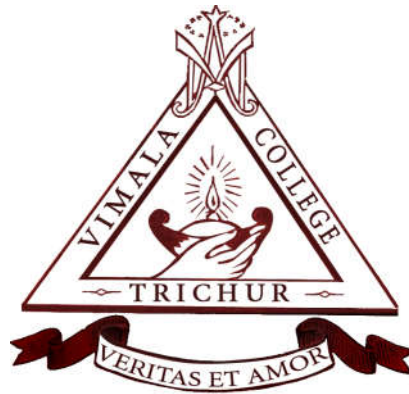


Vimala College (Autonomous) Thrissur



MEETING MINUTES

Governing Council

Minutes of the First Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 04 June 2016 in the Conference Hall of the College

Agenda:

- 1) Conduct of Examinations
- 2) Up gradation of syllabus
- 3) Starting up of New Courses

Members Present:

- | | |
|--|------|
| 1. Dr Sr Lissy John Irimpan, Chairman | Sd/- |
| 2. Prof Dr Kuldeep Singh Dhindsa, UGC Nominee | Sd/- |
| 3. Dr Vishnu Mayya Bannur, University Nominee | Sd/- |
| 4. Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 5. Dr Kezia Kuruvila, Management Nominee | Sd/- |
| 6. Dr Minimol K, Management Nominee | Sd/- |
| 7. Dr Sr Maries V L, Principal | Sd/- |

Members Absent:

Government Nominee

The first meeting of the Governing Body of Vimala College (Autonomous) Thrissur was held on 4 June 2016 at 10.30 am in the Conference Hall of the College.

The meeting commenced with a welcome note by the Chairman, Dr. Sr. Lissy John Irimpan followed by a briefing about the college by the Chairman. Thereafter, the agenda was taken up for discussion.

Item No 1: Conduct of Examinations

Dr Sr Ritty J Nedumpara, Controller of Examinations of the College, presented the rules and regulations and also the preparations made for the conduct of examinations. She also presented the calendar for the academic year 2016-17 that includes the dates for the conduct of examinations. The Governing Body unanimously approved the calendar. The UGC Nominee Prof. Kuldeep Singh Dhindsa provided information regarding Foolproof Software for effective conduct of examination and he also provided the names of experienced experts to be contacted for guidance, if required.

The Council also discussed the preparations made for question paper setting. Dr. Sr. Ritty, the Controller of Examinations, briefed the Council about the question bank which is under preparation. Prof Kuldeep Singh explained the importance of making examinations more problems oriented so that students can perform well in competitive examinations like the UGC-NET/SET.

Item No 2: Up gradation of syllabus

Dr Sr Maries V L, Principal, reported that the syllabi of all the programmes in the college have been revised, upgraded and approved by the Academic Council. She also reported that the revised syllabi of most of the programmes have been already approved by the University and the rest is duly expected. The UGC Nominee, Prof. Kuldip Singh Dhindsa, intimated that the UGC has already directed Universities to arrange separate section for Autonomous Colleges to facilitate administrative tasks.

Item No 3: Starting up of New Courses

The Governing Council discussed the new academic programmes to be launched. The Council ratified the decision to introduce two new UG programmes—B.Com (Cooperation) and B.Sc Psychology. These programmes are scheduled to begin during the academic year 2015-16. These courses have been already approved by the university and waiting approval from the State Government. The Council also discussed about the programmes to be introduced in the next academic year. Following elaborate deliberation, the Governing Body resolved to consider introducing the following programmes for 2017-18.

1. B.A Women's Studies
2. B.Li Sc
3. P.G diploma in Nutrition and Dietetics
4. PG Diploma in Multimedia
5. B.Com Finance
6. M.Sc Computer Science
7. MA/BA English with Media Studies.

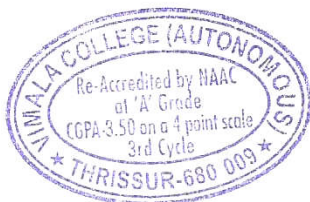
Prof Kuldip Singh emphasized the importance of faculty taking up PDF and fellowships in reputed institutes such as the Indian Institute of Science, Tata Institute of Fundamental Research and IITs. He also emphasized on the importance of availing UGC grants by teachers to present papers at international conferences organized abroad.

The meeting concluded at 12.30 pm with a vote of thanks.

Sd/-

Dr Sr Maries V L
Principal

Place: Thrissur
Date: 04/06/2016



Sd/-

Dr.Sr.Lissy John Irimpan
Chairperson

Minutes of the Second Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 06 December 2016 in the Conference Hall of the College

Agenda:

- 1) Publication of results of First Semester UG Examination held in October 2016
- 2) Substitution of complementary courses

Members Present:

- | | |
|--|------|
| 1. Dr Sr Lissy John Irimpan, Chairperson | Sd/- |
| 2. Dr Vishnu Mayya Bannur, University Nominee | Sd/- |
| 3. Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 4. Dr Kezia Kuruvila, Management Nominee | Sd/- |
| 5. Dr Minimol K, Management Nominee | Sd/- |
| 6. Dr Sr Maries V.L, Principal | Sd/- |

The meeting of the Governing Council of Vimala College (Autonomous) was held on 6 December 2016 at 10 am in the Conference Hall. The following members were present.

