	13 (Certificate courses)+ 1 PG Diploma+ 2 Add-on+1 Diploma

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
**(On all aspects)**

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

***An analysis of the feedback is given in the Annexure***

##### **1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

All departments reconstituted their Board of Studies and convened meetings to review and revise the existing syllabus as per the University/UGC guidelines. Subsequently, the recommendations were placed for the consideration of Academic Council and further forwarded to University of Calicut for the final approval.

##### **1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Department of Social Work upgraded as Research Centre by the University of Calicut  
 Proposal submitted by the Department of Economics to the University of Calicut for recognition as Research Centre.

## Part – B

### Criterion – II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Asso. Professors	Professors	Others
	77	65 (62+3 FDP)	11	-	1 Principal

2.2 No. of permanent faculty with Ph.D.

37

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	19 + 1 part time	0	0	0	0	0	0	0	

2.4 No. of Guest and Visiting faculty and Temporary faculty

52

Nil

52

State (Temporary) Guest Faculty - 28

Management (Temporary) Guest Faculty - 33

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	52	12
Presented	25	24	1
Resource Persons	2	5	31

## **2.6 Innovative processes adopted by the institution in Teaching and Learning:**

Transition Support Plan prepared by Departments for students who require academic support. Transitioning to College seems to be a challenge for many students especially due to late entry caused by Medical/Engineering entrance and related uncertainties. The Transition Support Plan was begun by the College to address this issue. The IQAC encouraged all departments to adopt a systematic approach wherein such students can be assisted through this challenging phase with peer support. Students identified as peer educators provide regular academic support to these students. This facilitated students' adjustment to the College system. There is considerable decline in problems reported by students.

In collaboration with the IQAC, the College initiated the Online Learning Management System (MOODLE). Eminent resource persons were invited to conduct basic and advanced workshops which were well received by the College fraternity. Teachers enrolled students for online teaching and learning.

A two day workshop on Outcomes and Assessment was conducted with Dr N.J Rao as the resource person. All faculty members have formulated the programme/ course outcomes for all courses.

Special orientation programmes on ICT enabled teaching, MOOC, SWAYAM and NPTEL for faculty members organised by the IQAC. Students have been enrolled into such courses.

The College introduced the following certificate courses to enhance the employability skills of the student community:

1. Certificate Course in Local Governance in collaboration with the Kerala Institute of Local Governance(KILA)
2. Certificate Course in Basic Law and Human Rights in collaboration with the Legal Services Clinic and Alternative Dispute Resolution Centre, Govt. Law College, Thrissur
3. Certificate Course in Skill Enhancement Programme a Holistic Approach for second year Undergraduate students.

Established academic linkages with Kerala Institute of Local Administration (KILA) and Legal Services Clinic and Alternative Dispute Resolution Centre, Govt. Law College, Thrissur and MoU signed.

All departments formulated add-on certificate courses related to their discipline, and catered the courses to students from other disciplines

Other Innovative Teaching Learning Methods adopted by teachers

1. Generation of Question Banks by students for in depth comprehension of the topic
2. Eliciting and generating different climax for films. This improves creative and critical thinking, script writing, team work etc.
3. Literature Quiz
4. Flipped Classrooms
5. Developed in-house software
6. Open Book Exam
7. Screening of academic videos, online submission of assignments, Debate, Analysis of Business News, Student lead discussions, Online classes by experts
8. Individualized instruction strategy for slow learners
9. Team Teaching
10. Newspaper as a Teaching aid
11. Journal Club

**2.7 Total No. of actual teaching days during this academic year**

189

**2.8 Examination/ Evaluation Reforms initiated by** the Institution (for example: Open Book Examination, Bar Coding,

MCQ, Open book examination for internal assessment. Initiated online internal examination for certificate course for second year UG students through Linways.

**2.9 No. of faculty members involved in curriculum**

Restructuring/revision/syllabus development

53

as member of Board of Study/Faculty/Curriculum Development workshop

**2.10 Average percentage of attendance of students**

88 %

## 2.11 Course/Programme wise distribution of pass percentage:

Sl. No	Title of the Programme	Total No. of Students Appeared	Division				Pass %
			Distinction %	I Class %	II Class %	III Class %	
1	B A English	46	22	59	2	-	84.78
2	B A Functional English	35	11	14	49	6	80
3	B A Malayalam	36	20	39	20	6	85
4	B A Economics	56	-	48.21	19.64	8.95	76.8
5	B A Sociology	57	-	61.82	38.18	-	96.49
6	B Sc Mathematics	55	10.9	56.36	-	-	67
7	B Sc Statistics	34	14.70	29.41	8.82	-	52.94
8	B Sc Computer Science	35	17	40	0.09	0.06	71.42
9	B Sc Physics	46	52.1	34.8	-	-	86.9
10	B Sc Chemistry	47	25.5	28	8.5	-	62
11	B Sc Botany	48	16.6	54.16	-	-	70.83
12	B Sc Zoology	43	29.70	32.40	37.80	-	86
13	B Sc Family & Community Science	35	12.5	87.5	-	-	51.6
14	B com	59	30.51	59.32	1.69	-	88.33
15	B Com *	39	2.56	69.23	7.69	-	79.48
16	M A English	21	-	90.00	10.00	-	100
17	M A Malayalam	16	13	31	56	-	100
18	M A Economics	19	31.6	63.1	5.3	-	100
19	M A Sociology *	14	42.85	57.15	-	-	100
20	M Sc Mathematics *	13	0	45	54.54	-	84.6
21	M Sc Physics	12	58.3	25	8.3	-	91.6
22	M Sc Chemistry *	12	25	75	-	-	100
23	M Sc Zoology *	12	50	50	-	-	100
24	M Sc Botany *	9	-	88.89	-	-	88.89
25	M Sc Home Science Nutrition & Dietetics *	8	50	50	-	-	100
26	M Sc Home Science Textile And Costume Science *	3	100	-	-	-	100
27	M com	21	71.43	23.81	-	-	95.2
28	M S W	19	-	89	11	-	100
<b>* Self Financing Courses</b>							



## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC organised a two day workshop on Outcomes and Assessment for faculty members with Dr N. J. Rao (IIIT, Bangalore) as resource person. All faculty members prepared programme outcomes and course outcomes for their respective courses. This helped in the preparation of question banks based on Bloom's Taxonomy.

Provided orientation to faculty members on how to analyse students' results to gain better understanding of their academic progress and consequently initiate remedial measures

Revised the faculty evaluation tool and conducted online evaluation by students using Linways. Data compiled and communicated to the respective teachers by the Principal.

Organised course evaluation, exit survey by students

Organised faculty workshop on ICT enabled teaching, MOODLE - online learning management system and motivated students to enrol in MOOC

Introduced MOODLE courses by faculty members with follow up and advanced workshop by IQAC.

Ensured Results analysis for all courses by each department.

## 2.13 Initiatives undertaken towards faculty development

IQAC constituted a Faculty Enrichment Committee with an objective to formulate strategies and implement sessions for teachers on a regular basis. All faculty members were encouraged to participate in refresher/orientation and other professional development programmes in other institutes and universities.

IQAC organised faculty development programmes on various topics such as Outcomes and Assessment, MOODLE, PBAS and API, Referencing for Research and ICT enabled teaching

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	4
HRD programmes	-
Orientation programmes	9
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Faculty enrichment programme in the campus	143

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28 (14 Office Staff+ 2 Library staff + 1 Librarian)	8	Nil	7
Technical Staff	11 (10 lab staff + 1 Mechanic )	1	Nil	6

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC took a leadership role in promoting research climate in the campus. Eg. Meetings of Research and Consultancy Cell, SPARK- the research paper presentation competition for PG students, session on Library Resources and Referencing for Research for faculty and students, Paper presentation competition on general topics. The college set aside an amount for research promotion. Faculty on contract basis who published papers in journals have been endowed with cash incentives. The college submitted application to the University for the approval of Economics department as research.

#### 3.2 Details regarding major projects : Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	0
Outlay in Rs. Lakhs	-	45000	-	0

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	36	12	-
Non-Peer Review Journals	1	5	-
e-Journals	-	-	-

### 3.5 Details on Impact factor of publications:

Range 0.751 to 6.647

Average 3.7

h-index 110

Nos. in SCOPUS 7

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	UGC	0	0
Minor Projects	1	UGC		45000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Travel fellowship for Dr Sr Beena Jose	-	UGC	-	1,36,287
	-	Indian National Science Academy	-	40,000
International Fellowship for Dr Sr Beena Jose for 'Bridging the two cultures if Science and Humanities programme' offered by Wycliffe Hall, University of Oxford, United Kingdom. It is funded by Templeton Religion Trust and Blank Mayer Foundation. Our Institution signed an MoU with Wycliffe Hall, University of Oxford, UK.	2	Wycliffe Hall, University of Oxford, United Kingdom.		USD 7110

### 3.7 No. of books published

i) With ISBN No

1

Chapters in Edited Books

3

ii) Without ISBN No.

-

### 3.8 No. of University Departments receiving funds from

UGC-SAP

-

CAS

-

DST-FIST

-

DPE

-

DBT Scheme/funds

-

3.9 For Colleges      Autonomy  CPE  DBT Star Scheme   
                                  INSPIRE  CE  \* Any other (specify)

\*PRATHIBHA IN PHYSICS DEPT.- 2 Nos. and DST-FIST - 1 No.

