

SOFT SKILLS FOR EXCELLENCE

SYLLABUS

DURATION: 50 Hours

OBJECTIVES:

- Empower participants to think high.
- Enable participants to converse in English.
- Train them to face an audience and interview board confidently.
- Help them to memorise lessons via memory training.

Course Outcome

- Empower participants to think high.
- Enable participants to converse in English.
- Help them to memorize lessons via memory training.

MODULE I: Attitude setting – Professionalism and Personalism – Success secrets – Girl to Women Empowerment – NLP – Thought Engineering.

20 Hours

MODULE II: English success – Fluency training – Grammar grooming – Words to talk – Pronunciation mastering.

15 Hours

MODULE III: Facing interview – Public speaking – Group Discussion training – Micro presentation – Personality development

15 hours

References

- Grant Taylor : English Conversation Practice, McGraw Hill Education, New York.
- Shiv Kera: You Can Win, Macmillan Publishers India Ltd., Chennai.