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council gave the opening remarks and welcomed all the members to the meeting. The Council observed one minute silence to mourn over the demise of Chief Minister of Tamil Nadu, Ms Jayalalitha.

The minutes of the first meeting of the Governing Council held on 4 June 2016 was presented. The Council evaluated the resolutions of previous meeting. Dr Sr Maries V.L presented the action taken on the resolutions of previous meeting. Dr Sr Ritty J Nedumpara, the Controller of Examinations presented a report of the examinations and valuation of the UG First End Semester conducted as per the academic calendar and informed that the results of first semester UG will be published on 8 December and the results of the first semester PG will be published on 23 December 2016.

Item 1: The Principal presented the results of the UG End Semester Examinations held during October 2016. The members of the Governing Council analysed the results and expressed satisfaction over the general performance of the students. The council members expressed their concern over the comparatively low pass percentage in General English Course (Common Course) of certain programmes. The Council also noted a fall in the pass percentage of B Sc Statistics Programme. Principal reported that a good number of students in the Science, Mathematics and Statistics programmes were enrolled as replacement of students who have left the programmes after securing admission in other professional courses. Principal reported this as one major constraint for the academic performance of the students. Dr Vishnu Mayya Bannur, University Nominee asked whether the college was able to complete the portions well ahead of the examinations and the

Principal reported that this has been accomplished quite satisfactorily in the college as there was no loss of teaching days due to strike. She also added that the teachers completed the portions by arranging special classes as and when needed.

The Council also emphasized the importance of starting remedial or reciprocal teaching programmes for the students especially in English and Mathematics. The Council also resolved to implement compensatory measures through Scholar Support Programme and other peer teaching activities. It was also suggested to ensure the continuity of teachers in first Semester UG General English classes. It was decided to introduce a transition plan during next academic year in order to mitigate the problems of students who join later by assisting them to catch up the portions through peer teaching and other support services.

The Council approved the results of the first semester UG examinations held in October 2016 and decided to publish the results on the college website on 8 December 2016.

The Council also decided to hold another meeting on 21 December 2016 in order to evaluate and publish the results of the First Semester PG examinations held during November 2016.

Item 2: The Council decided to consider substitution of complementary courses of B.Sc Textile and Fashion Technology programme. The Council resolved to seek the approval of the University to introduce a course as Complementary which is more related to the core subject instead of Chemistry, Botany, Physics and Zoology.

The meeting concluded at 11.45 am with a vote of thanks by the Chairperson.

Sd/-

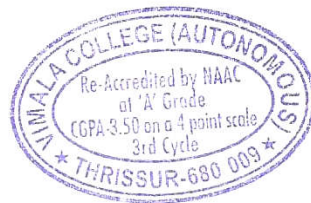
Dr Sr Maries V L
Principal

Sd/-

Dr.Sr.Lissy John Irimpan
Chairperson

Place: Thrissur

Date: 06/12/2016



Minutes of the Third Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 21 December 2016 in the Conference Hall of the College

Agenda:

- 1) Publication of results of First Semester PG Examination held in November 2016
- 2) Improvement in Teaching- Learning and Evaluation
- 3) Time allotment for the PG Project Work
- 4) Any other items permitted / brought forward by the chairman

Members Present:

- | | |
|--|------|
| 1. Dr Sr Lissy John Irimpan, Chairperson | Sd/- |
| 2. Dr Vishnu Mayya Bannur, University Nominee | Sd/- |
| 3. Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 4. Dr Kezia Kuruvila, Management Nominee | Sd/- |
| 5. Dr Minimol K, Management Nominee | Sd/- |
| 6. Dr Sr Maries V.L, Principal | Sd/- |

The third meeting of the Governing Council of Vimala College (Autonomous) was held on 21 December 2016 at 10 am in the Conference Hall.

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council welcomed all the members to the meeting.

The minutes of the second meeting of the Governing Council held on 6 December 2016 was presented.

Item 1: Presenting the results of first semester PG Examinations.

Dr Sr Ritty J Nedumpara, Controller of Examinations presented the results of the PG End Semester Examinations held during November 2016. The members of the Governing Council analysed the results. It was found that out of 198 students, 13 students secured A Grade, 152 students with B Grade and 22 students with C Grade. The Controller of Examinations reported that third valuation was required for 38% of answer scripts.

Item 2: Improvement in Teaching- Learning and Evaluation

The Council members expressed their concern over continuity of teachers for the self financing courses and considered including retired/ experienced teachers as faculty members in those programmes.

Dr Sr Ritty proposed getting a feedback and conduct an evaluation of the entire examination procedure from the teachers in order to improve current practices.

Item No 3: Project Work

The Council also discussed the time to be allotted for the PG project work. Those who would like to do their project work in other research institutes require at least 45 days for the completion of the experimental part of it. It is found that a common rule might not be applicable to all the programmes, and it could be decided by each Department. The most accepted option was to complete the fourth semester portions in advance and to permit the students to do the project in the month of February and March.