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	4	5	3	8
Sponsoring agencies	Autonomy Fund & Women Development Cell	KSCSTE	Arnose Pathiri Smarakam Trust & CPE Fund	-	Departments & Women Development Cell

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International       National       Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year :

From Funding agency-UGC

From Management of University/College

Total

3.16 No. of patents received this year : Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year

Total	International	National	State	University	Dist	College
18	3	8		5		2

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum	-	College forum	55
NCC	6	NSS	71

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1	<p>Vimala College has a registered social service organisation i.e. Vimala Community Extension Centre. This Centre provided the following services this year too. Family Counselling Centre aided by the Central Social Welfare Board provided counselling to 654 individuals during 2017-18. The centre also provides services at destitute homes, Family Court (412 cases) and Women's Cell (88 cases) of the Police Department. The Service Providing Centre for victims of domestic violence is another important.</p> <p>Apart from providing counselling services to the community, the counsellors conducted 24 awareness sessions in the community and at various NGOs.</p> <p>The Child Guidance Centre supported by the College Management provides counselling to children and their families.</p> <p>Being the nodal organisation of CHILDLINE, Thrissur, the College offered support to children in need of care and protection. CHILDLINE also conducted awareness sessions and campaign on, the ill-effects of drugs and alcohol, prevention of child abuse, legal awareness regarding child protection etc.</p>
2	<p>Vimala Community Aid Sponsorship Scheme (VCASS): The College continued the activities of Vimala Community Aid and Sponsorship Scheme which provides educational and personal support to 100 school going children in nearby communities. All departments participated in conducting regular monthly meetings and development activities for the children and their parents.</p>
3	<p>Departmental extension activities include:-</p> <p>The Department of Botany organised 'Beyond Green' programme to spread environment consciousness and conservation and motivate students and members of the community for the same. The areas of intervention were St. Francis LP School, Viyyur and local community. Activities included:</p> <ul style="list-style-type: none"> <li>• Talk on Monsoon related diseases and their remedies – community based</li> <li>• Distribution of medicinal plants – Ward V, VII – community based</li> <li>• Nature Trip – for school students</li> <li>• Student motivational programmes – Quiz, Games, Drawing sessions, Distribution of school accessories</li> </ul>
4	<p>The Department of Home Science organized a Community Nutrition Camp named '<i>Sparsham</i>' in Schools and community in Thalikkulam, which is a coastal area. The activities include:</p> <ul style="list-style-type: none"> <li>• Community Nutrition and Medical Camp</li> <li>• Nutrition Awareness Programme for Adult Women</li> <li>• Nutrition Awareness Class for Adolescent Girls</li> <li>• Awareness class on Life Style Diseases for Adults</li> <li>• Awareness class on importance of break fast and exercise</li> <li>• Talk on Health, Hygiene and Sanitation for UP School children</li> <li>• Talk cum Demonstration on Nutritional benefits of Millets</li> <li>• Talk on Anaemia</li> </ul>

5	The Department of Malayalam organised Language skills enhancement programme in Government Children's Home, Thrissur. The sessions were handled by students of the Department
6	The Department of Mathematics organised Remedial Education in Mathematics for students of Govt Higher Secondary School, Ramavarmapuram
7	<p>The Department of Physics organised the Sky Watch Programme - 'Eye to Sky' open to local students and community to inculcate a Scientific temper among students and make them aware of stellar evolution and stellar observations. The department arranged for different sky watch sessions including technical and non technical talks by experts in the field. The project was supported by KSCSTE, Govt. of Kerala.</p> <p>The department also organised awareness programme on waste management among students of nearby schools.</p>
8	The Department of Social Work organised 'Parasparyam'- a get together of residents of welfare institutions. The students provided support services to the beneficiaries of the Legal Aid Cell. They also conducted a data collection among the widows of nearby villages to understand their socio-economic status which was a project of State Social Welfare Board
9	The Department of Sociology organised visits to welfare institutions such as Pope Paul Mercy Home and Central prison. The faculty and students visited tribal settlements and provided information about government welfare schemes. The department initiated internship at welfare institutions and Govt Mental Health Centre to engage students in voluntary services. The department also involved in planting trees in the nearby community under their programme called 'Protecting Mother Earth'
10	The Department of Statistics conducted a session for school students on statistical survey methods, preparation of data collection tools etc.
11	The Department of Zoology organised an extension programme named 'Biophilia' with the following objectives: enhancement of communication skill through increased conversations with the community, augmentation of academic knowledge among students, encouragement of environmental awareness for both students and community, provision of hands-on experience, impart curiosity and encouragement of exploration and self discovery. In connection with the wildlife week (2 <sup>nd</sup> to 8 <sup>th</sup> October), student representatives from UG and PG functioned as ' <b>student zoo volunteers</b> ' and educated zoo visitors at Thrissur Zoo about the habit, natural habitat, reproductive behaviour and feeding habit of animals kept there. Students encouraged the visitors to reflect upon the relationship between humans and animals and humans and nature as well as solidify the zoo experience in the visitors mind.
12	The Department of Chemistry organised a programme called 'Vykhari' with an objective to generate awareness on waste management and give suitable guidelines to make it efficient and useful. The students organised awareness programs on waste management and increased the consciousness of students in protecting environment with the objective of advancing and applying the best practices in ecological waste management including material substitution, reuse, repair, recycling and composting
13	The Department of English organised a yearlong "Holistic Development and English communication Skills" Programme. Sessions on English language skills to help improve the communicative skills of students of the NSUP School, Cheroor were handled. Faculty and PG students performed as teachers for the programme.
14	The Department of Commerce organised a Financial Literacy Programme on Modern Banking to provide basic awareness about modern banking services at 'Sandhyagramam' a remote village in Padukad. The students assisted the community in utilizing modern banking services and also clarified doubts and

	queries of the people.
15	The Department of Economics conducted a survey within the local community to gain an understanding about the need of a day care centre for the elderly.
16	The <i>Pakalveedu</i> is an initiative of the Alumnae Association wholly funded and handled by the Association. The assistance provided by the College is restricted to locational and venue/ infrastructure as the place at Padukad belongs to the College.
17	The College Union conducted a Union Fest ' <i>Spandan 2K18</i> ' on 2, 3 February, 2018 for a charity purpose : "A Home For Her", to raise funds to build a home for a less fortunate student of the College.
	<p><b>Extension Activities of NSS :-</b></p> <ul style="list-style-type: none"> <li>• The NSS initiated the celebration of environment day in collaboration with the Cheroor Grameena Library</li> <li>• '<i>Mazhavillu</i>': Adopted Government HSS, Villadom, and volunteers aided the differently abled children in their academic and extracurricular activities.</li> <li>• Observance of significant days</li> <li>• Organization of awareness programme, interactive sessions, week celebrations, seminars, campaigning programmes, workshops</li> <li>• Training sessions on umbrella making, eco-friendly products and cleaning products for students and Kudumbasree members.</li> <li>• Organization of medical camps, blood donation camps, hair donation camps, eye camps</li> <li>• The organic farm provided fruits and vegetables to the College community</li> <li>• A new initiative namely, <b><i>Sneha Veedu project</i></b> for constructing a house for one of the administrative staff</li> <li>• <b><i>Padheyam</i></b>, a venture distributing food packets to the needy</li> <li>• Visit to Ockhi affected area with relief aids.</li> <li>• Volunteering for State School Kalotsavam</li> <li>• Introduction of a unit named Srishti of Mathrubhoomi Grihalakshmi Vedi at Vimala College</li> </ul>
	<p><b>Extension Activities of NCC:-</b></p> <ul style="list-style-type: none"> <li>• A "Seed Bank" installed as part of the <i>Environment Day Celebration 2017</i></li> <li>• <b><i>Kargil Vijay Diwas</i></b> observed to commemorate the sacrifice of the martyrs</li> <li>• A short film on Waste Management scripted, edited and directed by the cadets</li> <li>• Participated in Suchitwa Mission</li> </ul>



	<ul style="list-style-type: none"> <li>Performed Street Play on waste management</li> <li>Participated in Thrissur Walkathon for the cause Protect the Environment and Promote Tourism</li> <li>Hortitherapy for mentally challenged and differently abled.</li> <li>Served as special police officers for the 58<sup>th</sup> Kerala School <i>Kalotsavu</i> held at Thrissur</li> </ul>
	<p><b>Alumnae Association:-</b></p> <ul style="list-style-type: none"> <li>Distribution of 500 kits containing a blanket and a cake during the Christmas season at the Pain and Palliative Care Unit of the District Hospital, Thrissur and at the Old Age Home, Kottekkad, Thrissur (19.12.2017)</li> <li><i>Vimalaardram</i>: Opening of a day care facility for aged women at the College Extension Centre, Padukad. Coordinated by the Association Coordinator and wholly managed and funded by members of the Association.</li> </ul>
	<p><b>Extension activities of <i>Bhoomitrasena</i>:-</b></p> <ul style="list-style-type: none"> <li>Water quality assessment of temple ponds in Thrissur</li> <li>Observance of World environment day 2017</li> <li>Preparation of a Medicinal Herb Garden in the College</li> <li>Exhibition of wildlife photography</li> </ul>

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29.26 Acre	Nil	Management	29.26 Acre
Class rooms	73	30	Management	103
Laboratories	16	-	Autonomy Grant, CPE and	16

			Management	
Seminar Halls	2	1	Management and Alumnae	3
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	14	3	Autonomy, CPE and Management	14
Value of the equipment purchased during the year (Rs. in Lakhs)	2224325	1730082	Autonomy, CPE and Management	-

#### 4.2 Computerization of administration and library

Library automation software 'LIBSOFT' migrated to International Open source library automation software 'KOHA'

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	70478	2909054	1159	1243530	71637	4152584
All books	74849	--	1200	1256530	76049	--
Reference Books	2340	--	90	--	2450	--
e-Books	135809	5750	--	--	--	--
Journals	190	98000	1	3000	191	101000
e-Journals	6237	5750	--	--	6237	5750
Digital Database	2	-	same	-	2	--
CD & Video	840	--	20	--	860	--
Others (specify)	--	--	--	--	--	--

- Digital Library with D-space and Green Stone.
- Started a New section for books purchased using the fund for Minor/Major Research Projects.
- Provided one computer system for promoting Online courses

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments
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Existing	363	7	Available	1	5	16	44
Added	79	1	Available		-	1	18
Total	442	8		1	5	17	62

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e- Governance etc.)

DCA, Add- on and certificate Courses on Multimedia, e-literacy programs
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4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs. 32, 69, 347/-
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ii) Campus Infrastructure and facilities

Rs.1, 76, 03, 178/-
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iii) Equipments

Rs.32, 21, 392/-
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iv) Others

Rs.93, 70, 108/-
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**Total:**

Rs.3, 34, 64, 025 /-
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## Criterion – V

### 5. Student Support and Progression

5.1

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC organised orientation programme for the newly admitted students to familiarise them with infrastructure facilities at the college and the student support services. The student leaders were actively participated in the programme. A campus tour was arranged for the students under the guidance of class representatives of senior classes.