Item No.4

It was decided to convene a single meeting for the publication of UG and PG results next End Semester Examination onwards and an extension of two more weeks for the publication of results after examination.

The meeting concluded at 11.45 am with a vote of thanks by the Chairperson.

Sd/-

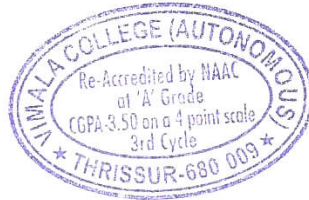
Dr Sr Maries V L
Principal

Sd/-

Dr.Sr.Lissy John Irimpan
Chairperson

Place: Thrissur

Date: 21/12/2016



Minutes of the Fourth Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 01 July 2017 in the Conference Hall of the College

Agenda:

Publication of results of second semester UG examination held in March- April 2017

Members Present:

- | | |
|---|------|
| 1) Dr Sr Lissy John Irimpan, Chairperson and Education Councillor | Sd/- |
| 2) Dr Sr Mariette A Therattil, Principal | Sd/- |
| 3) Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 4) Dr Kezia Kuruvila, Management Nominee | Sd/- |
| 5) Dr Jaya Cherian | Sd/- |
| 6) Dr Minimol K, Management Nominee | Sd/- |

Apologies:

1. Prof Dr Kuldip Singh Dhindsa, UGC Nominee
2. Dr Vishnu Mayya Bannur, University Nominee

The fourth meeting of the Governing Council of Vimala College (Autonomous), Thrissur convened on 1 July 2017 at 10 am in the Conference Hall of the College. Dr Sr Lissy John Irimpan, Chairperson, presided over the meeting.

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council, chaired the meeting and initiated the proceedings with a warm welcome.

The Governing Body unanimously passed the following resolutions:

1. The Governing Council resolved to ratify the minutes of the previous meeting held on 21/12/2016. The Council also evaluated the actions taken based on the resolutions of the previous meeting.
2. The Governing Council reviewed the results of the UG and PG Examinations conducted during March – April 2017. An analysis of the results is provided herewith:
 - The Council discussed strategies to improve the results of Chemistry and Zoology Complementary courses for PG Textile and Fashion Technology Programme. The Council suggested that a Bridge course in the said subjects be offered to students. The department may also practice other best practices suitable to this context like peer teaching, lectures by external resource persons, etc.

- It is brought to the notice of the Council that there has been considerable number of failures in the Political Science and Psychology complementary courses of BA Sociology and English core programmes. It has been reported that students take these courses during the first semester, while the external examination is conducted only at the end of the second semester. Hence, it was resolved to conduct end semester examinations in the first year itself and the results will be published as per the university regulations.
 - The council recommended remedial coaching for UG Malayalam, Sociology and Economics students as their results for Common Course (English) is not satisfactory
3. The Council suggested that apart from evaluation of assessment sessions like Pass Board, Departmental level, there need to be a more structured way of evaluating examination conduct and result.
 4. The Council resolved to supplement 20% of the existing question bank through modifications and revisions
 5. It was decided to organize an orientation programme for faculty members on Outcome Based Assessment apart from the already planned session on Moodle on 6th July 2017.
 6. The Council appreciated the initiation of a transition plan to help students who join late for I UG programmes. Peer educators to be identified, and trained to provide assistance in learning lessons covered so far
 7. In order to rectify the anomalies in B.A. Functional English credit distribution of complimentary papers, it was decided to conduct external examination at the end of odd semesters also instead of only at the end of even semesters.
 8. The Council found that the results of PG are comparatively better. It was decided to do statistical analysis to check the progress of students
 9. The Governing Council recommended the departments to nominate a PG Coordinator for the PG self-financing programmes. This is to ensure effective teaching and learning by supporting the Management faculty.

The meeting concluded at 11.40 am with a vote of thanks by the Principal.

Sd/-

Dr Sr Marriette A Therattil
Principal

Place: Thrissur
Date: 01/07/2017



Sd/-

Dr Sr Lissy John Irimpan
Chairperson

**Minutes of the Fifth Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 02 February 2018 in the Conference Hall of the College**

Agenda:

1. Approval of the minutes of the previous meeting of Governing Council
2. Reviewing and evaluating the activities of the Academic Year 2017-18
3. Publication of results of S1& S3 UG & PG
4. Perspective Plan 2025 – New Programmes, New value addition programmes, Infrastructure expansion, Appointment of faculty, PG & UG Programme Outcomes
5. Any other academic matter

Members Present:

- | | |
|---|------|
| 1. Dr Sr Lissy John Irimpan, Chairperson and Education Councillor | Sd/- |
| 2. Prof Dr Kuldip Singh Dhindsa, UGC Nominee | Sd/- |
| 3. Dr Abdul Majeed, University Nominee | Sd/- |
| 4. Dr Sr Mariette A Therattil, Principal | Sd/- |
| 5. Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 6. Dr O.J Joycee, Management Nominee | Sd/- |
| 7. Dr Minimol K, Management Nominee | Sd/- |

The fifth meeting of the Governing Council of Vimala College (Autonomous), Thrissur was convened on 2 February 2018 at 3 pm in the Conference Hall. Dr Sr Lissy John Irimpan, Chairperson, presided over the meeting.

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council, initiated the proceedings with a silent prayer and a warm welcome. The discussion commenced with the presentation of the minutes of the previous meeting, which was duly passed. The Principal presented the action taken report on the resolutions of the previous meeting. She briefed the council of the initiatives taken in the ongoing academic year to enhance quality, and cater to the growing academic requirements. This was followed by a discussion on the conduct of examinations and analysis of the results. The Council also reflected on motivational strategies to improve the attendance in certificate courses in French and German. The council expressed concern over the lack of English communication skills in students.

The Governing Body unanimously passed the following resolutions:

1. To ratify the minutes of the previous meeting held on 1 July, 2017.

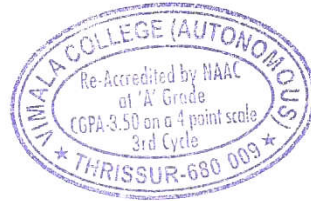
2. To publish the results of the First and Third Semester UG and PG Examinations conducted during October – November, 2017.
3. To include internal assessment as one of the components in the total aggregate required for the fulfillment of the Add On programmes. This is to ensure attendance and active participation of students.
4. To initiate new programmes in the next academic year, subject to the approval of the University: PG Diploma in Data Science, PG Diploma in Nutrition and Dietetics, PG programme or PG diploma in Journalism.
5. To take steps to improve the quality of communicative English

The meeting concluded with a vote of thanks proposed by the Principal

Sd/-

Dr Sr Marriette A Therattil
Principal

Place: Thrissur
Date: 02/02/2018



Sd/-

Dr Sr Lissy John Irimpan
Chairperson

Minutes of the Sixth Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 27 June 2018 in the Conference Hall of the College

Agenda:

- 1) Declaration of result (UG and PG Examination held in March- April 2018)
- 2) Briefing on conduct of examination and revaluation
- 3) Faculty induction
- 4) New programmes
- 5) Planning and development

The sixth meeting of the Governing Council of Vimala College (Autonomous), Thrissur was convened on 27 June 2018 at 10.30 am in the Conference Hall. Dr.Sr. Lissy John Irimpan, Chairperson, presided over the meeting.

Members Present:

- | | |
|---|------|
| 1. Dr Sr Lissy John Irimpan, Chairperson and Education Councillor | Sd/- |
| 2. Dr Abdul Majeed, University Nominee | Sd/- |
| 3. Dr Fathimathu Zuhara.K, State Govt. Nominee | Sd/- |
| 4. Dr Sr Beena Jose, Principal | Sd/- |
| 5. Dr Sr Ritty J Nedumpara, Management Nominee | Sd/- |
| 6. Dr O.J Joycee, Management Nominee | Sd/- |
| 7. Dr Jaya Cherian, Management Nominee | Sd/- |

Members Apologies:

Dr Minimol K, Management Nominee

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council, initiated the proceedings with a silent prayer and a warm welcome. The discussion commenced with the presentation of the minutes of the previous meeting, which was duly passed. The Principal presented the Action Taken Report on the resolutions of the previous meeting. Details of further proceedings are provided below:

Resolutions:

- 1) To publish the results of the second and fourth semester UG & PG End Semester examination held during March/April 2018
- 2) To conduct Bridge Courses in Chemistry for students of B Sc Home Science (Textiles and Fashion Technology) for whom it is a complementary course
- 3) To discuss at the Board of Studies of the University the difficulty faced by students regarding the complementary (Chemistry) of the B Sc Home Science (Textiles and Fashion Technology) programme and to arrive at a consensus.

- 4) The result analysis indicated failures and low grades largely due to the poor performance of students in Complementary Course in Mathematics and Common Course in English. It was decided to conduct remedial classes and peer teaching methods to enhance the academic performance in Mathematics and English. However, it was observed that the students of the 4th semester have improved their performance in English due to the action taken by the Department following the recommendations of the previous Governing Council. It should also be mentioned that there has been a remarkable improvement in the overall results of the 4th semester.
- 5) A discussion following concern over the PG examination fee structure, which is inadequate to meet requirements, concluded with the Board resolving that the fee structure of all programmes need to be in compliance with the government and University norms. However, a change in the examination fee may be considered after a detailed proposal for the same is submitted for discussion at the next Governing Council Meeting
- 6) To follow up the status of the applications for the new programmes of B Sc Psychology, B Com (Finance) and PG Diploma in Data Science at the university/ government level and implement the same as early as possible. The fee structure should be in accordance with the university stipulation.
- 7) To update the Perspective Plan 2025 and present it at the next General Council meeting before uploading the same on the Institutional Website
- 8) To draft a strategy plan that would offer a clear road map for future activities with special focus on the anticipated NAAC Accreditation in 2021 and other Institutional certifications

Recommendations:

1. To intimate the members of the Governing Council of the detailed agenda for the meeting well in advance.
2. Considering the approaching enrolment of a large number of new faculty, the Governing Council recommended organising orientation programmes for the new faculty focusing on work culture in autonomy, teacher commitment, student psychology, inclusiveness and counselling skills, and learner centred teaching-learning strategies.