The academic calendar and handbook were prepared and distributed to the students to disseminate information regarding the day to day activities of the college. All information pertaining to internal assessment tests, end semester examinations, publication of results etc were shared over the public announcement system, notice board and digital screen.

The College website was revamped and the improved user friendly website was launched. A Committee was constituted for the same that engaged in incorporating the latest and fruitful trends in web portal design and content development. The site provides information about academic as well as non academic programmes.

Regular meetings of tutors and student representatives were organised for the proper dissemination of information regarding add-on programmes, support services and activities of clubs and forums.

Counselling and guidance was provided for students who require individual support. Referrals were also made for further expert support services.

Transition Support Services: Efforts to enhance the teaching-learning environment were undertaken with peer educators being sought to provide academic support for IUG students.

Motivational enhancement sessions were organised to encourage pupils to take up student-led seminars and participate in paper presentation competitions.

- Dealt with students' grievances
- Organised the Annual Dr. Sr. Lissy John Irimpan Lecture Series – an awareness programme for parents.
- Strengthened the IQAC Students' Wing

#### 5.2 Efforts made by the institution for tracking the progression

- The college has an effective Tutorial System as part of which each tutor maintains personal contact with students and their families.
- Remedial education for slow learners with the help of advanced learners
- Mentoring by teachers
- Result analysis and maintenance of student progress records
- Updated recording of attendance, and regular follow up of absentees conducted
- Guidance in choosing electives, add-on courses etc provided.
- Department-wise meeting with parents (semester-wise) are conducted to discuss the progress of each student

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2118	376	16 (English), 4(Physics)	Nil

(b) No. of students outside the state

16

(c) No. of international students

Nil

Last Year								This Year							
General	SC	ST	OBC	Muslim	OEC	Physically Challenged	Total	General	SC	ST	OBC	Muslim	OEC	Physically Challenged	Total
1333	310	32	539	119	150	15	2483	1379	306	26	504	127	152	17 but not separated from the common list	2494

The college adheres to the rules and regulations stipulated by the University of Calicut, State Govt. and UGC norms.

Subsequent to the granting of autonomy status, the admission procedures have been undertaken by the College. Submission of application is online.

### 5.4 Details of student support mechanism for coaching for competitive examination

Regular career guidance and counselling services are provided by the Career Guidance, Placement and Training Cell (CGPT) and other departments. CGPT also conducted coaching for competitive examinations such as PSC, Bank, Civil Services Preliminary Examination etc. The CGPT organized orientation lectures on how to prepare for the UGC-NET/ JRF examinations. The Department of Physics conducted Talent Search Examinations (APT and IAPT) and an Online Model Exam for CSIR JRF and IIT JAM Examinations. These initiatives provided opportunities for students to get acquainted with the objective mode of competitive examinations and thus enhanced students' competence to secure admission to post graduate programmes in national institutions of high repute.

No. of student beneficiaries:

100%

### 5.5 No. of students qualified in these examinations

NET	19	SET/SLET	5	GATE	1	CAT	-
IAS/IPS etc		State PSC		UPSC		Others	

### 5.6 Details of student counselling and career guidance

Counselling services were available in the college during the reporting period. The counsellors at the Vimala Family Counselling Centre rendered their services at the campus. The faculty of the Department of Social Work also provided counselling to the students referred by tutors. A counselling room with adequate facilities is available on the campus.

The CGPT of the Institution organised 11 sessions. Experts and officials from various administrative services provided career orientation to students. A two day session on curriculum vitae writing, group discussion, interview skills and mock interviews was also conducted by the CGPT. Career guidance sessions specific to each discipline were also conducted by various departments along with academic practitioner interface and industry visits. A session on Canadian Migration was also organised.

The Department of Commerce organised the following career guidance activities: Orientation on financial market, Logistics, Entrepreneurship, Employability skill development, business opportunities etc. in collaboration with the District Industries Centre, London College of Business and Finance, Cost Accountants of India, Wingilets, Inflight Aviation and Tourism, Exam Edge etc.

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	350	52	67

### 5.8 Details of gender sensitization programmes

The college introduced gender sensitisation programmes through UGC Centre for Women Studies, Women Development Cell. Both these centres conducted regular gender sensitisation programmes.

- The Centre for Women Studies conducted a Certificate Course on Gender Sensitisation involving eminent resource persons from various fields. Sessions on gender differences in communication, prevention of sexual harassment, self-respect and self confidence, reproductive health, women and media, Meditation, leadership, law, self defence etc were organised as part of the course.
- A lecture series on women empowerment was organised with a focus on legal empowerment of students
- A film festival ‘*Samabhav*’ was organised in collaboration with an NGO working in the field of gender sensitisation

## 5.9 Students’ Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 101 National level 28 International level 1

No. of students participated in cultural events

University/State level 82 National level Nil

International level Nil

The Calicut University D-Zone Youth Festival for the year 2016-2017 was held between 17<sup>th</sup> to 21<sup>st</sup> of March 2017 .Vimala bagged the 7<sup>th</sup> position with 58 points from among 95 colleges in Thrissur region and also bagged the Best Women’s College title for the third consecutive year.

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports :** State/ University level 107 National level 9 International level -

**Cultural:** University/state level 20

National level Nil International level Nil

### 5.10 Scholarships and Financial Support

Sl. No.	Name of Scholarship	Under Graduate		Post Graduate	
		No. of Students	Amount	No. of Students	Amount
1	Central Sector Scholarship	-	-	-	-
2	Central Sector Scholarship- (Renewal)	5	50000		
3	Post Metric Scholarship-Fresh	20	75375	7	36000
4	Post Metric Scholarship (Renewal)	24	127725	9	54000
5	District Merit Scholarship (Renewal)	12	15000	-	-
6	Higher Education Scholarship <b>I Year</b>	8	96000	-	-
7	Higher Education Scholarship <b>II Year</b>	7	126000	2	120000
8	Higher Education Scholarship <b>III Year</b>	6	144000	-	-
	Higher Education Scholarship <b>(PG II Year)</b>	-	-	2	120000
9	Inspire <b>I Year</b>	2	120000	-	-
10	Inspire <b>II Year</b>	2	120000	1	80000
11	Inspire <b>III Year</b>	3	180000	-	-
12	Suvarnajubilee Merit Scholarship	9	90000	-	-
13	Suvarnajubilee Merit Scholarship (Renewal)	14	140000	-	-
14	Blind/Physically Handicapped Scholarship	4	24000	-	-
15	Snehapoorvam Padhathi	16	160000	-	-
16	State Merit Scholarship	9	11250	-	-
17	State Merit Scholarship (Renewal)	3	3750	-	-
18	Sanskrit Scholarship (Renewal)	1	1250	-	-
19	Sanskrit Scholarship	2	2500	-	-
20	Single Girl Child	0	0	2	42000
	<b>TOTAL</b>	96	<b>1113750</b>	<b>5</b>	<b>242000</b>

No of students who availed fee concession during the year : 1261

Financial support from Institution: 618 students

Amount: Rs.34, 01, 731/-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level



### **5.12 No. of social initiatives undertaken by the students: 15**

- Students mobilised funds to provide educational sponsorship for 100 school-going children in the neighbourhood community
- Students organised food fests in order to mobilise funds for social service activities
- *Spandan 2K18* was one major event organised by students in collaboration with PTA. This was a resource mobilisation programme in order to construct a house for a student with humble means.
- COMFEST by students of the Department of Commerce
- Socio economic survey of Padukkad community by the Department of Economics
- *Paaraspariyam*- a get-together of residents of welfare institutions organised by the Department of Social Work.
- *Bhoomitrasena* Club undertook a water quality assessment exercise of temple ponds in the Thrissur District
- A one week long environmental awareness programme was organised at the Government U.P School Ramavarmapuram as part of the World Environment Day Celebrations, 2017. The events incorporated during the programme include essay writing and poster making competitions and a sapling plantation drive.
- The Anti-Narcotics Club organised events like a rally, flash mob and input sessions against drug abuse

### **5.13 Major grievances of students (if any) redressed:**

Students expressed their concerns and grievances through suggestion boxes, during interactions with the Dean of Students' Welfare, Principal, Hostel Warden etc. Major grievances were related to transportation facilities and hostel facilities, cyber bullying etc. All grievances were given serious consideration and handled accordingly.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** We envision the total transformation of young women for their enrichment and of the society at large and the nation as a whole.

**Mission:** We dedicate ourselves to the mission of training women for academic excellence, development of skill and character formation based on the love of God and service to the society and the country

#### 6.2 Does the Institution has a management Information System

Yes

The College has a system of participative management whereby information flow and decision-making processes are given to all constituents of the College. The suggestion given by the Governing Council, Staff Council and Student Council are implemented by various committees under the leadership and guidance of the Principal. The academic and administrative activities are regularly monitored and discussed in the Staff Council. The smooth functioning of departmental activities is monitored by the Heads of Departments in collaboration with other faculty members. Interactions with stakeholders (alumnae, parents, faculty and students) are undertaken for the smooth and effective functioning of the College.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The Boards of Studies of all disciplines were reconstituted during 2017-18 and meetings were held in order to update the curriculum as per the university and UGC guidelines. The modified syllabi submitted to the University have secured approval. The modification was done after taking into consideration the feedback from stakeholders. Prime importance is given to application-oriented and experimental learning, inclusion of project work in relevant disciplines and innovative teaching, learning and evaluation methods.

The curriculum of the newly introduced certificate courses were designed by faculty members in consultation with experts from collaborating institutions.

### **6.3.2 Teaching and Learning**

- Incorporation of ICT enabled teaching learning in all departments and ongoing information sessions for faculty members and students
- Use of smart boards with periodical orientation for the users
- Bridge courses and remedial education for slow learners
- A new academic support service for I UG students by peer learners to soothe their transition to the higher education system
- Tutorial system was meticulously implemented
- Initiated online learning management system MOODLE along with preliminary and advanced workshops for faculty members
- Developed course outcomes for all courses. Faculty members given training to undertake assessment according to the prepared course/programme outcomes
- Academic and Administrative Auditing conducted which provided a reflective evaluation on the teaching-learning process of each department
- The College adopted the value education programme offered by the Chair for Christian Studies, University of Calicut all UG students
- Session on Reference Management System and Library resources was organised for students and faculty
- Experiential learning and academia-industry interface were effectively incorporated
- Students and faculty have been encouraged and trained to use online learning resources such as MOOC, TED Talks, and Podcasts.