The meeting concluded at 12.45 pm with a vote of thanks proposed by the Principal.

Sd/-

Dr Sr Beena Jose
Principal

Sd/-

Sr Lissy John Irimpan
Chairperson

Place: Thrissur
Date: 27/06/2018



**Minutes of the Seventh Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 25 January 2019 in the Conference Hall of the College**

Agenda:

1. Confirmation of the minutes of the previous meeting held on 27 June 2018
2. Action taken report
3. Publication of examination results, October 2018:
 I, III, V Semester UG / I & III Semester PG
4. Proposal for the enhancement of examination fee
5. Annual budget
6. Commencement of B Voc and Community College programmes
7. Policy for Research and Consultancy
8. e - Governance: Annual Report
9. Staff Recruitment
10. Institution of prize for academic excellence
11. New programmes proposed
12. Consent for uploading on website Perspective Plan and Strategy Plan
13. Initiation of Planning & Development Committee
14. Any other matter that may arise

Members present:

- | | |
|---|------|
| 1. Dr Sr Lissy John Irimpan, Chairperson and Education Councillor | Sd/- |
| 2. Dr Fathimathu Zuhara.K, State Govt. Nominee | Sd/- |
| 3. Dr Sr Beena Jose, Principal | Sd/- |
| 4. Dr Jaya Cherian, Management Nominee | Sd/- |
| 5. Dr Minimol K, Management Nominee | Sd/- |

Apologies:

- 1) Dr Abdul Majeed, University Nominee
- 2) Dr O.J Joycee, Management Nominee

The Seventh meeting of the Governing Council of Vimala College (Autonomous), Thrissur was convened on 25 January 2019 at 10.30 am in the Conference Hall. Dr Sr Lissy John Irimpan, Chairperson, presided over the meeting.

Dr Sr Lissy John Irimpan, Chairperson of the Governing Council, extended a warm welcome to the members of the Council. In the welcome address she mentioned the college's major activities since last Governing Council meeting, the awards and achievements secured by the academic community and also the new initiatives. The Chairperson also informed the members that the College has been selected as a participating institution under the Unnath Bharat Abhiyan (UBA), a flagship programme of MHRD, Govt. of India which aims at involving higher education institution in devising and ensuring government programmes in remote villages. The villages adopted under UBA are Madakkathara, Mulangunnathukavu, Kolazhy, Thekkumkara, Vilvattom. The College also has been selected as a mentoring college for five unaccredited colleges under UGC's *Paramarsh* Scheme. The Chairperson also mentioned about the certification process undertaken by the College such as NIRF and India today.

Item 1: Confirmation of the minutes of the previous meeting held on 27 June 2018

The minutes of the previous meeting of the Governing Council held on 27/06/2018 was read out and the Council unanimously resolved to pass the minutes.

Item 2: Action taken Report

The Principal, who is the Ex Officio Secretary of the Council, presented the action taken report on the resolutions of the previous meeting as given below:

1. Publication of the results

The result of the of II & IV semester UG & PG examination held during March/April 2018 was published on 30 June 2018.

2. Bridge courses for complementary course

The Department has prepared a syllabus for a bridge course in Chemistry for the students of 2019 admission. A procedure for this has been drafted by the department. A faculty has been deployed for the purpose

3. Complementary Courses of Textiles and Fashion and Technology

The Board of Studies of the University of Calicut arrived at a consensus that the two complementary courses offered now are not related to the core programme. Therefore, it has been decided to change either one or both the courses and substitute the same with a course on Costume and Fashion designing at the next UG regulations meeting

4. Remedial coaching for Mathematics courses

The Department conducted peer teaching to improve the performance of students in complementary course. 9 advanced learners were identified and each was assigned 4-5 slow learners. The focus was on additional practice exercises and extra coaching on complex concepts.

5. Remedial coaching in English

Two students from the outgoing PG batch volunteered to offer remedial coaching for slow learners in the beginning of the year. But this could not continue as it did the previous year as these students got placement. So the department resorted to peer-teaching. Advanced learners were identified and slow learners assigned. Peer teaching was also done during days when faculties were summoned to the valuation camps. Student teachers were assigned portions and exercises in grammar to be taught to the slow learners.

6. The follow up taken regarding new programmes:

Application for the B Sc Psychology programme has been resubmitted in October 2018.

The B Com (Cooperation) programme: The proposal for this has been cleared at the University level and is awaiting sanction from the Government

PG Diploma in Data Science: the sanction has been received and the programme has commenced with 8 students.

7. Orientation Programmes:

Conducted orientation programmed for the newly inducted permanent faculty members

Item 3: Publication of examination results, October 2018: I, III, V Semester UG / I & III Semester PG

The results of the examinations, III, V Semester UG / I & III Semester PG October 2018 was presented before the Governing Council for consideration and approval. The statistics of the results were prepared based on the decision of the Pass Board of various disciplines.