### **6.3.3 Examination and Evaluation**

Examinations, evaluation and publication of results were done according to the Examination manual approved by the University. The Office of the Controller of Examinations prepared the academic calendar for 2017-18 detailing the schedule of internal tests as well as end semester examinations. This was approved by the Principal.

Internal Assessment consists of two internal tests, attendance, assignments and seminar/viva voce exams. Two end semester examinations were conducted during the year. Faculty members prepared the blue print and question bank for the examinations. Question banks prepared last year were updated by supplying more questions.

## **End Semester Examinations**

First and third semester examinations for UG and PG programmes were held in October/November 2017. Second and fourth semester examinations were conducted in March/April 2018. Examinations and publication of results were done on the scheduled dates.

Continuous assessment of students' performance was done using internal assessment. Parents meetings were held by all the departments for discussing the academic performance of students.

### **6.3.4 Research and Development**

- College facilitates 3 Research Centres for English, Physics and Commerce to integrate a research ambience within the academic climate
- 14 research guides in the research centre and in the affiliated institution
- Support faculty to avail FDP - 4 staff members are undergoing FDP during 2017-18.
- Internship programmes for PG students and UG Students at research organizations
- The Department of Social Work has been recognised as research centre
- The Department of Economics has submitted proposal to the University for recognition as Research Centre
- Research is positioned at every level of academic programme to promote research-based teaching
- Encourage students to avail scholarship from different organizations
- Faculty members are encouraged to avail opportunities for research grants, projects and fellowships offered by UGC for minor and major research proposals, and to participate in international collaborative research partnerships.
- The College publishes a research journal AKCE QUEST, ISSN: 2454-4531

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

The college Library is fully automated. The library is located in a separate complex in the main building. It is a major learning resource and has an impressive collection of books, periodicals, magazines, digital resources, and audio visual collections. The College Library serves as a foundation for the student community by offering well equipped and maintained facilities, outstanding collections and well-trained employees. They provide expert service encouraging the creation of an environment of reading, supporting lifelong learning and presenting access to information across the world. Most of the Departments have their own library to cater to immediate requirements. Facilities in the Library include: Media room, Research cubicles, E-gate register, LCD projector, INFLIBNET, Institutional repository and Green Stone Digital Library. The library club is very active and release yearly newsletter- Echoes. The College Library along with the Library Club hosted various literary programmes.

The activities for the academic year 2017-18 include:

- Migration of the Library automation software 'LIBSOFT' to the International Open source library automation software 'KOHA'
- 'Reading Week Celebration' - 'Bibliophilia'
- Book exhibitions in collaboration with leading publishers
- Seminar on "Open Source Resources and N-List"
- E-learning classes for housekeeping women as an outreach programme
- An intercollegiate library fest 'KAISHI' - 'The Beginning' which is the first of its kind in Kerala.
- Inaugurated a new section MRP Collection with Minor and Major Project books.
- Released the latest issue of Library Club Publication 'Echoes'
- The Librarian handled sessions on "Reference Management System and Library resources" organised by IQAC.

## ICT

The following are the ICT facilities in the institution for teaching, learning, administration and documentation.

- Student attendance, examination and other activities are effectively administered through the Linways Portal
- All departments are equipped with computers, printers, LCD projector, smart boards and internet connectivity
- Multimedia room, language lab, recording studio, computer labs and science labs
- The College Office is equipped with computer facilities
- Faculty evaluation by students was administrated online
- Online examination for certificate course was carried out successfully
- Moodle-online learning management system was introduced

## **Physical Infrastructure**

During 2017-18 the College upgraded its physical and learning infrastructure to meet the increasing demand of students as given below:

- Wi-fi enabled campus
- Teaching and learning equipment in all departments
- Renovation of Language Lab
- Updation of library facilities
- Online access to library resources
- Installation of new computer systems, reprographic facilities
- New water Coolers
- CCTV
- Separate building for extension activities
- Refurbished Principal's office and Examination Section
- Completed the construction of Lissieux Block

### **6.3.6 Human Resource Management**

The College policy of staff recruitment adheres to government policies. At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. Orientation and training is given for the new appointed faculty. Separate training through seminars and workshops is arranged for faculty, administrative and supportive staff. There are separate committees under the leadership of the Principal for equitable work distribution, time table preparation and class room allotment. Faculty members are given responsibilities as facilitators of co-curricular and extracurricular activities. There are various working committees and task groups for organising various programmes. Students are also given responsibilities to work as animators of clubs and forums.

### **6.3.7 Faculty and Staff recruitment**

Assistant Professors on contract were recruited as per the rules and regulations of the government and university. Orientation for newly joined faculty members was conducted at the beginning of the academic year. The management advertised the vacancies for permanent positions in leading newspapers and invited applications for the same.

### 6.3.8 Industry Interaction / Collaboration

This year, major thrust was given to promote academia-industry interaction and promotion of collaborations with NGOs and academic/training institutions. UG Students were given orientation on the importance of engaging themselves in community volunteering activities and internship in industries related to their own disciplines by the IQAC. Around 250 students benefited through such activities. PG students undertook internship as part of their curriculum and also as an additional activity to enhance their employability skills. The institution signed MoUs with the Kerala Institute of Local Administration (KILA), and the Government Law College to offer courses on Local Governance and Practical Application of Law respectively. Industry interaction is also promoted through Career Guidance, Placement and Training Cell and other departments.

**Collaboration:** Each department takes up activities in collaboration with other agencies such as government organisations, NGOs and Local Self Governing Institutions. There are collaborations with CMET, KILA, APT, *Chetana* Media Institute, Agricultural University, *Krishi Vignan Kendra* (KVK), Govt. children's Home, Senior journalists Forum, *Sahitya Akademi*, Regional Soil Analytical Lab, Women's Academy for Self Protection, Gandhi Peace Foundation, INFO PRISM- Institute of Tally Learning, *Yuva Jana Kshema* Board, Legal Services Clinic and ADR Centre, Govt. Law College, Vignan Sagar Science and Technology Park, Thrissur etc. for organizing seminars and workshops

### 6.3.9 Admission of Students

During 2017-18, the process of admission started with adequate information dissemination through website, newspapers and social media. The processing of applications received online was computerized and interviews were conducted in accordance with the rank list and reservation policies of the Government of Kerala and the University of Calicut. For the MSW programme the selection was based on entrance test, group discussion and personal interview. An admission committee under the leadership of the Principal coordinated the entire admission process

The new students were given orientation by the Principal, the IQAC team and student leaders. A talk by an external resource person was arranged for parents. A campus tour was also arranged for the newcomers under the leadership of senior students.

### 6.4 Welfare schemes for Teaching and Non-teaching staff:

The welfare schemes includes Staff residential support facility, nursery-crèche, canteen, transport facility, bank, store, salary advancing in times of need, education fund for children of support staff and marriage fund.

Welfare Schemes for Students: The College has continued with the welfare schemes initiated for students viz, *Unarvu* – Provision of bicycles for students from far-off places, *Kanivu*- financial support for students whose parents are terminally ill, *Mizhivu*- support to modify houses of students and support staff.

‘*Spandan 2k18- A Home for her*’ was a mega fest conducted by the College Union of the year 2017-18 in association with the PTA and NSS unit of Vimala College to raise funds to help construct a house for an underprivileged student. *Spandan* was a successful venture as it resulted in the completion of the home project for the student. *Spandan 2k18* is imprinted as an epic milestone in the history of Vimala. The College also continued the provision of Institutional scholarships, freeships, financial aid to students and free noon meals.

**6.5 Total corpus fund generated**

Rs.60, 18, 065/-

**6.6 Whether annual financial audit has been done**

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**6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	Staff council and IQAC
Administrative	Yes	-	Yes	Staff council and IQAC

- Conducted Administrative and Academic Auditing of all the departments with the help of external peer team

**6.8 Does the University/ Autonomous College declares results within 30 days?** (During the year 2016-17, the institution has students appeared for University Examinations and students appeared for examinations conducted by the College under the autonomous status.

- The results of the UG and PG students under the autonomous stream have been published within 30 days.
 

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
- The results of the students under the University stream have not been published within 30 days
 

For UG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>



## **6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

The College established an Examination Section with sufficient personnel. Being an Autonomous College, the institution prepared an examination manual. With an idea for new innovations and improvement, meetings were conducted by the Examination committee comprising of the Principal and Controller of Examination. BoS meetings were conducted twice in the year. The faculty was given orientation on question bank setting. Periodical review of examination procedure was conducted during staff council and faculty meetings. The IQAC and Examination Committee obtain regular feedback from faculty and students of the College. An examination committee is also monitoring the quality of the activities of the examination wing on a regular basis to ensure commitment and transparency in conducting and evaluating the examination. A workshop for the faculty on the Outcome Based Assessment was conducted during the academic year 2017-18. There were serious deliberations on conducting online examinations, open book examinations and other innovative methods

## **6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent Colleges?**

The University has nominated eminent and experienced faculty members to the Academic Council and Governing Body of the College who provide very significant information, advice and recommendations for the promotion of autonomy of the College. The University also takes necessary action for approval of modifications of the syllabi of various programmes.

## **6.11 Activities and support from the Alumni Association**

The major activities of Alumnae Association during the year 2017-18 are:

Regular Executive Committee meetings and one annual General Body Meeting

1. Alumnae Accolades (in honour of Late Dr. Sr. Cleopatra, Founder of the Association) organized to recognise outstanding alumna who has achieved great laurels at the national and international levels was held on 27<sup>th</sup> July 2017. The Gloria, Excelsia and Gracia awards and the Karma awards for two students were conferred at the event.
2. The Annual Reunion and General Body Meeting of the Association was held on 14 October 2017. The Golden Jubilarians (1968 graduation batch) and the Silver Jubilarians (1992 graduation batch) were especially felicitated.
3. Leadership training Programme for mothers of students organised in collaboration with the UGC Sponsored Centre for Women's Studies
4. Distribution of 500 kits containing a blanket and a cake during the Christmas season at the Pain and Palliative Care Unit of the District Hospital, Thrissur and at the Old Age Home, Kottekkad, Thrissur (19.12.2017)

5. The Star of Vimala Contest (in honour of Rev. Sr. Stella Maria, Former Principal) to recognise the best outgoing students organised in January 2018. The title award and 2 runners up awards distributed.
6. *Vimalaardram*: Opening of a day care facility for aged women at the College Extension Centre, Padukad. Coordinated by the Association Coordinator and wholly managed and funded by members of the Association.
7. Alumnae Extension Lecture Series for students by eminent resource persons managed by individual Departments were conducted
8. Dear Alumna, the annual newsletter of the Association was released

### **6.12 Activities and support from the Parent – Teacher Association**

The Parent Teacher Association of the College is in the forefront of all the activities of the College.

- PTA organized the following activities for the academic year 2017-18.  
Grand Parents Meet- August 31, along with the Onam celebration of students.
- Orientation programme for the mothers of first year students on ‘Cyber Crime and Mobile Phone misuse’- conducted on August 18.
- Arranged for financial aid for the house construction of a member of the daily wage earning staff of the College (Rs. 25000/-)
- The General Body Meeting of the PTA was held on 26-10-2017. At the general body meeting, parents expressed their views on infrastructure of the College, staff, and quality of teaching, different activities. In the interactive session, parents were encouraged to give their feedback and suggest measures for improvement.
- The PTA award day was held on 21 November 2017 with Dr. Vinay Goyal IAS as the Chief Guest.
- Conducted Parents Meet on 30 November 2017 in connection with Dr. Lissy John Irimpan Endowment programme & organised a talk for Parents on Student Wellness through Effective Parenting.
- Conducted a Media Seminar on 4<sup>th</sup> and 5<sup>th</sup> January 2018.
- Associated with the College Union in conducting ‘ SPANDAN 2K18’

### **6.13 Development programmes for support staff**

The support staff members are encouraged to attend training programs organized by the College and other Institutions.

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Maintenance of clean and green campus with active involvement of the student community
- Each class follows a definite green protocol
- Green auditing is conducted on campus
- Development and maintenance of a garden of medicinal plants
- Organic farming
- Reduced use of paper
- Online submission of assignments, assessments

The Vimala College is renowned for its clean green campus achieved through combined efforts of management, support staff and students. The initiatives for this year were:

- Insisted on reduced use of paper through online submission. Conducted Green auditing in the campus
- Planted rare and extinct trees and medicinal plants in the College premises.
- Use of more solar power
- Rainwater harvesting and waste management
- Setting up of vegetable garden managed by NSS volunteers and the Department of Botany
- Maintaining the status of plastic free campus
- Planting of saplings on various occasions to increase the greenery of the campus
- Allocating a specific area to individual department for maintenance and care
- Use of more solar power
- The theme of green and eco friendly Christmas was chosen for this year and the gifts exchanged were in congruence with the theme. A *snehamaram* Tree of Love and Cherished Memories was planted in front of the Silver Jubilee Seminar Hall in memory of the Christmas of 2017. This tree is envisioned to be a Christmas tree in future.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day workshop on Outcomes and Assessment organised that would enhance capabilities to formulate programme/course outcomes. Blooms taxonomy followed in the preparation of question bank
- The institution has initiated a MOODLE Learning Management System through which the faculty members disseminate online learning resources to students. Preliminary and advanced workshops were provided
- Academic and Administrative Auditing was done for all departments and units with the help of an external peer team. The departments were graded according to their performance. The peer team proposed suggestions to various departments in order to improve the academic performance.
- Introduced online evaluation of faculty by students and implemented it successfully
- All departments encouraged to prepare an action plan for the extension activities to be conducted in the neighbouring villages
- Reconstituted Boards of Studies of all disciplines and reviewed and modified the curriculum according to the UGC and University stipulations
- The College website revamped
- Initiated *Spandan* 2K18 ('A Home for Her') with the active participation of students and Parent Teacher Association. Mobilised resources for the construction of a house for one of the students
- Implemented *Unarvu* Project in continuation of the Golden Jubilee activities and provided bicycles to deserving students
- Organised two day orientation for leaders in the college - V Lead
- Initiated V-Live programme , which is a community living camp for the students
- *Vimalaardram*: Opening of a day care facility for aged women at the College Extension Centre, Padukad. Coordinated by the Association Coordinator and wholly managed and funded by members of the Association.
- Signed MoUs with two academic institutions – Kerala Institute of Local Administration (KILA) and Legal Services Clinic for certificate course on Local governance; Alternate Dispute Resolution Centre and Govt. Law College for Practical Application of Law.
- Initiated internship/community volunteering for UG students

## 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College and IQAC proposed a plan of action for 2016-17 (as mentioned in the AQAR 2015-16) and the report of action taken is given below:

No	Plan of Action	Action taken
1	<p><b>Curricular Aspects</b></p> <p>Establish more state and national academic linkages</p> <p>Initiate internship/ volunteering for students</p> <p>Certificate Course to enhance employability skills</p> <p>Formulate Programme/Course outcomes</p> <p>Capacity enhancement for online learning management system</p> <p>Online feedback system</p> <p>Refurbishment of English- Language lab</p> <p>Scientific review of students' assignments and presentations</p>	<ul style="list-style-type: none"> <li>Signed MoUs with two academic institutions – Kerala Institute of Local Administration (KILA) and Legal Services Clinic for certificate course on Local governance; Alternate Dispute Resolution Centre and Govt. Law College for a certificate course on the Practical Application of Law.</li> <li>Around 250 UG students participated in internship or community volunteering</li> <li>Conducted a certificate course on Soft Skills for all II UG students</li> <li>Conducted workshop for teachers on Outcome based Learning and Assessment and prepared programme/course outcomes</li> <li>Started Moodle Online Learning Management System and conducted information sessions on MOOC and NPTEL</li> <li>Faculty evaluation by students through online mode</li> <li>Renovated Language Lab</li> <li>Introduced Evaluation Rubric for written assignments and presentations in all the departments</li> </ul>

No	Plan of Action	Action taken
2	<p><b>Teaching, learning and Evaluation</b></p> <p>Transition support Services for IUG Students</p> <p>Timely conduct of examination and publication of results</p> <p>Updated website</p>	<ul style="list-style-type: none"> <li>• Implemented Transition support Service effectively</li> <li>• Conducted all exams and published results as per the examination calendar. Result analysis was also conducted by the departments. Introduced a few reforms in internal examination pattern in order to ensure attainment of learning outcomes</li> </ul>
3	<p><b>Research, innovations and Extension</b></p>	<ul style="list-style-type: none"> <li>• Economics department submitted proposal to the University to be recognized as research centre</li> <li>• Upgraded facilities for PhD scholars</li> <li>• Provided seed money for research</li> <li>• More teachers applied for guideship</li> <li>• Provided incentives to Management Faculty for publishing in UGC approved journals</li> <li>• Encouraged faculty to have publications in SCOPUS, Web of Science etc.</li> <li>• Strengthened departmental extension activities by adopting an integrated model</li> <li>• Adoption of a welfare institution by each department</li> <li>• Explored possibilities to initiate start-ups and incubation centres.</li> <li>• Improved academic linkages with reputed institutions of national and international importance through internships, MoUs etc</li> </ul>
4	<p><b>Infrastructure and Learning Resources</b></p>	<ul style="list-style-type: none"> <li>• Arrangements made to make Lissieux Block fully functional</li> <li>• Ensured optimum use of ICT facilities</li> <li>• Continued Library enrichment activities</li> <li>• Refurbished Visitor's Lounge and Principal's Room</li> <li>• Refurbished English Language lab</li> <li>• Enhanced Internet access to the students</li> </ul>

No	Plan of Action	Action Taken
5	<b>Student Support and Progression</b>	<ul style="list-style-type: none"> <li>• Strengthened student support services for academic growth and personality development eg. Activities undertaken include Remedial education, counselling/mentoring, freeships and scholarships, leadership training, community living camp</li> <li>• Students' progression monitored through tutor's involvement, PTA meetings, and personal contacts through telephone and social media</li> </ul>
6	<b>Governance, Leadership and Management</b>	<ul style="list-style-type: none"> <li>• Reconstituted administrative and academic bodies such as governing Council, Academic Council and Boards of Studies and convened meetings to review and update curriculum</li> <li>• Conducted regular meetings of IQAC to keep track of the day to day activities of the college and to involve actively in enhancing quality</li> <li>• Conducted Administrative and Academic Auditing with external academicians as members in the peer team. Graded all departments and suggested ways to improve the performance</li> <li>• Constituted various committees for the implementation of Autonomy and CPE Fund</li> <li>• Participated in NIRF</li> </ul>
7	<b>Institutional values and Best Practices</b>	<ul style="list-style-type: none"> <li>• Completed Green Auditing</li> <li>• Ensured implementation of Green Protocol</li> <li>• Encouraged active participation of students in the maintenance of greenery flora in the campus</li> <li>• Enhanced academic-industry interaction</li> </ul>

### **7.3 Give two Best Practices of the institution**

#### **Best Practice 1**

##### **1. Conduct of Talent Search Examinations (APT and IAPT) and Online Model CSIR JRF and IIT JAM Examinations**

##### **Need addressed and the context**

Majority of the entrance exams to higher educational institutions are being conducted in the objective mode. Efforts were taken to familiarize the under-graduate students with this mode of exam so as to help them pursue higher studies at institutions of high repute.

##### **Objectives of the practice**

To mould the UG students to appear for various competitive examinations to secure admission to post graduate programmes in higher education institutions of national repute.

##### **Activity**

- Organized weekly classes on relevant topics.
- Conduct of practice tests.

##### **Practice**

Department of Physics has organized APT Talent search examination every year. IAPT examinations were also conducted for the last two years.

##### **Outcome**

- The students got acquainted with the objective mode of competitive examinations.
- Every year our students get admission to PG programmes in National Institutes.