Result Statistics

BA/ B Sc / B Com Examination October 2018

Programme		No. of Students Appeared	No. of Students passed	Pass Percentage
	Semester			
Mathematics	First	49	47	95.92
	Third	46	44	95.65
	Fifth	47	46	97.87
Physics	First	48	45	93.75
	Third	42	40	95.24
	Fifth	44	43	97.73
Chemistry	First	47	37	78.72
	Third	43	41	95.35
	Fifth	48	48	100.00
Statistics	First	34	21	61.76
	Third	36	28	77.78
	Fifth	36	33	91.67
Computer Science	First	38	31	81.58
	Third	36	32	88.89
	Fifth	37	37	100.00
Botany	First	38	35	92.11
	Third	34	33	97.06
	Fifth	34	34	100
Zoology	First	34	28	82.35
	Third	36	30	83.33
	Fifth	35	34	97.14

Family and Community Science	First	34	32	94.12
	Third	36	32	88.89
	Fifth	35	35	100.00
Textiles and Fashion Technology	First	17	12	70.59
	Third	20	13	65.00
	Fifth	13	13	100.00
English Literature	First	39	38	97.44
	Third	42	39	92.86
	Fifth	41	40	97.56
Functional English	First	41	39	95.12
	Third	37	28	75.68
	Fifth	41	29	70.73
Malayalam	First	42	24	57.14
	Third	39	34	87.18
	Fifth	37	32	86.49
Sociology	First	63	40	63.49
	Third	63	54	85.71
	Fifth	58	53	91.38
Economics	First	61	45	73.77
	Third	64	46	71.88
	Fifth	59	54	91.53
Commerce	First	63	56	88.89
	Third	61	55	90.16
	Fifth	58	54	93.10
Commerce (Self financing)	First	61	58	95.08
	Third	56	54	96.43
	Fifth	58	57	98.28

M A/ M Sc/ M Com / M S W Examination October 2018

Programme		No. of Students Appeared	No. of Students passed	Pass Percentage
	Semester			
Mathematics	First	16	13	81.25
	Third	16	11	68.75
Physics	First	12	12	100.00
	Third	12	12	100.00
Chemistry	First	12	12	100.00
	Third	11	11	100.00
Botany	First	12	12	100.00
	Third	12	12	100.00
Zoology	First	12	12	100.00
	Third	12	12	100.00
Nutrition and Dietetics	First	12	12	100.00
	Third	12	12	100.00
Textiles and Costume Science	First	4	4	100.00
	Third	5	5	100.00
English Literature	First	22	22	100.00
	Third	20	20	100.00
Malayalam	First	19	19	100.00
	Third	16	16	100.00
Sociology	First	20	18	90.00
	Third	11	8	72.73
Economics	First	20	19	95.00
	Third	17	17	100.00
Commerce	First	19	19	100.00
	Third	20	20	100.00
Social Work	First	20	18	90.00
	Third	20	20	100.00

The Governing Council scrutinised the results and resolved to grant approval for publication and issue of mark-list to the students

Item 4: Proposal for the revision of examination fee

As decided during the previous Governing Council, a proposal was presented before the Council for the revision of the examination fee. The Council decided not to revise the fee structure and will follow the existing structure.

Item No 5: Approval of Annual Budget:

The budget estimate for UGC Grant for the Academic year 2019-20 prepared by the Finance Committee was presented before the Governing Council for consideration and approval.

Budget for the year 2019-2020 Vimala College (Autonomous)

1	Item	UGC Autonomy Grant only	Total Budget
	Capital Head		
1	Office equipment, teaching aids and laboratory equipment	3,50,000	7,00,000
2	Furniture for office, classrooms, library and laboratories	1,50,000	3,00,000
3	Library equipment, books/journals	1,00,000	1,50,000
4	Renovation and repairs not leading to construction of a new building	4,00,000	6,50,000
	Total	10,00,000	18,00,000
	GENERAL HEAD		
1	Guest/visiting faculty	1,00,000	1,25,000
2	Orientation and re-training of teachers	75,000	1,00,000
3	Re-designing courses and development of teaching/learning material	75,000	1,00,000
4	Workshop and seminars	1,25,000	2,00,000
5	Examination reforms	2,00,000	4,00,000
6	Development of Area Study Programme	1,00,000	2,75,000
7	Extension Activities	1,00,000	1,50,000
8	Up Gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	75,000	1,50,000
9	Capacity Building for Teachers	1,50,000	2,00,000
	Total (Rs.)	10,00,000	17,00,000
	Grant Total	20,00,000	35,00,000

The Governing Council resolved to approve the Annual Budget for UGC Grant for the year 2019-20.

Item No 6: Commencement of B Voc and Community College Programmes

The Principal informed the Council regarding the commencement of B Voc Programmes and Community College. Vimala College has been approved as a centre by the UGC to introduce the following vocational programmes under NSQF (National Skill Qualification Framework) on 03 August 2018.

The B Voc Programmes started are B Voc (Web Technology) and B Voc (Food Processing).

The Community College Diploma Course in Interior Architecture and Design and Digital Video Production Course commenced on 26 November 2018 and Tourism Management and Hospitality on 10 December 2018 as evening college with 15 students each, out of which 27 are male students.

The Governing Council resolved to ratify the decision to commence B Voc and Community College.