##### **Limitations**

- Less number of students with perseverance.
- Conflict of interest and pressure of family environments
- Apprehensions regarding job security after higher studies



## Best Practice 2

### Title of the Practice: Eye to Sky

#### Practice

Five workshops were conducted during the academic year and all these workshops consisted of talks by resource persons and stellar observations or sky watch sessions. Altogether more than 550 participants attended and benefitted from these programs

#### Outcome

- Provided basic knowledge in observational astronomy and [skill](#) development in sky watch tools - telescopes, binoculars, stellarium and other astronomical mobile applications
- To ignite the scientific curiosity among students so as to motivate them to take up higher studies in Astrophysics
- Create awareness among public to help distinguish astrology and astronomy
- Development of Astronomy Club in Vimala College named VIMALA ASTRONOMY CLUB (VAC) is the expected outcome of the workshop which will serve as a link between the campus and the public.

#### Limitations

Bad weather conditions were the limitation in some workshop.

### 7.4 Contribution to environmental awareness /protection

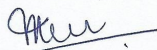
- Green Auditing
- Each class has its own green protocol
- Awareness programmes in the campus and neighbourhood communities through talks, flash mobs, street play etc conducted by various departments, units and cells
- Active participation of college community in Swacch Bharath
- Concerted effort to make the campus and environment plastic free
- Partnership with students in maintaining the campus green and clean. Each department has its own area for maintenance
- Nature Club actively engaged in disseminating awareness and implementing action with emphasis being given to programmes related to the protection of environment. The motto of the club was “conserve and preserve”. The following are the major activities of the club: Planting of trees in the campus, “A student, A Tree” -500 saplings of assorted tree species were distributed to the students, indigenous saplings were planted, Nature Trip to *Pattathippara*

- Library Fest – “*Padham-Haritha Sahiti 2017*”- organised essay competition, versification and poster making in order to evoke creative talents of the students as well as their vision about nature in a future perspective
- Essay Competition with theme ‘Tourism- Preserving or constructing the nature’
- Poster making on ‘*Neelakurinji* Smiling Forever’
- Quiz competition on Environmental Issues
- As part of Green Audit the students recognised and labelled various species of plants present in the campus
- Made paper files in order to avoid plastics
- Prepared and distributed eco-friendly pamphlets to spread awareness on environment protection
- Health Club organised “Rally for Rivers’ in order to inculcate social responsibility to maintain natural resources
- The Department of Economics organised “*Krishipadhasala*” in collaboration with the *Kerala Sasthra Sahithya Parishad*.
- The Department of Commerce and Economics organised a sale of organic farm products and handcrafted ornaments
- The Department of Chemistry organised an awareness campaign on solid waste management in the community and school. They propagated ideas for material substitution, reuse, repair, recycle and composting
- The Department of Chemistry organised ozone day observance
- The Women Development Cell conducted workshop on waste paper - recycling and management
- The IQAC organised a paper presentation competition on Environment Protection
- Promotion of *Khadi* products through exhibition and sale
- An open course on environment

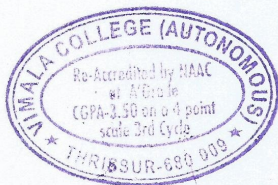
#### **7.5 Whether environmental audit was conducted Yes / No : Yes**

#### 8. Plans for Institution for next year (2017-18)

- Initiate B. Voc Programmes
- Start Community College
- Formulation of Strategy 2021: This includes identification of gaps under each criterion and formulating an action plan for the next three years
- Renovation of classrooms, laboratories
- Convocation ceremony of first PG batch under the autonomous stream
- Purchase of state of the art equipment in laboratories, computers and accessories, sports equipment
- Purchase of more books and journals
- Construction of a computer centre which could be used as an online examination centre
- Regular Faculty Enrichment Programme on all Tuesdays from 2.30 pm to 3.30 pm (Peer education mode)
- Leadership Training (V Lead) for students
- Recruitment and induction of new faculty
- Continue Community Living "V-Live" camps for students
- Initiate collaboration and linkages with more State/National/International institutions through MoUs
- Proposal for DBT- Star Colleges Scheme
- Enhanced use of ICT in teaching, learning and administration
- Conduct open forums to address grievances of students
- Active strategies to prevent plagiarism among students, research scholars and faculty
- Strengthen academic-Industry linkages
- Conduct paper presentations and International/national seminars
- Conduct more training programmes on academic writing
- Conduct seminar on Intellectual Property Rights
- Workshop on e-content development
- Formulation of policies related to Cyber safety, disaster management, emergency response, Green Campus etc.
- Capacity Building workshop for various clubs and forums



**Dr Minimol K**  
**IQAC Coordinator**



**Dr Sr Beena Jose**  
**Principal**

**PRINCIPAL**  
**VIMALA COLLEGE**  
**(AUTONOMOUS)**  
**THIRISSUR-680 009**

# ANNEXURE

**VIMALA COLLEGE (AUTONOMOUS) THRISSUR**  
**ACADEMIC CALENDAR 2017-18**

Date	Day		JUNE 2017	Working Days
1	THU		College reopens after summer holidays <b>Commencement of V<sup>th</sup> Sem UG , III<sup>rd</sup> Sem UG &amp; PG</b>	1
2	FRI		First Friday mass	2
3	SAT	H		
4	SUN	H		
5	MON		Special Uniform	3
6	TUE		Interaction of students with the principal	4
7	WED			5
8	THU			6
9	FRI		Fees - Last date without fine	7
10	SAT	H		
11	SUN	H		
12	MON			8
13	TUE			9
14	WED			10
15	THU			11
16	FRI			12
17	SAT	H		
18	SUN	H		
19	MON			13
20	TUE		<b>Commencement of 1<sup>st</sup> Sem UG</b>	14
21	WED		International Day of Yoga	15
22	THU		Fees - Last date with fine Rs 5/-	16
23	FRI		Fees - Last date with fine Rs 10/- Feast of Sacred Heart	17
24	SAT	H		
25	SUN	H	Ramzan	
26	MON			18
27	TUE			19
28	WED			20
29	THU			21
30	FRI			22

Date	Day		JULY 2017	Working Days
1	SAT	H		
2	SUN	H		
3	MON		<b>St Thomas' Day</b>	1
4	TUE			2
5	WED			3
6	THU		Interaction of students with Principal	4
7	FRI		First Friday	5
8	SAT	H		
9	SUN	H		
10	MON		Special Uniform	6
11	TUE			7
12	WED			8
13	THU			9
14	FRI			10
15	SAT	H		
16	SUN	H	Feast of Our Lady of Mount Carmel	
17	MON		<b>Commencement of 1<sup>st</sup> Sem PG</b>	11
18	TUE			12
19	WED			13
20	THU			14
21	FRI			15
22	SAT	H		
23	SUN	H	Karkidakavavu	
24	MON		Commencement of 1 <sup>st</sup> internal exam for 3 <sup>rd</sup> Sem UG & PG	16
25	TUE			17
26	WED			18
27	THU			19
28	FRI		Feast of St Alphonsa	20
29	SAT	H		
30	SUN	H		
31	MON			21

Date	Day		AUGUST 2017	Working Days
1	TUE			1
2	WED			2
3	THU			3
4	FRI		First Friday	4
5	SAT	H		
6	SUN	H		
7	MON		Special Uniform, Commencement of 1 <sup>st</sup> Internal Examination for 1 <sup>st</sup> Sem UG	5
8	TUE			6
9	WED			7
10	THU		Interaction of students with Principal	8
11	FRI			9
12	SAT	H		
13	SUN	H		
14	MON			10
15	TUE	H	Independence Day, Assumption of Mother Mary	
16	WED			11
17	THU			12
18	FRI			13
19	SAT	H		
20	SUN	H		
21	MON			14
22	TUE			15
23	WED			16
24	THU			17
25	FRI			18
26	SAT	H		
27	SUN	H		
28	MON	H	Ayyankali Jayanthi	
29	TUE		Feast of St Euphrasia	19
30	WED			20
31	THU		College closes for Onam Holidays	21

Date	Day		SEPTEMBER 2017	Working Days
1	FRI	H	Bakrid	
2	SAT	H		
3	SUN	H	First Onam	
4	MON	H	Thiruvonam	
5	TUE	H	Third Onam	
6	WED	H	Fourth Onam, Sree Narayana Guru Jayanthi	
7	THU	H		
8	FRI	H		
9	SAT	H		
10	SUN	H		
11	MON		College reopens after Onam Holidays	1
12	TUE	H	Sreekrishna Jayanthi	
13	WED		Commencement of I <sup>st</sup> Internal Exam for 1 <sup>st</sup> Sem PG	2
14	THU			3
15	FRI			4
16	SAT	H		
17	SUN	H		
18	MON		Commencement of II <sup>nd</sup> Internal Examination for 3 <sup>rd</sup> Sem UG & PG	5
19	TUE			6
20	WED			7
21	THU	H	Sree Narayana Guru Samadhi	
22	FRI			8
23	SAT	H		
24	SUN	H		
25	MON			9
26	TUE			10
27	WED			11
28	THU			12
29	FRI	H	Mahanavami	
30	SAT	H	Vijayadasami	



Date	Day		OCTOBER 2017	Working Days
1	SUN	H	Feast of St Therese of Lisieux	
2	MON	H	Gandhi Jayanthi	
3	TUE			1
4	WED			2
5	THU		Commencement of II <sup>nd</sup> Internal exam I <sup>st</sup> Sem UG	3
6	FRI		Interaction of students with Principal, First Friday	4
7	SAT	H	Alumnae Reunion	
8	SUN	H		
9	MON		Special Uniform	5
10	TUE			6
11	WED			7
12	THU		Commencement of External examination for 3 <sup>rd</sup> Sem UG & PG	8
13	FRI			9
14	SAT	H		
15	SUN	H	Feast of St Teresa of Avila	
16	MON			10
17	TUE			11
18	WED	H	Deepavali	
19	THU			12
20	FRI			13
21	SAT	H		
22	SUN	H		
23	MON			14
24	TUE			15
25	WED		Commencement of External exam for I <sup>st</sup> Sem UG	16
26	THU			17
27	FRI			18
28	SAT	H		
29	SUN	H		
30	MON			19
31	TUE			20

Date	Day		NOVEMBER 2017	Working Days
1	WED		Kerala Piravi, All Saints' Day, Commencement of IV Sem UG & PG	1
2	THU		All Souls' Day	2
3	FRI		First Friday	3
4	SAT	H		
5	SUN	H		
6	MON		Special Uniform, Commencement of II <sup>nd</sup> Internal for 1 <sup>st</sup> Sem PG	4
7	TUE			5
8	WED			6
9	THU			7
10	FRI			8
11	SAT	H		
12	SUN	H		
13	MON		Commencement of II <sup>nd</sup> Sem UG	9
14	TUE			10
15	WED			11
16	THU			12
17	FRI			13
18	SAT	H		
19	SUN	H		
20	MON		Commencement of External exam for 1 <sup>st</sup> Sem PG	14
21	TUE			15
22	WED			16
23	THU			17
24	FRI			18
25	SAT	H	Interaction of students with Principal	
26	SUN	H		
27	MON			19
28	TUE			20
29	WED			21
30	THU			22

Date	Day		DECEMBER 2017	Working Days
1	FRI		First Friday	1
2	SAT	H	Miladi Sherif	
3	SUN	H		
4	MON		Special Uniform, Commencement of II <sup>nd</sup> Sem PG	2
5	TUE			3
6	WED			4
7	THU			5
8	FRI		College Feast Day	6
9	SAT	H		
10	SUN	H		
11	MON			7
12	TUE			8
13	WED			9
14	THU			10
15	FRI		Interaction of students with Principal	11
16	SAT	H		
17	SUN	H		
18	MON			12
19	TUE			13
20	WED			15
21	THU			15
22	FRI		College Closes for Christmas	16
23	SAT	H		
24	SUN	H		
25	MON	H	Christmas	
26	TUE	H		
27	WED	H		
28	THU	H		
29	FRI	H		
30	SAT	H		
31	SUN	H		

Date	Day		JANUARY 2018	Working Days
1	MON		College Reopens after Christmas Holidays, New Year, special uniform	1
2	TUE	H	Mannam Jayanthi	
3	WED		Feast of St Chavara Kuriakose Elias	2
4	THU			3
5	FRI		First Friday, Commencement of I Internal examination for 4 <sup>th</sup> Sem UG & PG	4
6	SAT	H		
7	SUN	H		
8	MON			5
9	TUE			6
10	WED			7
11	THU			8
12	FRI			9
13	SAT	H		
14	SUN	H		
15	MON		Commencement of I <sup>st</sup> Internal exam for 2 <sup>nd</sup> Sem UG	10
16	TUE			11
17	WED			12
18	THU			13
19	FRI			14
20	SAT	H		
21	SUN	H		
22	MON			15
23	TUE			16
24	WED			17
25	THU			18
26	FRI	H	Republic Day	
27	SAT	H		
28	SUN	H		
29	MON			19
30	TUE			20
31	WED			21

Date	Day		FEBRUARY 2018	Working Days
1	THU		Commencement of I <sup>st</sup> Internal exam for 2 <sup>nd</sup> Sem PG	1
2	FRI		First Friday	2
3	SAT	H		
4	SUN	H		
5	MON		Special Uniform	3
6	TUE			4
7	WED			5
8	THU			6
9	FRI			7
10	SAT	H		
11	SUN	H		
12	MON		Ash Monday	8
13	TUE		Sivarathri	
14	WED			9
15	THU			10
16	FRI			11
17	SAT	H		
18	SUN	H		
19	MON			12
20	TUE			13
21	WED			14
22	THU		Commencement of II <sup>nd</sup> Internal examination for 4 <sup>th</sup> Sem UG & PG	15
23	FRI			16
24	SAT	H		
25	SUN	H		
26	MON			17
27	TUE			18
28	WED			19

Date	Day		MARCH 2018	Working Days
1	THU			1
2	FRI		First Friday	2
3	SAT	H		
4	SUN	H		
5	MON		Special Uniform	3
6	TUE			4
7	WED			5
8	THU		Commencement of II <sup>nd</sup> Internal exam for 2 <sup>nd</sup> Sem UG	6
9	FRI			7
10	SAT	H		
11	SUN	H		
12	MON			8
13	TUE			9
14	WED		Commencement of External exam for 4 <sup>th</sup> Sem UG& PG	10
15	THU		Commencement of II <sup>nd</sup> Internal exam for 2 <sup>nd</sup> Sem PG	11
16	FRI			12
17	SAT	H		
18	SUN	H		
19	MON		St. Joseph's Day	13
20	TUE			14
21	WED			15
22	THU			16
23	FRI			17
24	SAT	H		
25	SUN	H		
26	MON			18
27	TUE			19
28	WED		College Closes For Summer Vacation	20
29	THU	H	Maundy Thursday	
30	FRI	H	Good Friday	
31	SAT	H		

Date	Day		APRIL 2018	Working Days
1	SUN	H	Easter	
2	MON			
3	TUE			
4	WED			
5	THU			
6	FRI		First Friday	
7	SAT	H		
8	SUN	H		
9	MON		Commencement of External exam for 2 <sup>nd</sup> Sem UG	
10	TUE			
11	WED			
12	THU		Commencement of External exam for 2 <sup>nd</sup> Sem PG	
13	FRI			
14	SAT	H	Dr Ambedkar Jayanthi	
15	SUN	H	Vishu	
16	MON			
17	TUE			
18	WED			
19	THU			
20	FRI			
21	SAT	H		
22	SUN	H		
23	MON			
24	TUE			
25	WED			
26	THU			
27	FRI			
28	SAT	H		
29	SUN	H		
30	MON			

Date	Day		MAY 2018	Working Days
1	TUE	H	May Day	
2	WED			
3	THU			
4	FRI			
5	SAT	H		
6	SUN	H		
7	MON			
8	TUE			
9	WED			
10	THU			
11	FRI			
12	SAT	H		
13	SUN	H		
14	MON			
15	TUE			
16	WED			
17	THU			
18	FRI			
19	SAT	H		
20	SUN	H		
21	MON			
22	TUE			
23	WED			
24	THU			
25	FRI			
26	SAT	H		
27	SUN	H		
28	MON			
29	TUE			
30	WED			
31	THU			



**VIMALA COLLEGE (AUTONOMOUS) THRISSUR**  
**EXAMINATION CALENDAR 2017-18 - VC CBCSS UG PROGRAMMES**  
**Semester I: June 20 to Nov.10, 2017 (92 Working Days).**

<b>Date</b>	<b>EVENT</b>	<b>REMARKS</b>
20.06.2017	Commencement of Semester I	
	1st internal Examination	After 34 working days
07.08.2017	Common Course English I	1.5 hours
08.08.2017	Common Course English II	”
09.08.2017	Common Language	”
10.08.2017	Core Course	”
11.08.2017	Complementary I	”
14.8.2017	Complementary II	”
16.08.2017	Complementary II	”
	2 <sup>nd</sup> Internal Examination	After 65 working days
5.10.2017	Common Course English I	1.5 hours
6.10.2017	Common Course English II	”
9.10.2017	Common Language	”
10.10.2017	Core Course	”
11.10.2017	Complementary I	”
12.10.2017	Complementary II	”
13.10.2017	Complementary II	”
	<b>External Examination</b>	<b>3Hours</b>
25.10.2017	Common Course English I	”
27.10.2017	Common Course English II	”
30.10.2017	Common Language	”
1.11.2017	Core Course	”
3.11.2017	Complementary I	”
6.11.2017	Complementary II	”
7.11.2017	Complementary II	”
8.11.2017	Valuation Camp	
9.11.2017	Valuation Camp	
10.11.2017	Valuation Camp	
10.11.2017	End of Semester	
30.01.2018	Publication of Results	

## Semester II: November 13 to March 28, 2018 (89 Working Days).

Date	EVENT	REMARKS
13.11.2017	Commencement of Semester II	
	1st internal Examination	After 32 working days
15.01.2018	Common Course English I	1.5 hours
16.01.2018	Common Course English II	"
17.01.2018	Common Language	"
18.01.2018	Core Course	"
19.01.2018	Complementary I	"
22.01.2018	Complementary II	"
23.01.2018	Complementary II	"
	2 <sup>nd</sup> Internal Examination	After 71 working days
08.03.2018	Common Course English I	1.5 hours
09.03.2018	Common Course English II	"
12.03.2018	Common Language	"
13.03.2018	Core Course	"
14.03.2018	Complementary I	"
15.03.2018	Complementary II	"
16.03.2018	Complementary II	"
28.03.2018	End of Semester	
	<b>External Examination</b>	3 Hours
9.04.2018	Common Course English I	
11.04.2018	Common Course English II	"
13.04.2018	Common Language	"
16.04.2018	Core Course	"
18.04.2018	Complementary I	"
20.04.2018	Complementary II	"
23.04.2018	Complementary II	"
23.04.2018	Valuation Camp	
24.04.2018	Valuation Camp	
25.04.2018	Valuation Camp	
30.06.2018	Publication of Results	

**Note : Dates are subject to changes due to unforeseen events. For confirmation of dates/ schedules please see College notification/College website or contact Enquiry office/Examination Office of the College.**

Sd/-  
Controller of Examination

Sd/-  
Principal

**VIMALA COLLEGE (AUTONOMOUS) THRISSUR**  
**EXAMINATION CALENDAR 2017-18**  
**VC CSS PG PROGRAMMES**

**Semester I: July 24 to Dec. 08, 2017 (82 Working Days).**

<b>Date</b>	<b>EVENT</b>	<b>REMARKS</b>
24.07.2017	Commencement of Semester I	
	1st internal Examination	After 28 working days
13.09.2017	Course 1	1.5 hours
14.09.2017	Course 2	”
15.09.2017	Course 3	”
18.09.2017	Course 4	”
19.09.2017	Course 5	”
	2 <sup>nd</sup> Internal Examination	After 62 working days
06.11.2017	Course 1	1.5 hours
07.11.2017	Course 2	”
08.11.2017	Course 3	”
09.11.2017	Course 4	”
10.11.2017	Course 5	”
	External Examination	3Hours
27.11.2017	Arts : Course 1	”
29.11.2017	Course 2                      Science : Course 1	”
1.12.2017	Course 3                      Science : Course 2	”
4.12.2017	Course 4                      Science : Course 3	”
6.12.2017	Course 5                      Science : Course 4	”
7.12 .2017	Valuation Camp	
08.12.2017	Valuation Camp/	
08.12.2017	End of Semester	
30.01.2018	Publication of Results	