Item No 7: Policy for Research and Consultancy

A Policy for Research and Consultancy was formulated and placed before the Governing Council for approval and upload the same on the institutional website. The Council approved the Policy and resolved to upload the same on the institutional website

Item No 8: e- Governance: Annual Report

The Principal informed the Council regarding the constitution of a committee for e-Governance. . The committee conducted a study on the current status of e- governance in the college and the requirements to enhance e-governance. The committee initiated various documentation initiatives aiming at 100 percent automation in the college governance. The annual Report of the activities taken up by the e- Governance Committee was presented before the Governing Council. The Governing Council resolved to approve the report and granted approval to upload the same on the institutional website.

Item No 9: Staff Recruitment

The Principal also presented the upcoming vacancies in the College. This year six vacancies will arise as a consequence of retirement and regularized programme (Malayalam). The Council granted approval for the recruitment as per the UGC, University and Government stipulations.

Item No 10: Institution of prize for academic excellence

The proposal to institute the following prizes offered by the retiring faculty was approved by the Governing Council.

1. Dr Karuna M.S, Head, Department of Home Science: Prize instituted in honour of her parents Rtd. Prof T Omanaamma and Rtd Head Master M Sudarshanadas for the Best Student in Nutrition Science Research & Practice
2. Dr OJ Joycee, Head, Department of English : Best teacher Scholar
3. Dr Sheela George: Head, Dept of Botany Cash Prize instituted by Dr Sheela George V in memory of her parents, Mrs & Mr V.T George for the best outgoing student in MSc Botany
4. Dr Sara Neena T.T, Head, Dept of Sociology: Cash Prize instituted by Dr Sara Neena T.T in honour of her parents, Mr Thomas and Victoria Thomas for the best Research Paper M.A Sociology
5. Dr Sara Neena T.T, Head, Dept of Sociology: Cash Prize instituted by Dr Sara Neena T.T in honour of, Mr Devassy and AchammaDevassy for the best Research Paper M.A Sociology
6. Cash Prize instituted by Dr Sara Neena T., Head, Dept of Sociology in honour of, Mr Joseph and Liza Joseph for the best Research Project M.A Sociology

Item No 11: New programmes proposed

The Council discussed the proposal to start new academic programmes in the next academic year. The programmes suggested were, M Sc Data Science, MSc Statistics, BSc Biotechnology/ Value addition course in Biotechnology allied area. The Council also suggested programmes in areas such as Bio Informatics, Bio Statistics and Bio chemistry. The Council approved the proposal

Item No 12: Perspective Plan and Strategy Plan

A perspective plan Vimala 2025 was drafted soon after the third NAAC Visit under the direction of the IQAC. All the departments were involved in the process. The new NAAC procedure requires the same to be uploaded on the institutional website with the approval of the Governing Council.

A strategic plan was constituted under the supervision of the IQAC with the objective of addressing the gaps identified based on the new NAAC Manual. The council resolved to upload the Strategic Plan on the institutional website.

Item No 13: Initiation of Planning & Development Committee

A committee for planning and development is conceived in the wake of major initiatives anticipated to facilitate the growing academic requirements. The objectives of the Planning and Development Committee are:

1. To facilitate an integrated Management Information System
2. To prepare the Enterprise Resource planning document
3. To plan in anticipation of future growth of the institution

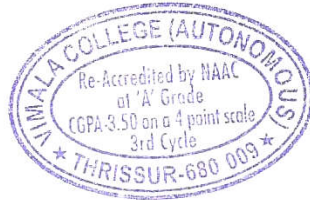
The members of the committee will include the IQAC coordinator, Controller of Examinations, the faculty in the working committees for documentation, e -governance, certification, and the Bursar. The committee will be headed by the Principal. The Governing Council resolved to approve the initiation of the Planning and Development Committee.

The meeting concluded at 12.45 pm with a vote of thanks proposed by the Principal.

Sd/-
Dr Sr Beena Jose
Principal

Sd/-
Sr Lissy John Irimpan
Chairperson

Place: Thrissur
Date: 25/01/2019



Minutes of the Eighth Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 15 May 2019 in the Conference Hall of the College

Agenda

1. Confirmation of the Minutes of the Previous Meeting held on 25 January 2019
2. Action taken report on resolutions made at the previous meeting
3. Publication of End Semester Examination Results
4. New Committees to be constituted :
 - Student Welfare Committee
 - Internal Complaints Committee
 - Extra-Curricular Activities Committee (Existing Clubs and Forums Committee to be renamed)
 - Academic and Administrative Audit Committee
5. Any other academic matter that may arise

Members Present:

- | | |
|--|------|
| 1. Dr Sr Ritty J Nedumpara, Chairperson | Sd/- |
| 2. Dr Abdul Majeed T A, University Nominee | Sd/- |
| 3. Dr Sr Beena Jose, Principal | Sd/- |
| 4. Dr Jaya Cherian, Management Nominee | Sd/- |
| 6. Dr OJ Joycee, Management Nominee | Sd/- |

Apologies:

1. Dr Fathimathu Zuhara K, State Govt. Nominee
2. Dr Minimol K, Principal's Nominee

The Eighth meeting of the Governing Council of Vimala College (Autonomous), Thrissur was convened on 15 May 2019 at 11.00 am in the Conference Hall.