**Semester II: Dec. 11 to March 28, 2018 (70 Working Days excluding exams).**

Date	EVENT	REMARKS
11.12.2017	Commencement of Semester II	
	1st internal Examination	After 33 working days
05.02.2018	Course 1	1.5 hours
06.02.2018	Course 2	”
07.02.2018	Course 3	”
08.02.2018	Course 4	”
09.02.2018	Course 5	”
	2 <sup>nd</sup> Internal Examination	After 62 working days
19.03.2018	Course 1	1.5 hours
20.03.2018	Course 2	”
21.03.2018	Course 3	”
22.03.2018	Course 4	”
23.03.2018	Course 5	”
28.03.2018	End of Semester	
	External Examination	3 Hours
13.04.2018	Course 1	”
17.04.2018	Course 2	”
20.04.2018	Course 3	”
23.04.2018	Course 4	”
26.04.2018	Course 5	”
27.04.2018	Valuation Camp	
28.04.2018	Valuation Camp	
02.05.2018	Practical I	”
03.05.2018	Practical II	”
04.05.2018	Viva Voce	
30.06.2018	Publication of Results	

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Sd/-

Controller of Examination

Sd/-

Principal

**VIMALA COLLEGE (AUTONOU MOS) THRISSUR**  
**EXAMINATION CALENDAR 2017-18**  
**VC CBCSS UG PROGRAMMES**  
**Semester III: June 1 to Oct.31, 2017 (97 Working Days).**

Date	EVENT	REMARKS
01.06.2017	Commencement of Semester I	
	1st internal Examination	After 37 working days
24.7.2017	Common Course English I	1.5 hours
25.7.2017	Common Course English II	”
26.7.2017	Common Language	”
27.7.2017	Core Course	”
28.7.2017	Complementary I	”
31.7.2017	Complementary II	”
1.08.2017	Complementary II	”
	2 <sup>nd</sup> Internal Examination	After 68 working days
18.9.2017	Common Course English I	1.5 hours
19.9.2017	Common Course English II	”
20.9.2017	Common Language	”
22.9.2017	Core Course	”
25.9.2017	Complementary I	”
26.9.2017	Complementary II	”
27.9.2017	Complementary II	”
	External Examination	3Hours
13.10.2017	Common Course English I	”
16.10.2017	Common Course English II	”
18.10.2017	Common Language	”
20.10.2017	Core Course	”
23.10.2017	Complementary I	”
25.10.2017	Complementary II	”
27.10.2017	Complementary II	”
30.10.2017	Valuation Camp	
31.10.2017	Valuation Camp	
31.10.2017	End of Semester	
30.01.2018	Publication of Results	

**Semester IV: November 1 to March 28, 2018 (97 Working Days).**

<b>Date</b>	<b>EVENT</b>	<b>REMARKS</b>
01.11.2017	Commencement of Semester II	
	1st internal Examination	After 40 working days
05.01.2018	Common Course English I	1.5 hours
06.01.2018	Common Course English II	"
09.01.2018	Common Language	"
10.01.2018	Core Course	"
11.01.2018	Complementary I	"
12.01.2018	Complementary II	"
13.01.2018	Complementary II	"
	2 <sup>nd</sup> Internal Examination	After 74 working days
22.02.2018	Common Course English I	1.5 hours
23.02.2018	Common Course English II	"
26.02.2018	Common Language	"
27.02.2018	Core Course	"
28.02.2018	Complementary I	"
01.03.2018	Complementary II	"
02.03.2018	Complementary II	"
	External Examination	3 Hours
14.03.2018	Common Course English I	
16.03.2018	Common Course English II	"
19.03.2018	Common Language	"
21.03.2018	Core Course	"
23.03.2018	Complementary I	"
26.03.2018	Complementary II	"
28.03.2018	Complementary II	"
28.03.2018	End of Semester	
02.04.2018	Valuation Camp	
03.04.2018	Valuation Camp	
09.04.2018	Practical I	
11.04.2018	Practical II	
11.04.2018	Viva Voce	
30.06.2018	Publication of Results	

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Sd/-  
Controller of Examination

Sd/-  
Principal

**VIMALA COLLEGE (AUTONOU MOS) THRISSUR**  
**EXAMINATION CALENDAR 2017-18**  
**VC CSS PG PROGRAMMES**

**Semester III: June 1 to Oct.31, 2017 (97 Working Days).**

<b>Date</b>	<b>EVENT</b>	<b>REMARKS</b>
01.06.2017	Commencement of Semester I	
	1st internal Examination	After 37 working days
24.7.2017	Course 1	1.5 hours
25.7.2017	Course 2	”
26.7.2017	Course 3	”
27.7.2017	Course 4	”
28.7.2017	Course 5	”
	2 <sup>nd</sup> Internal Examination	After 68 working days
18.9.2017	Course 1	1.5 hours
19.9.2017	Course 2	”
20.9.2017	Course 3	”
22.9.2017	Course 4	”
25.9.2017	Course 5	”
	External Examination	3Hours
12.10.2017	Arts : Course 1	”
17.10.2017	Course 2                      Science : Course 1	”
19.10.2017	Course 3                      Science : Course 2	”
24.10.2017	Course 4                      Science : Course 3	”
26.10.2017	Course 5                      Science : Course 4	”
27.10.2017	Valuation Camp	
30.10.2017	Valuation Camp	
31.10.2017	Valuation Camp	
31.10.2017	End of Semester	
30.01.2018	Publication of Results	

**Semester IV: November 1 to March 28, 2018 (97 Working Days).**

<b>Date</b>	<b>EVENT</b>	<b>REMARKS</b>
01.11.2017	Commencement of Semester II	
	1st internal Examination	After 40 working days
05.01.2018	Course 1	1.5 hours
06.01.2018	Course 2	”
09.01.2018	Course 3	”
10.01.2018	Course 4	”
11.01.2018	Course 5	”
	2 <sup>nd</sup> Internal Examination	After 74 working days
23.02.2018	Course 1	1.5 hours
26.02.2018	Course 2	”
27.02.2018	Course 3	”
28.02.2018	Course 4	”
01.03.2018	Course 5	”
	External Examination	3 Hours
14.03.2018	Course 1	”
17.03.2018	Course 2	”
20.03.2018	Course 3	”
24.03.2018	Course 4	”
26.03.2018	Course 5	”
27.03.2018	Valuation Camp	
28.03.2018	Valuation Camp	
28.03.2018	End of Semester	
09.04.2018	Practical I	
10.04.2018	Practical II	
11.04.2018	Viva Voce	
30.06.2018	Publication of Results	

**Note : Dates are subject to changes due to unforeseen events. For confirmation of dates/ schedules please see College notification/College website or contact Enquiry office/Examination Office of the College.**

Sd/-

Sd/-

Controller of Examination

Principal



## **Annexure – II**

### **Teacher Evaluation by the Students**

The IQAC of Vimala College introduced online faculty evaluation during the academic session 2017-18. A questionnaire has been designed by IQAC to elicit feedback from students about their teachers.

The evaluation instruments containing 15 items representing teacher attributes were scored using a Likert five-point scale with scores of 0 through 3 representing strongly disagree (0), disagree (1), somewhat agree (2), agree (3) and strongly agree (4), respectively. All 15 items were written in a manner such that low scores were undesirable and high scores were desirable. For the 15-item scale, the best outcome possible would be represented by a score of 4 and the least desirable outcome would be represented by a score of 0 on each item.

The tool was administered through Linways using student log-in. The online evaluations of teaching was cost effective, eco friendly, efficient, and with robust analytical capabilities. This was found to be a viable alternative to the traditional, paper-based approach.

Student perceptions about online evaluations show that most students clearly prefer the online method

#### **Rules & Regulations Taken:**

- Assured students that their online responses will be anonymous
- All the students were given a number key to login to Linways for evaluating the faculty
- Evaluation was done on Faculty not on the content of Course/programme
- To maximize student response rates, evaluation was done in the Computer Science & Statistics Computer Lab in the absence of Faculty
- Evaluation Results was downloaded from the site only after the results been published
- A summary of the evaluation, scores for each item, overall Teacher performance Index and the comments of the students were given to each teacher by the Principal and she directly discussed the same with the respective faculty.

The items and the options are given below:

Sl.#	Question	<b>Answer Options</b> <b>Strongly Agree</b> – 3 Points <b>Agree</b> – 2 Points <b>Somewhat Agree</b> – 1 Point <b>Disagree/ Strongly disagree</b> – 0 Point
1	The teacher is punctual	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
2	The teacher has a thorough understanding of the topic	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
3	The teacher has good communication skills in terms of articulation and comprehensibility	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
4	The teacher generates interest in the subject	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
5	The teacher uses a variety of teaching and evaluation methods in the class (Eg. Quiz, Seminars, Brain Storming, Use of Technology, Audio Visual Aids, etc.)	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
6	The teacher is able to maintain discipline in the class	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
7	The teacher makes the class interesting and engaging	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
8	The teacher completes the portions in a planned and systematic manner	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
9	The teacher is able to monitor students' progress and provide guidance as and when required	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
10	The teacher provides clear direction on access to study materials, references and knowledge sources	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
11	The teacher is approachable and accessible in and out of class	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
12	The teacher is sincere and committed	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
13	The teacher is impartial and unprejudiced in her dealings with students	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
14	The teacher is involved in campus activities and is a good mentor for students	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree
15	I can consider this teacher as a role model	Strongly Agree/ Agree/Somewhat Agree/ Disagree/ Strongly disagree

### **Following are the steps in calculating Teaching Effectiveness Index (Evaluation result) for faculty evaluation**

**Step 1:** Points gained =  $\Sigma [(V/100) \times P]$  where V is the Percentage of student vote and P is the points for each option for a question.

eg:  $(50\% \times 5) + (50\% \times 3) = 4$  (Points gained from one question).

**Step 2:** Teaching Effectiveness Index =  $\Sigma$  Points gained (Sum of all points gained).

**No of students participated in the evaluation: 708**

**No of faculty : 113**

**Maximum points : 45**

### **Teacher Evaluation by the Students**

Periodic evaluation of faculty is done by the students and the Principal analyses the evaluation sheets with the help of Vice Principal. Each teacher is assigned a grade point and the level of performance. The evaluation results for the academic year 2017-2018 are given below.