The meeting commenced with a silent prayer. Dr Sr Ritty, the Chairperson of the Council, welcomed the members and presented the agenda for the meeting.

Agenda 1: The minutes of the previous meeting was presented by Dr O J Joycee and was duly passed by the Council.

Agenda 2: The Principal presented the Action Taken Report on the resolutions of the previous meeting.

Agenda 3: Publication of End Semester Examination Results

Dr Jaya Cherian, The Controller of Examinations, provided a comprehensive data of the results of the VI Semester UG Examination. The Council appreciated the faculty of the Disciplines that achieved cent percent results and the faculty who have attained extra academic accomplishment. On evaluation of the result, it was noticed that the pass percentage of the Functional English students is comparatively lower than that of others. It is noticed that the pass percentage plunged to 78.05 per cent percentage due to failure in the Translation Studies course and Introduction to Film Studies course. So also, there needs to be improvement in the pass percentage of Mathematics, Statistics, Economics and Malayalam. The Council proposed an evaluation to be conducted at the department level and implement remedial measures so as to enhance the pass percentage.

Agenda 4: New Committees to be constituted

The Council approved the proposal to initiate the following committees:

- Student Welfare Committee
- Internal Complaints Committee
- Extra-Curricular Activities Committee (Existing Clubs and Forums Committee to be renamed)
- Academic and Administrative Audit Committee

Agenda 4: Any other academic matter

1. The Council resolved to submit a revised examination fee structure proposal to the University
2. New faculty recruitment needs to include 5 posts for the PG Malayalam programme, besides the vacancies that arise due to retirement
3. New programmes:

The Council resolved to apply for the following new programmes, besides the ones considered at the previous meeting:

B Sc Psychology
M Phil in Physics

Regarding Vocational programmes (B Voc, M Voc, Community College), the Council resolved that the Institution respond as and when applications for the same are sought

4. The move to collaborate with premium institutions like the School of Social Work, Kadambari Memorial College of Science & Management, Kathmandu, Nepal, St Augustine College of South Africa, Johannesburg was appreciated and approved by the Council

5. Regarding admission of students from other States, the Council expressed appreciation but suggested that the institution has to consider the statutory limit for the same.

The meeting concluded at 1 pm with a vote of thanks proposed by Dr O J Joycee, the Vice Principal.

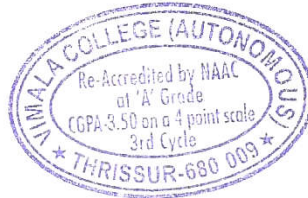
Sd/-

Dr Sr Beena Jose
Principal

Sd/-

Dr Sr Ritty J Nedumpara
Chairperson

Place: Thrissur
Date: 15/05/2019



Minutes of the Ninth Meeting of the Governing Council of Vimala College (Autonomous)
Thrissur held on 24 June 2019 in the Conference Hall of the College

Agenda

1. Publication of the results of the second and fourth semester UG Regular, Supplementary, Improvement Examinations April 2019
2. Publication of the results of the second semester PG Regular, Supplementary, Improvement Examinations April 2019
3. Any other items permitted/brought forward by the Chairperson

Members Present:

- | | |
|--|------|
| 1. Dr Sr Ritty J Nedumpara, Chairperson | Sd/- |
| 2. Dr Abdul Majeed T A, University Nominee | Sd/- |
| 3. Dr Sr Beena Jose, Principal | Sd/- |
| 4. Dr Jaya Cherian, Management Nominee | Sd/- |
| 6. Dr Minimol K, Principal's Nominee | Sd/- |

Apologies:

Dr Fathimathu Zuhara K, State Govt. Nominee

The Ninth meeting of the Governing Council of Vimala College (Autonomous), Thrissur was convened on 24 June 2019 at 3 pm in the Conference Hall.

The meeting commenced with a silent prayer. Dr Sr Ritty, the Chairperson of the Council, welcomed the members and presented the agenda for the meeting. Dr. Minimol K. presented the minutes of the previous meeting that was duly passed by the Council. Principal, Dr Sr Beena Jose presented the action taken report.

Agenda 1 & 2: Publication of End Semester Examination Results

Dr Jaya Cherian, Controller of Examinations, presented a comprehensive data of the results of the II and IV Semester UG Examination & II Semester PG Examinations. The Council evaluated the results and congratulated the faculty of disciplines that achieved cent percent results. Faculty

members who attained extra academic accomplishment were appreciated. During the analysis of results, it was noticed that the performance of students in Common Course English Exams needed improvement. The Council strongly recommended that remedial programmes for the same be designed and implemented.

Agenda 3: No other matters were taken up for discussion.

The meeting concluded at 4:30 pm with a vote of thanks proposed by Dr. Sr. Beena Jose, Principal.

Sd/-
Dr Sr Beena Jose
Principal

Sd/-
Dr Sr Ritty J Nedumpara
Chairperson

Place: Thrissur
Date: 24/06/2019

